

Annual Report

Town of Woodbury, CT

For the Fiscal Year Ending June 30, 2019

TABLE OF CONTENTS

INTRODUCTION

BOARDS AND COMMISSIONS

Board of Selectmen	2-3
Aquifer Protection Agency	4
Board of Assessment Appeals	4
Board of Fire Commissioners	4-5
Commission for Seniors	5
Conservation Commission.	6
Historic District Commission	6
Inland Wetlands & Watercourse	7
Library Board of Trustees	7
Parks & Recreation Commission.	8
Planning Commission	8-9
Public Building Commission	9
Shade Tree & Sidewalk Committee	9
Retirement & Pension Board	10
Trustees of Town Funds.	10-11
Zoning Commission.	12
Zoning Board of Appeals.	12

MUNICIPAL DEPARTMENTS

Animal Control	14
Assessor.	14-15
Building Official.	15-16
Fire Department	16-17
Fire Marshal	17-18
Land Use Department	18-19
Parks & Recreation Department.	19-20
Police/Resident Trooper	21-22
Public Library	22-23
Public Works.	24
Registrar of Voters	25
Senior Services	26
Social Services.	27-28
Tax Collector.	28-29
Town Clerk	29-33

REGION 14 SCHOOL DISTRICT 34-37

FINANCIAL INFORMATION

Fiscal Office	39-40
Board of Finance	40-41
General Fund Revenues.	42
General Fund Expenditures	43



The Board of Finance presents this Annual Report for the fiscal year from July 1, 2018 through June 30, 2019 to the Woodbury Town Meeting – its legislative body. In accordance with Town Charter, department heads and board/commission/committee chairmen are required to provide reports of their activities and actions as well as the meeting attendance record for board members. These reports form the basis for the information in the following pages.

Today, with misinformation often more widespread than fact, a clear and accurate picture of your town’s financial condition can be readily ascertained by the professional audits mandated by state statute and local Charter. This report provides a summary picture of Woodbury’s financial condition and results for the year as reviewed by our audit firm, PKF O’Connor Davies, LLP.

The Board of Finance endeavors to create a healthy financial platform to support the services and security that are essential building blocks in every community. To that end our Town is on strong financial footing with strong reserves and a stable tax rate.

We appreciate all the Town departments, elected officials and volunteers who give so much of their time and effort to making Woodbury the very special place it is.

Finally, on the last page of this Annual Report, we have included a memorial to Bill Butterly, former Chairman of the Board of Finance and three term First Selectman, who passed away at the end of 2018.

Please take the time to read through this report. Learn about the activities of your government and the services it provides, as you see how your tax dollars have been managed.

*November 2019
Woodbury Board of Finance*

Alex DeSorbo, Chairman

Nancy Grasing, Vice Chairman

*Michael Cunningham
William Monti*

*Steven J. Tranguch
Karen McWhirt*



BOARD OF SELECTMEN

Barbara Perkinson, First Selectman

Needless to say, Woodbury has had a very eventful and challenging year. We were all saddened by the sudden passing of our First Selectman, William Butterly, in December 2018. And with his passing, it has brought about a new administration and the challenges that such an event pose.

I encourage all of you to read through the reports written by each department head, board, commission and committee chair within this book. It will give you a sense of the service and dedication each department gives to our Town. These are the reasons we chose to live, to work and to raise our families here. Each of these entities have specific responsibilities and serve the town, through their volunteer membership and expertise.

In January, a challenge was given to the chairs of our Land Use boards to meet on a regular basis to improve communications among land use boards. These are ad hoc meetings and

are held when the chair of each board or commission deems necessary. These meetings are intended to benefit the overall efficiency of information sharing rather than making decisions without the input of other land use commissions and to promote collaboration.

We also updated the “Guide to Service on Woodbury Boards, Commissions, and Committees” booklet, which each new volunteer appointee receives when he/she agrees to serve on a board. This booklet gives each member the opportunity to fully understand the importance and responsibility they have for serving.

Our Department of Senior Services was honored by Anthem BCBS for implementing a community wide intergenerational program and will be featured in a national video based upon the opportunities in the Aging Mastery Program.

The Town has held many events sponsored by various service groups – WOW, Lions Club, Pomperaug Watershed Coalition, Flanders

Nature Center, CTAW to name a few. These events highlight the dedication that many individuals possess to our beloved town. We appreciate their willingness to give back to their community in an unselfish manner.

The main trail to the Trolley Bed Preserve was dedicated to Dick Leavenworth, a staunch pioneer for conservation and our environment. His vision for Woodbury will be forever admired as we enter the “Leavenworth Conservation Trail”, leading to a vast open space sanctuary that was his dream for over 50 years.

Our Plan of Conservation and Development is being updated with thanks to the Planning Commission, all the Land Use boards, focus groups consisting of businesses and residents, town staff and our Town Planner, Maryellen Edwards. This document will not only be an overview of our present environment, but also will be our guide to the town’s needs over the next ten years to promote development and maintain the heritage of our town for the future generations.

Woodbury is participating in the Sustainable CT certification program. This is a voluntary program, spearheaded by the Land Use Department, that recognizes thriving and resilient Connecticut municipalities, and provides a wide-ranging menu of best practices. It also provides opportunities for grant funding to help communities promote economic well-being and enhance equity, all while respecting the finite capacity of the natural environment.

Through the federal and state governments bridge reimbursement program, our bridges are getting much needed repairs, renovation and preservation. Our Public Works Department oversees these safety and restoration necessities along with their day to day operations. Funds, allocated through the Capital Bond programs, are being used to upgrade and maintain our roads and equipment.

Our Building, Fire, and Land Use Departments have implemented a software program

“Viewpoint” as an online service to assist residents with the application process for any modification to their homes and administrative approvals for zoning permits. This is a valuable and time- saving program for assisting residents with permitting procedures. I also wish to commend our first responders – Fire Department (volunteer), Police, and Ambulance, for their constant commitment they give, day or night, holidays, and weekends to the safety and welfare of all our residents. We can’t thank them enough for watching over all of us.

These are just a few highlights of the happenings in our offices/town. Again, I ask that you read each department’s narrative and recognize the wealth of talent, dedication and service that each town agency gives to each and every citizen on a daily basis. We are truly a neighborhood town that cares for its residents.

I wish to thank my fellow Board of Selectmen members throughout this transition. To George Hale, it is always a pleasure to receive your insights on any matters that are presented. To Mike Gransky, thank you for returning to the Board of Selectman to re-commit your dedication to the Town.

The Board of Selectmen held 20 regular and 4 special meetings during FY 2018-2019.

Meeting Attendance (of eligible meeting):
Bill Butterly (deceased December 2018) (100%); Barbara Perkinson (100%); George Hale (100%); Michael Gransky (100%).

AQUIFER PROTECTION AGENCY

Robert Clarke, Chairman

During the fiscal year 2018-2019 the Aquifer Protection Agency held one regular meeting, in which there were no new registrations or applications.

Due to limited activity, the Agency held 4 regular meetings.

Meeting Attendance: Thomas Amatruda (100%); Robert Clarke (100%); Christopher Griffith - alt (100%); David Lampart (100%); Robert Maciulewski – alt (0%); Jon Quint (100%); Theodore Teitz, Jr. (100%); Donald Trella – alt (only eligible meeting was cancelled); Jack Well – alt (100%).

BOARD OF ASSESSMENT APPEALS

Bonnie Sherman, Chairman

The Board of Assessment Appeals had one meeting in September of 2018 for motor vehicles and two meetings in March 2019, for real estate, personal property, and motor vehicles combined. In the month of March 2019, there were fourteen (14) applications for real estate and one (1) application for Motor Vehicle. One (1) of the fourteen (14) applications for real estate withdrew prior to the meeting. Of the remaining thirteen (13), the Board made no changes to eight (8) of them, five (5) had reductions, and the one (1), Motor Vehicle had a decrease. One of the five (5) properties reduced was a subdivision with twenty-six (26) parcels.

There are three elected members on the board, three alternates. Linda Leigh serves as the Clerk for the Board. Bonnie Sherman serves as the Chairman. Nancy Mackey serves as the Vice Chairman. Richard Snider is the third member. Clifford Atkin, Thomas Amatruda, and Vanita Bhalla, are the

alternates, in accordance with the charter revisions in 2015. In November of 2019, there will be an election for two regular members and the two alternates members recently appointed in 2015.

Meeting Attendance: Bonnie Sherman (100%); Nancy Mackey (100%); Richard Snider (100%); Clifford Atkin {alt} (100%); Thomas Amatruda {alt} (100% of eligible meetings); Vanita Bhalla {alt} (100% of eligible meetings).

BOARD OF FIRE COMMISSION

James B. Arndt, Chairman

The Woodbury Volunteer Fire Department continues to retain an active group of dedicated volunteers that help protect the residents of our community. Members of the department log hundreds of hours of training so they will be continually prepared to handle any type of emergencies they are dispatched to. On top of the training members, still find time to run annual breakfasts, school presentations and an end of summer carnival with attendance that grows each year.

Fire Chief Morgan and her company of officers and firefighters continue the traditions of careful planning to operate fiscally within the tightening budgetary restrictions the current time requires. The annually updated ten-year plan, which is reviewed each year, to make certain that all resources are well maintained and operate in a proper safe manner for all involved.

The Fire Marshal's office continues to do an outstanding job in inspecting all buildings according to local, state and federal codes. The new Nonnewaug High School building, once completed will be an example of the hard work and dedication of the Fire Marshal and her office. Investigations of fires and other types of emergencies are thorough and always completed in a timely manner.

The Board of Fire Commissions held 10 regular meetings during FY 2018-2019.

Meeting Attendance: James B. Arndt (90%); Anne F. Elsenboss (80%); David J. Mirabilio (40%); James Trompeter (90%); Thomas Woodward (90%).

COMMISSION FOR SENIORS

Dale White, Chairman

During the fiscal year 2018-2019 The Commission for Seniors underwent many personnel changes as in the previous year. The members of the Commission continued to study and monitor the conditions and needs of the Woodbury senior citizens in regard to housing, economics, health, travel needs, socialization and recreation.

The following are the approved goals and accomplishments for 2018-2019.

- *Advocate at the local, state, and federal level on matters that affect seniors:* Members of the Commission corresponded via letters, postcards, emails and phone calls to state and federal legislators regarding proposed budget cuts and changes to Medicare and Medicaid programs, Snap, Meals on Wheels and Energy Assistance programs which would have had a devastating effect on many seniors and the town budget. Most programs have survived but some are still in danger of cuts.

- *Study and make recommendations regarding senior programs and services:* A program called “A Town Conversation on Aging” was held on October 24, 2018 from 12 noon to 3 P.M. A grant of \$2,000 was obtained to defray the expense.

Input was obtained from various attendees, especially seniors, community stakeholders, town officials, civic organizations, town Boards and Commissions using the “Town Conversation on Aging Multi Ranking Model”. Grant money left from the program was used to purchase a TV Display Board to show useful information. In addition a program on “Aging in

Place” series is being held with information in a three-part series.

- *Continue to address and monitor affordable housing and transportation needs for seniors in Woodbury.*

Other Commission Activities included:

- Analyzing monthly utilization information provided by the Director of Senior Services and the Municipal Agent has helped to determine center programs, services, strengths, and occasional need for change/replacement.

- Assisting with the Town Wide Fall Festival, Telephone Reassurance Program, Meals on China, and the continued distribution of the Senior Services Booklet.

The 501CB Friends of the Woodbury Senior Community Center continue to provide free concerts and raise funds for needed projects- this year improving the acoustics in the Café.

The Woodbury Commission for Seniors will continue to advocate on behalf of, and improving services for, Woodbury seniors. Our community is fortunate to have the outstanding leadership and personnel to manage the Senior Community Center facility and programming much admired by surrounding communities as well as our own residents.

The Woodbury Commission for Seniors held 10 regular and 1 special meeting during FY 2018-2019.

Meeting Attendance: Peter Arnold (30% resigned in Dec 2018); Bea Arneson (40% appointed in Feb 2019); Michael Gransky (30% resigned in March 2019); Kathy Monckton (100%); Dorothy Russo (30% appointed in March 2019); Adele Taylor (100%); Dale White (90%).

Alternates: Dana Manzi (20%); Sylvia Penna (20% appointed in May 2019); Dorothy Russo (30% appointed as regular member March 2019).

CONSERVATION COMMISSION

David Taylor, Chairman

The Woodbury Conservation Commission is made up of seven members, appointed by the Board of Selectmen for rotating three-year terms. Its primary mission is to identify environmental concerns and provide recommendations to various Town Boards and Commissions.

During the last year, Conservation has worked with the Town Planner and other Land Use Commissions on environmental issues including open space (OS) acquisitions, OS monitoring issues, and taking positions on applications before Planning and Inland Wetlands. Woodbury Conservation members continue to participate in CACIWC (Connecticut Association of Conservation and Inland Wetlands Commissions) to share information and solutions with other commissioners from the entire state.

We also participate in CLCC (CT Land Conservation Council) that keeps us in touch with many non-profit conservation groups and the issues they are facing.

Our Open Space Database is a regularly updated list of protected and unprotected OS parcels. With Town and Flanders acquisitions over the last year, Woodbury's protected OS count is now approximately 15%.

The Commission continues to maintain open dialogs on conservation issues with area non-profit groups concerned with the protection of our watershed and woodlands. We have numerous public outreach programs and information sharing through our revitalized newsletter, participation in Town events such as Earth Day, and leading hikes on Trails Day.

Our Litter Control Program continues to receive regional and State recognition. Two town-wide cleanups, spring and fall, are held each year. We now have more than 65 miles of town roads being regularly de-littered by volunteers.

The Conservation Commission held 10 regular monthly meetings.

Meeting Attendance: Lawrence Arno (70%); Skip Hobson (0% resigned); Dick Leavenworth (50% deceased); Annie Musso (80%); Lesa Peters (100%); Lucinda Pittari (83%); David Schultz (88%); Jeff Sherman (90%); David Taylor (100%).

HISTORIC DISTRICT COMMISSION

Susan Cheatham, Chairman

Woodbury is fortunate to enjoy a rich cultural history which manifests itself in the many well-preserved examples of early architecture found along both Main Street North and Main Street South. Two Historic Districts founded by authority granted to the Town of Woodbury under Chapter 97a of the Connecticut General Statutes are located along portions of Main Street North and Main Street South. The preservation of these historic structures and the areas in which they have survived is the main purpose of the Historic District Commission. The Commission is responsible for regulating structures, signs and site development activities within the Town's two Historic Districts.

The Commission reviewed 28 applications: 14 were approved, 9 determination that no application was required, 2 were denied without prejudice, 2 were withdrawn and 1 was accepted with a public hearing set for July.

The Commission held 12 regular meetings and 5 special meetings.

Meeting Attendance: Susan Cheatham (100%); Maureen Donnarumma (88%); Lois Fital (82%); Robert Kolesnik, Jr. (76%); Frank Sherer (71%); Gene Crawford {alt.} (63%); Nancy Bailey {alt} (94%); Marc Kroll {alt.} (65%);

INLAND WETLANDS & WATERCOURSES AGENCY

Mary Tyrrell, Chairman

As provided in the State Inland Wetlands and Watercourses Act, the Woodbury Inland Wetlands and Watercourses Agency regulates construction and land use activities within wetlands and within a 100-foot regulated upland review area surrounding all wetlands and within a 500 foot regulated area of all vernal pools. The primary purpose of the Agency is to ensure that any development, filling or dredging activity avoids or reduces potential impacts to the wetlands resource.

The agency reviewed 23 applications covering a variety of regulated activities in the fiscal year 2018-2019, of which 15 were approved, 3 were withdrawn, 1 was denied, 2 were determined As-of-Right and 2 will be decided in the next fiscal year.

In addition, there was a request for a modification, two pre-application reviews and a request for a soil & erosion bond release. The Land Use Enforcement Officer, as agent, performs inspections and provides reports and recommendations to the Agency. Three new wetlands enforcement issues were inspected in the fiscal year and one from the prior year was resolved.

The agency held 23 Regular meetings and 3 Special Meetings.

Meeting Attendance: Wes Clow {alt.} (65%); Andrew Lampart {alt.} (35%); Charles Lewis (81%); Martha Newell (85%); Donald Richards {alt.} (96%); Mary Tyrrell (100%); Ernest Werner (69%); Sue Windesheim (76%).

LIBRARY BOARD OF TRUSTEES

Lisa M. Amatruda, Chairman

The library enjoyed its first full year with the newly renovated gallery. The fantastic library director and staff continued to have many

wonderful programs and we have cherished a full slate of talented artists displaying their artwork each month. The Gallery Exhibition Committee: Marla Martin, Michael Gallagher, Diana Chamberlain, Nadine Newell and Sylvia Herbstritt developed, and the Library Board of Trustees approved, a policy for gallery artists. The next main project for the physical library building this year was to carve a bit more space for a quiet room for reading, tutoring, small meetings or a small group study space on the second floor. Paul Hadzima helped go through the many boxes presented to the library by the first blacksmith in town, the Bull family. The quiet space officially opened this year as well.

We revisited the 2012 presentation by Architect, Mr. Jay Carow, on the renovation of the library space to increase needed square footage. The Board opted to table major renovations requests out of concern for the town's other capital needs.

We set up a sub-committee of five: Sue Piel, Paul Hadzima, Karen Reddington-Hughes, Dana Manzi and Lisa Amatruda to review and update the 2011 Woodbury Public Library Strategic Plan. The sub-committee developed a survey to go out to town members and interviewed 17 town and business leaders. Caryn Vincent, a trained facilitator, has generously donated her time to facilitate both a town-wide focus group and a library staff group to flesh out community and staff input on the strategic direction for the library.

The Library Trustees held 10 regular meetings

Meeting Attendance: Lisa Amatruda (100%); Jean Carnese (90%); Diana Chamberlain (90%); Paul Hadzima (90%); Sylvia Herbstritt (80%); Karen Reddington-Hughes (100%); Deborah Schultz (90%); Bonnie Sherman (90%); Alex Williams (55%).

PARKS & RECREATION COMMISSION

Dorothy 'Kippy' West, Chairman

The Park and Recreation Commission serves as an advisory group that works with the town's Park and Recreation Director to provide support and encouragement to the department and promote the department's mission in the community.

Focus areas for the Commission this year have been as follows:

- Programs provided for youth and adults
- Maintenance of town park, fields and primary walking trails under the responsibility of the Park and Recreation Department
- Road Signage for Town Parks and Walking Trails
- Renovation of the pond area in Hollow Park

The Commission held 9 regular and 1 special meeting.

Meeting Attendance: Mimi Delessio-Matta (60%); Tim Drakeley (60%); Leslie Gamsjager (90%); Sean Moran (80%); Kathy Nichols (90%); Kelly Packett (80%); Kippy West (90%).

PLANNING COMMISSION

Kathryn P. Sherer, Chairman

The Planning Commission is responsible for the development and interpretation of the Town Plan of Conservation and Development ("POCD"). Under State law, the Commission is required to review and update the POCD every 10 years; Woodbury's POCD was adopted in March 2010 and therefore must be updated by March 2020. Should the Town fail to update the Plan in conformity with State requirements, the Town will be ineligible for certain state funds. In addition to the responsibility for the POCD, the Planning Commission is responsible for review and approval of

subdivisions and acts as the Town's Water Pollution Control Authority.

The Planning Commission continued to gather information to develop an updated Town Plan. At the end of 2018, the Town engaged a Consultant to assist the Commission with the update. Two surveys were developed to obtain input from a broad cross section of the community - one focused on youth, and the other on adults. The Consultant conducted six focus groups, had one on one conversations at various public events, and engaged with the Commission and members of the public at regularly scheduled meetings of the Planning Commission. The Commission held a seventh focus group and shared the comments provided in that session with the Consultant. Based on the information gathered through these activities and the previous work done by the Commission, the Consultant commenced drafting the new Town Plan in May. Commissioners are reviewing and commenting on sections as drafts become available; the Commission expect to have the complete draft that reflects this input in September.

During the fiscal year, The Commission considered the following:

- Six applications regarding proposed changes of use or new uses in the Main Street Design district. All of the proposed uses were found consistent with the Town Plan.
- One application to modify an existing use in the Main Street Design district. The proposed modification was found not consistent with the Town Plan.
- Four proposed text amendments to the Zoning Regulations. One of the four proposed amendments was found consistent with the Town Plan.
- One re-subdivision application was approved.
- One proposed zone change was found consistent with the Town Plan.
- One proposed lease of Town property was found consistent with the Town Plan.

There was no significant activity connected to the Planning Commission's role as the Water Pollution Control Authority.

Each year the Commission accepts nominations for outstanding volunteer service and presents the *Bernard Rosenberg Award*, given in memory of former commission member Bernard Rosenberg. The Commission presented the 2018 award to Karen Reddington-Hughes in recognition of her many volunteer contributions to Woodbury.

The Planning Commission held 12 Regular Meetings and 1 Special Meeting.

Meeting Attendance: Andrew Chapman – (62%); Mary Connolly (85%); Andrew Heavens (69%); Joann King (25% - resigned in February 2019); Andrew Lampart (31%); Ruth Melchiori (100%); Kenneth Schultz (100%); Katy Sherer (92%); Kevin Mitchael (100% of eligible meetings).

PUBLIC BUILDING COMMISSION

Wayne Anderson, Chairman

This year the Public Buildings Commission conducted inspections of all town owned buildings. A report including recommendations for each building was prepared and presented to the Board of Selectman in November 2018. The most significant recommendation was the urgent need for a decision regarding the future of the Parks and Recreation Building. The Commission recommended that no money be spent on this building until the Board of Selectman decided on the future use of this building for the best service to the Town. In January 2019, Chairman Wayne Anderson reviewed and discussed the Report with two members of Board of Selectman. In February he presented the Report at the Selectmen's monthly meeting.

John Novak was appointed as a commissioner in January 2019.

In preparation for Capital Budget Recommendations Commission members met with appropriate trade contractors and inspected certain aspects of various buildings. An introductory visit with an engineer was conducted of the Parks and Recreations Building and the Senior/Community Center for information and costs for formal building and structural studies.

Capital Budget Recommendations were prepared and presented to the Boards of Selectman and Finance. Work has begun on a five-year capital requirements plan for all buildings.

The Building Commission held 8 regular meetings and 1 special meeting.

Meeting Attendance: (of eligible meetings) Wayne Anderson (100%); William Anthony (67%); John-Paolo Fernandes: (67%); Todd Woodward (56%); John Novak (100%).

SHADE TREE AND SIDEWALK COMMITTEE

K. Campbell, Chairman

Trees continued to be planted during the year. The popular Tree Care Course was presented by Bud Neal during the spring.

The sidewalk map developed to show the current and proposed sidewalks in the Sidewalk Report was reviewed. The Report has been further circulated to Boards and Commissions concerned with the sidewalk system. With strong Committee support, a \$20,000 line item for repairs has been included in next year's budget.

The Committee held five meetings.

Meeting Attendance: M. Angelopoulos (100%); K. Campbell (80%); D. Garred (60%); P. North (80%); M. Pieper (0%); P. Steponaitis (80%); L. Warner (100%); T. Zissu (60%).

RETIREMENT & PENSION BOARD

Eugene F. Shugrue, Chairman

The Woodbury Retirement & Pension Board is responsible for the prudent management and investment of the pension assets held in trust for Town employees eligible for retirement benefits. Pension fund assets, held at Wells Fargo Bank, NA, as of June 30, 2019 were valued at \$7,258,668.43 compared to \$6,802,363.32 as of July 1, 2018.

According to the actuarial adviser to the Retirement & Pension Board, the Plan's assets are adequate to meet our retirees' current and future benefits. The current Plan funded status is just slightly below the National average of 72%.

Over the last several years the Retirement & Pension Board and the Board of Finance has consistently funded the Pension Plan annual contribution at levels higher than recommended by our Town Actuarial advisor. For fiscal year end June 30, 2019, our Actuary recommended a Plan contribution (ARC) of \$533,962. The Retirement & Pension Board voted and approved a \$630,000 Town of Woodbury contribution that was funded in the Town budget (fiscal year July 2018 to June 2019).

For the upcoming fiscal year 2019 the Retirement & Pension Board recommended the annual contribution to be \$630,000, above the ARC of \$581,432. This amount was included in the Town approved budget. Contribution levels at or above the Actuary's recommended amount insures adequate Plan fund levels for future retirement benefits.

To properly manage Plan assets the Town utilized competent outside actuarial and investment advisors including Finley Actuaries and Wells Fargo Bank, NA.

With generally strong conditions in the global capital markets, continued improving economic conditions and sustained record low interest

rate environment, the Retirement & Pension Board's investment policies and strategies were reviewed and deemed to be appropriate during the past year. Given this environment, Plan assets grew by almost \$460,000 during this same time period. During the fall of 2019 current investment policies and strategies will once again be reviewed with input from outside investment advisors and actuarial consultants

Besides recommending annual Town Pension Plan contributions in excess of the Actuary's recommended funding levels, over the past year the Retirement & Pension Board invested significant time studying alternatives to the current Town Employee Pension Plan.

The outcome of this analysis led this Board to the conclusion that a defined contribution retirement program versus Woodbury's current defined benefit retirement program must be carefully considered in the immediate future. Such a change could ensure our Town's ability to offer competitive retirement benefits to our employees while at the same time maintaining the Town's ability to provide such benefits at affordable cost levels. This activity continues in the current Town fiscal year.

The Retirement & Pension Board held 2 regular and 11 special meetings.

Meeting Attendance of eligible meetings: Eugene Shugrue (100%); Richard Snider (100%); Peter Mastroianni (100%-retired from board); Marc Kroll (90%); Dave Jaffin (100%-new board member); Mike Cunningham (80%).

TRUSTEES OF TOWN FUNDS

Andrew Sherman, Chairman

From time to time, individuals or other entities may donate funds in trust to the Town of Woodbury to be used for specific purposes as directed by the donors. For example, gifts have been designated for education (such as prize money for scholarships), for assistance to residents in financial need, for the library, and

for public works including maintenance of local roads and Town buildings.

The Town Charter provides for three individuals to be appointed as Trustees of Town Funds by the Board of Selectmen. Trustees are responsible for the administration and investment of the funds held in trust. In some instances, a donor may impose specific conditions on the administration of a trust, including the election of a single trustee. The Trustees of Town Funds ensure that these conditions are met. The chair of the Trustees of Town Funds has traditionally been appointed by the Town Meeting in November of each year to serve a one-year term as the single trustee for trusts that require one. Throughout the fiscal year ended June 30, 2019, Andrew Sherman served as chair and as the elected single trustee.

Gifts administered by the Trustees may be made either as directly expendable trusts, or as non-expendable permanent endowment trusts (which are then invested to generate expendable investment income). All funds held in trust are comingled and invested in accordance with state statutes, policies of the Trustees and the Board of Selectmen, and subject to the specific terms of the trust documents governing the funds. Investment income is allocated to expendable trusts and accounts on a pro rata basis. Currently, all trustee funds are held in a trust account at Fidelity Investments.

Some trust documents do not permit funds to be used for purposes that are ordinary responsibilities of the Town or the regional school district, though they may permit expenditures to supplement funds used for such purposes. The Board of Selectmen directs the use of the expendable funds, subject to the fiduciary approval of the Trustees of Town Funds, and, in some cases, to the request and/or approval of other cognizant boards or commissions.

As of June 30, 2019, the aggregate balance held in non-expendable endowment trusts was \$689,995 and the aggregate balance held in

expendable trusts was \$136,233. The prior-year rate of return provides guidance to the Trustees and the Boards of Selectmen and Finance as to the amount of spending from trustee funds that would be prudent and sustainable for recurring expenditures.

During the fiscal year ended June 30, 2019, the Trustees authorized expenditures of \$7,200 for food vouchers for low-income residents; and \$450 for three scholarships to graduating seniors at Nonnewaug High School. In addition, at the request of the Board of Selectmen, the Trustees authorized the disbursement of \$20,000 to the Town for sidewalk repairs on Main Street, contingent upon inclusion of corresponding line items in the Town's final approved 2019-202 budget. (Following final budget approval, the funds were transferred to the Town in July 2019.) The funds for these expenditures were drawn from a number of expendable trusts permitting such expenditures in accordance with Town's policies, regulations, and standard operating procedures.

Throughout the fiscal year ended June 30, 2019, the three Trustees were Andrew Sherman (chair), Charles Heaven and John Pronovost

On November 19, 2018, the Annual Town Meeting voted to appoint Mr. Sherman as the single trustee for the Roger B. Sherman Fund and the Frank Ward Strong School Fund, to serve from November 20, 2018 until November 18, 2019.

The Trustees held three (3) regular meetings and one (1) special meeting.

Meeting Attendance: A. Sherman (Regular - 100% - Special 0%), C. Heaven (Regular - 100% - Special 100%); J. Pronovost (Regular - 67 - Special 100%).

ZONING COMMISSION

Robert Clarke, Chairman

The zoning review process ranges from administrative zoning permits to complex special permits that require public hearings and extensive review. The construction of single-family homes, pools, sheds, decks and similar projects may be reviewed and permitted by an agent of the Commission such as the Zoning Enforcement Officer or the Town Planner. More complex proposals, such as new commercial construction, certain multi-family housing developments, or changes of use within the specific districts, generally require a formal application and review by the Commission in order to make an informed determination as to the proposal's compliance with local regulations. These reviews are conducted within parameters set forth in the Connecticut General Statutes.

During the fiscal year 2018-2019 the Commission reviewed 29 applications (7 of which were withdrawn). Included were numerous special permits mostly for change of use, but also a new retail building, 3 new garden apartments, an extension of a business for a truck share/rental and a wellness boutique. Three modifications of a special permit were approved, as well as a site plan approval for the high school and three major home occupations in the fiscal year. A request for a five-year extension of a special permit was also granted. Petitions for amendments to the GA and the EE Districts were reviewed and approved. A petition to amend the Zoning District Map from OS60 to GA along with a Special Permit for Garden Apartments have been received, as well as a petition to amend the Zoning District Map for 5.511 acres of PI to EE decisions pending for the next fiscal year. 11 Zoning Enforcement issues inspected.

The Commission met twice a month in the fiscal year to accommodate applicants.

The Commission held 23 Regular Meetings and 2 Special Meetings.

Meeting Attendance: Robert Clarke (88%); Christopher Griffith {alt.} (84%); David Lampart (60%); Theodore Tietz, Jr. (92%); Jon Quint (80%); Thomas Amatruda (100%); Robert G. Maciulewski {alt.} (0%); Jack Well {alt.} (84%); Donald Trella {alt.}(86% of eligible meetings).

ZONING BOARD OF APPEALS

Michael Novak, Chairman

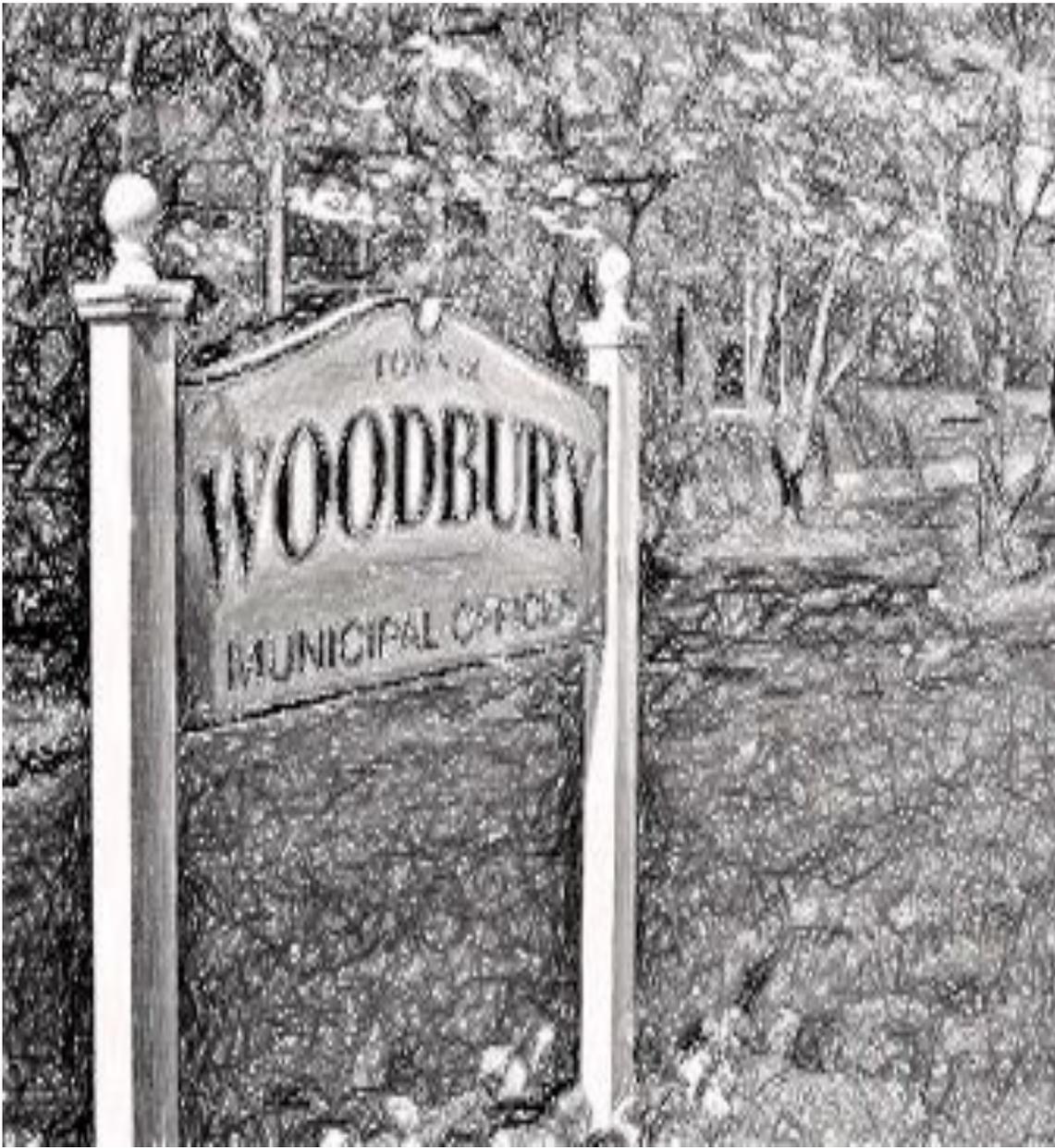
The Zoning Board of Appeals considers requests for variances from provisions of the zoning regulations, special permits for non-conforming use changes, and appeals to rulings of the Zoning Enforcement Officer.

The Board's decisions on variances to the zoning regulations are based on specific statutory guidelines regarding hardship created by unusual conditions affecting a parcel of land but not generally affecting the district in which it is situated. Hardships, therefore, cannot be personal in nature and are based on restrictive lot attributes that do not arise, or are not otherwise caused, by actions of the owner or applicant.

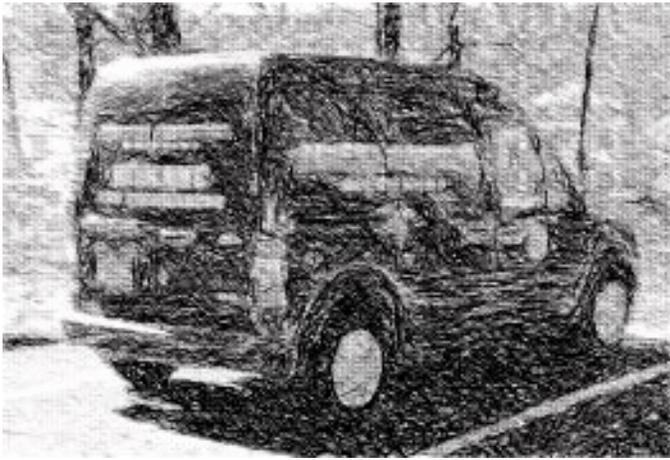
There were four applications in the fiscal year 2017-2018 including two Special Permits for Expansions of Pre-Existing Non-Conforming Structures and two variance requests. Three of the applications were approved and one application received and public hearing set for July.

The Board held 7 Regular Meetings.

Meeting Attendance: Joe Donato (57%); Michael Novak (71%); Robert Ratzenberger (86%); Claudette Volage (86%); Adam Goldberg (71%); Vincent Farisello {alt} (57%); Deborah Schultz {alt} (71%); Jan Donn {alt} (57%).



Municipal Departments



ANIMAL CONTROL

Judy Umstead, Animal Control Officer

The duties of the Animal Control Department are established by state statute and Town Charter, but that is not where the responsibilities end. Our main objective is to promote the safety and well-being of Woodbury residents and their pets.

The majority of calls are not to impound animals but to resolve conflicts and issues. Occasionally, we have taken in a dog when the resident either passes away or needs to go into assisted living and can't take their pet. We always find new home.

We continue to work with CT DEEP to resolve ever-increasing wildlife issues. DEEP will not come out for most issues so we must try to resolve them ourselves. Education is key and we spend a great deal of time fielding calls from residents in an attempt to help people and wildlife coexist.

Woodbury residents are generally compliant with dog licensing. All dogs six months of age and older are required by law to be licensed.

We will continue to take steps to improve the animal shelter to make it more inviting to the public and a more comfortable and safe environment for the animals in our care.

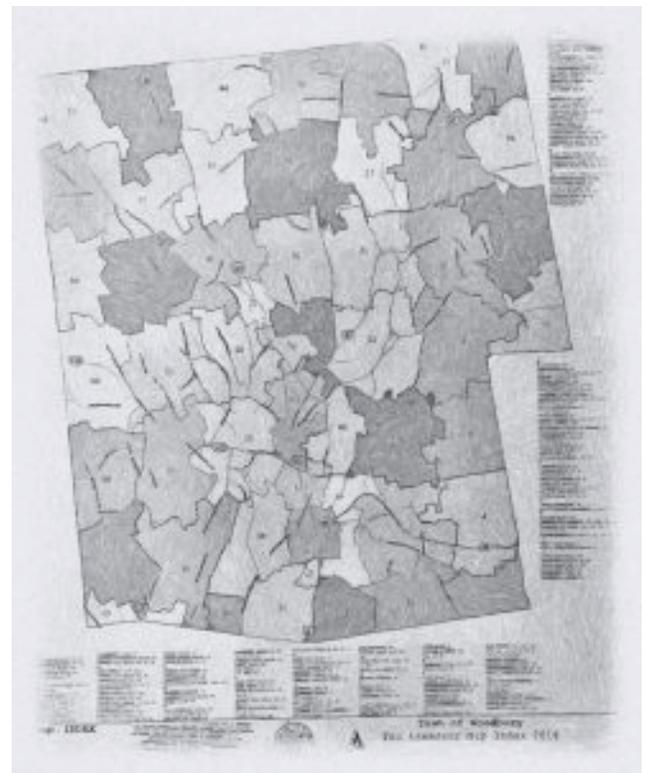
Our officers continue to attend educational courses to further their knowledge to serve the town.

July and her Lab “Lola” continue to work as a therapy dog team by attending public events and going into the schools.

In the last fiscal year we have received over 650 calls for information, guidance or help.

The following is a brief summary of activity:

Impounded	56
Redeemed	44
Sold as pets	9
Carry over	1
DOA	2
Bites	6



ASSESSOR

Rae Ann Walcott, CCMA II, Assessor

The final net assessment for the October 1, 2018 Grand List was \$1,066,585,192. This Grand List was the result of the 2018 Revaluation. The Grand List went down due to the market value of the properties in the Town of Woodbury. Real estate decreased 8.5%, motor vehicles decreased by .03%, and personal property increased by 7.5%. The overall decrease is typical for towns that have

conducted a revaluation at this time and typical for the current economy.

State Statute requires all businesses to declare Personal Property for tax purposes. Permits for operating all types of businesses can be obtained from the Land Use Office and Trade names should be filed with the Town Clerk's Office. Personal Property forms are mailed out on or about October 1st each year as a courtesy; however, failure to receive a form does not absolve a business owner from filing and will incur a 25% penalty on the assessment for not filing or not filing on time.

Commercial property owners are expected to submit an Income and Expense form every year; except the year after the revaluation. Forms were sent out in the spring and were expected back on June 1st. If you have not submitted a form, please do so. This information is confidential, as it is used in determining the values on commercial properties during the time of revaluation. As a reminder, owners who do not return the form by June 1st each year will be subject to a 10% penalty on the assessment of the property as required by law.

We have placed various forms and applications on the Town's website for public access. Also, field cards are available online through a link located in the Assessor's section of the Town website. The link to the GIS maps is on the Town's main page at www.woodburyct.org. As a reminder, the GIS directly links to the field cards for easy viewing and printing. We encourage taxpayers to view their current property information online or at our office.

If you wish to appeal your assessment, forms are available in the Assessor's office and on the website under the assessor tab on January 1st each year. Contact the Assessor's Office at (203)-263-2435.



BUILDING OFFICIAL

Gary Testa, Building Inspector

General responsibilities of the Building Official are to insure compliance with Connecticut General Statutes Chapters 29 and 31; 2016 Connecticut State Building Code and Chapter 4 of the Town Ordinances for all new structural, electrical, plumbing, and mechanical constructions to include issuance of all necessary building permits, collections of fees and all necessary inspections of work for permits issued.

Prior to the issuing of a Building Permit, approvals may have to be obtained from Land Use, Historic, Sanitation, Fire Marshal and Public Works. All taxes must be paid and current before a Building Permit can be approved and issued for the construction or alteration of any building on any lot or parcel of land within the Town of Woodbury

Total Value of Permits	\$16,949,762 *
Total of Fees Collected	\$184,099 *
(* \$46,326 for Region 14 permit fees)	

Type of Permit	7/1/18– 6/30/19
New Single-Family Dwellings	9
Alterations and Additions to Single Family Dwellings	67
New & Alterations Commercial Structures	9
Accessory Structures (Garages/Barns/Sheds/Gazebo)	16
Pools & Hot Tubs	7
Mechanical Permits (Plumbing, HVAC, Electric, Oil tank, Propane)	288
Roofing, Siding and Windows	124
Generators	23
Demolition	3
Tents	7
Woodstoves/Gas Log Sets/Pellet Stoves/Chimney Liners	36
Solar Installations	14
Decks	11
Cell Antenna	1
Chimney Liners/Repairs	11
Oil tank removal	18
Hood Systems	2
Alarm	5

FIRE DEPARTMENT

Janet Morgan, Chief

The Woodbury Volunteer Fire Department responded to 309 incidents during the fiscal year.

The Department maintained its two Fire Stations and its seven pieces of apparatus, one gator and the Hazmat trailer. Firefighters responded to many types of situations including: Fires – structures, cars, brush, forest fires, dumpsters, chimney, cooking, Motor Vehicle Accidents, Search & Rescue, Rope Rescue, Cold Water, Hazardous Conditions – CO, gas leaks, power lines down, Fire Alarms, Elevator Emergencies, Good Intent Responses and Weather Emergencies.

When the Firefighters were called, they responded with an average engine response time of 8 min and 3 seconds and provided the citizens with well trained, properly equipped and the most knowledge and professional group of Officers and Firefighters that are dedicated to protecting the Town of Woodbury. The majority of all calls happen between 5-8pm, but with an uptick in calls at 2pm. The quietest time period, again this year, being at 4am.

The officers for the year were:

Chief: Janet Morgan,

Deputy Chief: William Garms,

Captains: Corey Shaker

Dave Lampart

1st Lieutenants: Kurt Gengenbach

Andrew Heavens,

2nd Lieutenants: Chris Start

Mark Mastrangelo

Chief Engineer: Don Harris

PIO: Jonathan Kapstien

Photographer: Ralph Panagrosso, with Joe Corey as his assistant.

This year the department added two new trainees added to its ranks. Our current roster of firefighters is 40 ~ 38 are active, 2 are trainees. Our goal is to reach 70, which according to our A & O is a full roster.

Training is always a big part of The WVFD. Firefighter I certification, consisting of approximately 160 hours of basic firefighting skills, is one of the first steps we encourage all of our trainees to obtain. This training allows them to perform almost all functions on an emergency scene. The total hours of training received by the firefighters this year was approximately 1252 hours and all this took place along with their fire call responses and full time jobs.

The Association of the Woodbury Volunteer Fire Department continues to provide the funding for the Association/Department's website that keeps the firefighters and community up to date with current news and information. The address is: woodburyfd.org. There are pictures of events, fires and other "happenings". Both the Association and the Department use Facebook to spread the "news".

The Officers and Firefighters that make up the Woodbury Volunteer Fire Department continue to grow with the ever-changing needs of the Town of Woodbury and its residents. We are always looking for members. If you are a resident of the town or work a full-time job in town and are over 18 years of age – consider stopping by and seeing what it takes to be a member.

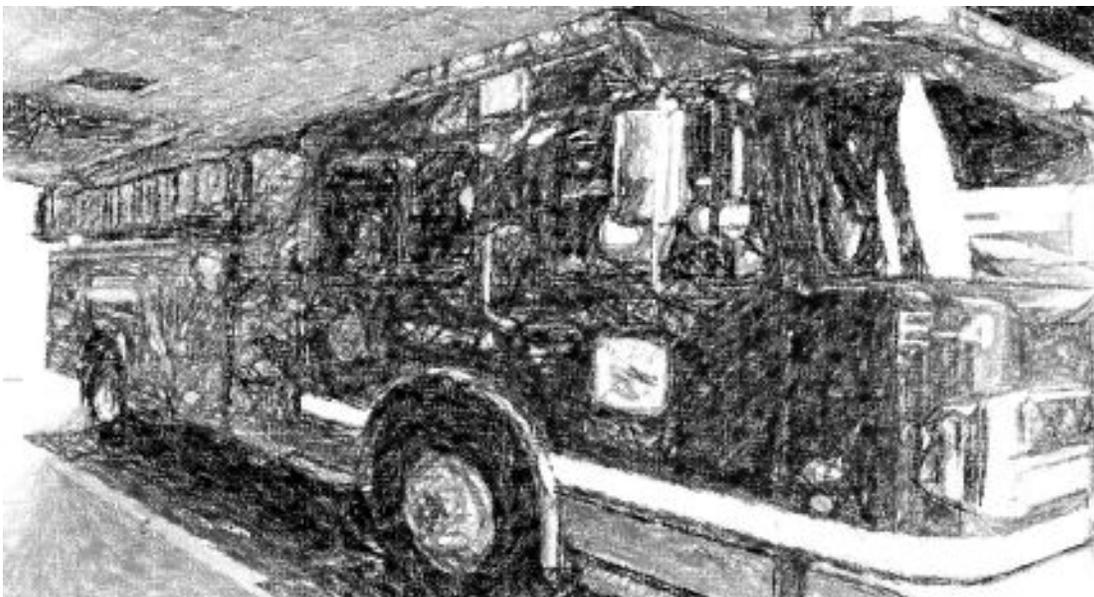
The Woodbury Volunteer Fire Department is a great "family" to belong to and can always add another member!

FIRE MARSHAL

Janet Morgan, Marshal

The Woodbury Fire Marshal's Office continues to strive to meet the statutory requirements as set forth by Connecticut General Statute Chapter 541, as well as numerous codes referenced throughout these statutes. Part of the code requires this office to annually inspect all buildings and facilities of public service and occupancies regulated by the Connecticut State Fire Safety Code and the Connecticut Fire Prevention Code. These codes cover all occupancies except one- and two-family dwellings and premises used for manufacturing. As statutes and the codes change, so must this office to keep current with the ever-changing rules and regulations. All staff attend regular training and educational classes in order to provide the best possible services to the Town of Woodbury.

To eliminate hazards in a new or existing structure, this office conducts a plan review prior to construction, occupancy change and renovations as per State Code requires. The plan reviews ensure the public's safety is provided for and that the CT. Fire codes are adhered to. The Fire Marshal participates in a round table meeting every Monday morning with the Building Official, Land Use, the Assessor and any property owners, prospective owners/tenants.



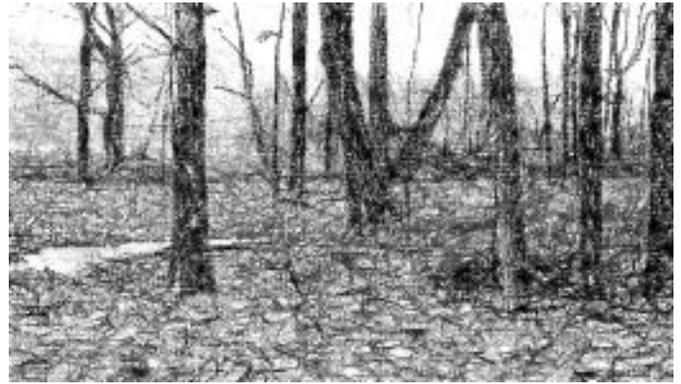
Annual inspections, required by the Code, now have fewer violations due to the help of the property and business owners in the town. Over the past several years the property owners, business owners and tenants have all stepped up and understand the importance of fire and life safety - making Woodbury a safe place to shop, live and do business.

The Fire Marshal's Office full time staff consists of Janet B. Morgan, Fire Marshal and the Administrative Assistant, Robin Tofield who both are in the office Monday – Friday. The Deputy Marshals are – Mike Devine (DFM2), Brian Proulx (DFM3) and Ned Dalton (DFM4) and William Garms (DFM5) who perform inspections, investigate fires and perform other duties as requested by the Fire Marshal on an on-call basis. The office investigated 192 incidents, issued 86 burning permits, and inspected 22 underground oil tank removals. They also performed many plan reviews and followed up on issues from concerned citizens.

The Nonnewaug High School renovation project has also kept the office very busy.

The Woodbury Fire Marshal's Office continues to maintain a website. The information contained on the site should help property owners understand fire code requirements from simple campfires to annual inspection requirements – be sure to check it out: woodburyfm.org. The website also contains all the rules, regulations and town ordinance information for brush burning permits and recreational burns.

The Woodbury Fire Marshal's Office is continuing to make Woodbury a Fire Safe Community and to raise the public awareness of Fire Prevention. Our Office motto: "Fire Prevention ~ Everyone ~ Everyday", states our overall objective for the town.



LAND USE DEPARTMENT

Maryellen Edwards, Town Planner

The Land Use Department services the residents of Woodbury by assisting them with land use matters including answering questions regarding Zoning, Zoning Board of Appeals, Planning, Inland Wetlands and Historic District Regulations and the Land Use application process. The Land Use Department provides support to the Land Use Commissions, Boards and Agencies by reviewing applications, enforcing regulations, drafting regulations and providing administrative support including posting of agendas, legal notices and supervision of land use clerks and ensuring compliance with all statutory requirements. Other functions of the Land Use Department include preparation of grant applications, implementation of the Town MS4 Stormwater Permit as well as support for the various ad-hoc committees, as requested.

During the past fiscal year, the Land Use Department accomplished the following:

- Drafted an application for the Connecticut Community Connectivity Grant Program and received approval for funding.
- Worked with Fitzgerald and Halliday to develop an online public survey to gather information from residents and business and organized six focus groups to solicit public input for the 2020 Plan of Conservation and Development (POCD) update.
- Supported the Planning Commission at a POCD booth at Earth Day.

- Continued implementation and coordination of the Town's DEEP MS4 Stormwater Permit, drafted the Town of Woodbury's MS4 General Permit Annual Report and finalized the Illicit Discharge Detection and Elimination (IDDE) Plan.
- Continued coordination with other town staff at weekly Team meetings regarding town development projects.
- Worked with the Sidewalk and Shade Tree Committee to prioritize sidewalk recommendations.
- Worked with the Board of Selectmen to pass a resolution to join the Sustainable CT certification program adopt a Sustainable Purchasing resolution.
- Provided legal training for the Inland Wetlands and Watercourse Agency.
- Attended the Connecticut Association of Conservation and Inland Wetland Commissions Annual Meeting and Environmental Conference.
- Attended various meetings including Naugatuck Valley Council, Southern New England American Planning Association conference, Connecticut Association of Wetland Scientist Annual Meeting, Connecticut Land Use Law for Municipal Land Use Agencies, Boards, and Commissions Conference.
- The Town Planner was appointed to the Regional Brownfields Partnership and received the Certified Zoning Enforcement Technician designation.

The following applications and permits were reviewed and processed during the fiscal year (July 2018 – June 2019):

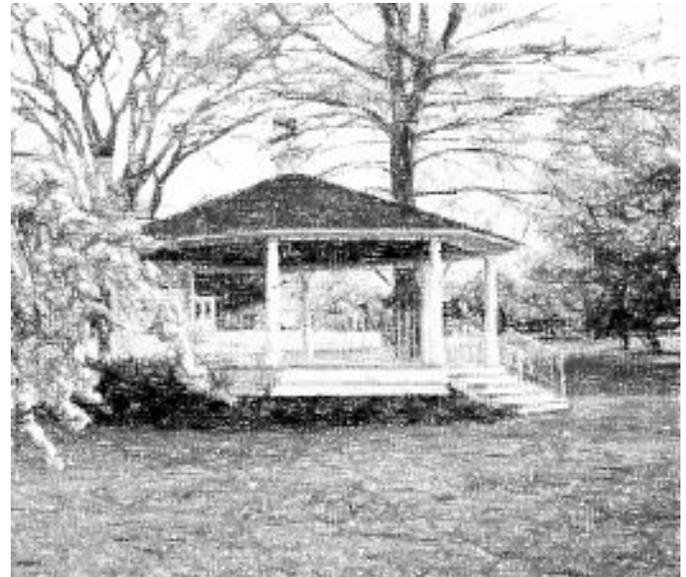
- Aquifer Protection Agency: 0 Municipal Registration for Regulated Activity
- Historic District Commission: 28 Applications
- Inland Wetlands & Watercourses Agency: 23 Applications; 3 Enforcement issues
- Planning Commission: 8 5.19 Zoning Commission Referrals, 4 8-3 Referrals and 1 8-24 Referral
- Zoning Board of Appeals: 4 Applications
- Zoning Commission: 29 Applications, 9 Enforcement issues

PARKS & RECREATION DEPARTMENT

Jenifer Miller, Director

The Parks and Recreation Department continued with the normal schedule of quarterly programs and maintenance of fields and parks, combined with the special events that the department oversees.

The Parks and Recreation Department has maintained an online presence for more than a decade. Program participants can access the web site to view and register for programs, find information about events, our parks and



directions to our facilities. The Department has a Facebook page with daily postings. The Department sends out information about programs and community activities through email blasts, the Region-14 school district's Digital Backpack and signage on Main Street of upcoming events. The Department also releases monthly newsletters highlighting the upcoming programs and activities.

There were over 1,640 participants in 252 programs offered. The annual income from programs was over \$160,000. Basketball and Summer Camp numbers were similar to previous years, we remain indebted to our Basketball Coach volunteers who make the program possible and to the Summer Camp

Counselors who put in the energy and creativity to make Summer Camp successful. The program is conducted under the outstanding leadership of Cindy Tilbe.

Adult exercise programs were well attended. Our long-term instructor for yoga and pilates, Megan Lutz, moved on to a new career. We also added some new exercise classes and programs for pre-school and after school remained consistent, sometimes with a waiting list.



The Hollow Park Playground, opened in the spring of 2018 grew in popularity throughout the year, older as well as young age groups are enjoying this facility. People from surrounding towns and our own have discovered it. There was hardly a day, despite inclement weather, when there was not at least one person playing on our new playground. We have had people from out of town renting the pavilion as the playground is an added attraction.

Field Maintenance is an ongoing task for the department. Through all the seasons we work to maintain and develop high quality athletic fields, trail systems, passive recreation areas, and town parks. We have over 260 acres of parks, with trails, playground, athletic fields; over 360 acres of Designated Recreation Areas, with more trails for passive recreation; and over 68 acres in a total of 6 Town Parks, such as the North Green and Cannon Green on Main Street, that all require oversight. Our Park Superintendent oversees a small seasonal staff and manages to produce a high-quality product often commented on by visitors both coming here to play a sport or just to walk their dog.

AmeriCorp sent a team of young adults in the Fall who worked on the renovation of trails at Orenaug Park which lead to the historic Bethel Rock location. They cleaned and re-blazed them, adding signage for all Orenaug Trails. This was a huge task and the end result created more easy-to-follow trails for people to enjoy.

This year, small brown road signs were added to existing street sign poles, indicating the location of our many parks and trails.

A member of the public and teacher at Nonnewaug High School, who is an avid Disc Golf player, volunteered to design and install a Disc Golf 8-hole course. This project began in June, with a team of volunteers, and will be finished by the end of the summer. Disc Golf is something for all ages to enjoy and is growing in popularity. We are pleased to have our own course right here in town!

The main trail at the Trolley Bed Preserve was dedicated to Dick Leavenworth for all that he did to make the purchase of this property possible and the conservation efforts here in Woodbury throughout his life. The "Leavenworth Conservation Trail" was established in his honor.

The Park and Recreation Department collaboration with the Library and Senior Services is known as WOW (What's on in Woodbury). It continues with free programming, hoping to create interesting and different activities for people to participate in, both residents and visitors. This year events included the Fall Festival, Cookbook Club, Cheese, Wine and Chocolate Pairing, Volunteer Appreciation Day at a Summer Concert, Painting Night and Make Music Day.

We are grateful to the many businesses, residents, town staff and organizations who support the recreational opportunities that are an important part of what makes Woodbury a special place to live.



POLICE/RESIDENT TROOPER'S OFFICE

Sgt. Joseph Roden - Resident Trooper Supervisor

The Town of Woodbury continues to contract with the State of Connecticut for the services of the Resident State Trooper program. Under the program, the Resident Trooper supervises the town's police staff, and has direct access to all of the resources of the Connecticut State Police to best serve the town. The Resident Trooper's Office is comprised of the Resident Trooper Sergeant, an evening shift Resident Trooper, seven (7) full-time town police officers, and ten (10) part-time town police officers. All of the Woodbury Officers possess have the experience and knowledge to investigate any incident with little need for additional outside assistance.

Between 7/01/2018 and 6/30/2019, the Resident Trooper's Office, along with troopers from Troop L, Litchfield, responded to 5,787 calls for service (CFS). This was a 6.7% increase from 5,423 from the previous year. These totals are broken down to include, but not limited to, the following general categories:

Alarms (441)	Burglaries (9)
Criminal Mischief (8)	Disturbances (44)
Domestics (23)	DWI (10)
Harassment (3)	Larceny (34)
Medical Assists (434)	Missing Person (2)
Narcotics (20)	Patrol Check (1659)
Robbery (0)	Traffic Accident (146)
Fatal Accidents (0)	Traffic Stop (1686)
Untimely Death (10)	Admin Services (188)

Of these incidents, 69 resulted in the arrest of a subject. While these listed categories are not all encompassing, they represent the majority of the total calls for service.

As in previous years, speeding continues to be identified as the number one safety concern amongst residents. Increased enforcement, aided by unmarked vehicles and speed recording equipment, have greatly aided in targeting specific problem areas throughout the town. Town officers, along with the State Police patrols, vigorously enforce all motor vehicle laws. Residents and visitors are urged to help keep Woodbury safe by abiding all motor vehicle laws.

Typical property crimes, such as burglaries and larcenies, continue to be related to drug abuse. Woodbury continues to have instances of unlocked vehicles being gone through or stolen if the keys are left in the vehicle. While these stolen vehicles have been recovered, they generally have been damaged in some manner. Residents and guests are strongly encouraged to lock their vehicles and homes when they are not around to safeguard their belongings.

The Resident Trooper's office continues to be actively involved within the community. The office works diligently with the school district on safety/security issues, and the local prevention counsel, The Advocates for Substance Abuse Preventions (ASAP). Additionally, the Resident Trooper's Office continues to be heavily involved in the Juvenile Review Board (JRB). The JRB serves as a Juvenile court diversion program with the goal of keeping good kids who make bad choices out of the juvenile court system for minor crimes.

The Woodbury Resident Trooper's Office participates in the partnership to provide School Resource Officers (SROs) to all four Region 14 district schools. The SROs are an integral part of the school communities – deterring crime, providing security, mentorship, law enforcement advice, teach DARE, and serving as a resource to students, parents and staff.

Woodbury remains one of Connecticut's safest communities to live in.

The Woodbury Resident Trooper's Office is dedicated to serving the town by providing professional law enforcement through enforcement of both state statutes and town ordinances. The initiatives undertaken by the Resident Trooper's Office are in direct response to the public's concerns as we seek to improve the quality of life for both residents and visitors alike. The partnership between the public and law enforcement in the Town of Woodbury continues to be strong and a model for other communities. Please do not hesitate to call or stop into the Residents Troopers' Office.

PUBLIC LIBRARY

Susan D. Piel, Director

The library continues to strive to fulfill its mission to strengthen and empower the community by using multiple media platforms and technologies to provide information, services and programs that educate, inspire, entertain, and advance understanding and quality of life for all ages.

The renovated Gallery celebrated its one-year anniversary in May. In the Gallery – highlights included Woodbury residents Melody Asbury paintings, Marc Russell Photography and Region 14 Award Winning Art Students. The Exhibitions Committee meets monthly and curates work with a focus on local talent. Having the new audio-visual system with large screen monitor has improved program presentations. Running audio or video loops during the day of the exhibiting artist has been a fabulous added benefit.

In the Jack Naylor Children's Library and Teen section a new Quiet Study Room was carved out of our staff area to provide a quiet place for reading or studying. This room can also be booked for small meetings.

During this fiscal year, we are looking to maximize use of our current space to address a larger meeting room, local history display and teen computer area while building a vision for our future.

Woodbury now boasts its very own Poet Laureate, thanks to Maryellen Edwards and the Sustainable CT initiative. David Bibbey accepted the post in December and offered an afternoon poetry reading of his original works. He has been sending a video reading of a "poem of the month" which we have posted on our library and town websites. The post will be held for two years.



The Friends of the Library were honored by First Selectman, William J. Butterly, Jr., with a proclamation thanking them for their many contributions to Woodbury Public Library. Our Friends' group helps in supplementing our program offerings not included in town budget requests. The Book Cellar is now open 6 days a week. Volunteers gave the library almost 3000 hours of their precious time and talents last fiscal year.

WOW programs included the summer concert series with volunteer appreciation day (Woodbury band Root Six played with an Official Statement in recognition of Woodbury Volunteers from Governor Malloy & Bill Butterly), Cookbook Club, and Make Music Day in June.

Ron Fairchild, Reference/Technology Librarian continues has offered a popular "Cut the Cord" program for our patrons.

Library programming for adults, scheduled and promoted by Marla Martin, offered the return of the Book & Movie club, The Perspective Book group, Cluster Club, and Sue & Marla's Book Club (now in its 12th year!), along with our monthly book chat about new materials in the library. Woodbury resources who shared (and

donated) their talents: Dr. Charles McNair's book signing, Jamie Monckton's "Legendary Woodbury", Dr. Vincent DeLuise with his "Music & the Brain" lecture, Main Street Ballet & Woodbury Ballet with ballet variations (also Nutcracker with Main Street Ballet), Dr. Charles Atkins' opioid program with ASAP, Michael Huhn's weekly technology help, Matt & Joanna Wood with an armchair trip to Iceland, Karen Reddington-Hughes shared her knowledge of Ethnic jewelry/rug making, Ehris Urban & Velya Jancz-Urban hosted a "How to Survive a Brazilian Betrayal" book release event, and Rebecca Hibbard provided information on juuling.

For the Teens, Marla offered Girls Who Code, from a grant she wrote that was awarded by the CCF/Women's Giving Circle, an LGBTQ workshop, passive (drop-in) programming, programs highlighting Teen Read Week, ongoing Teen Advisory Board, Rubik's Cube club, and the Teen Winter Reading program.

Children's Librarians Bonnie Knapik and Denise Butwill highlighted special in-house programs including Alphabits, a story time that explores a different letter of the alphabet each week and special guest readers from our community, such as a police officer, firefighter, and a therapy dog. Rhythm and Rhyme, a story time that includes music, fingerplays, and sweet stories held strong throughout the year.

We initiated a well-received monthly program called Homeschool Connect, during which homeschooled children participate in fun, educational activities.

A new winter reading program called Book a Trip had 100 children read stories from around the world and filled in a reading passport. Presenters from Animal Embassy introduced children to animals around the world. Our summer reading program had an increase in participation in 2019. The outer space themed kickoff program, *Blast off with Books* was presented by Mike Bent.

Throughout the year, we provide outreach opportunities to area schools and daycare. Denise and Bonnie manage programs for

preschool and Region 14 afterschool program. Both attend special events at our schools such as Read Across America Day and Literacy Night.

The Library added a new endowment managed by the Connecticut Community Foundation, to The Martland fund for Kindergarten Orientation books and backpacks, and DeSomma fund to welcome current events speakers.

The library is proud of our community networking events such as the PVGC Mother's Day program for the children, helping to research and promote their cookbook, and their creation and maintaining of our certified Monarch Butterfly garden. Other community offerings included a CT Dances Exhibit, an Adult/Fire Cider event with Glebe House & Grounded Goodwife, and the annual *Spread the Light* Display (CSCW stars). The library features a Woodbury business every month in our community cabinet, as well. Some of our staff is very active in the community too. Marla's outreach is on the ASAP Board, Juvenile Review Board, CSCW Book Gift Giving with Friends of the Library & Bonnie's help, and a Rubik's Cube joint event with Southbury Library.

Also new this past year:

- Screen Free Week- highlighted the importance of getting off technology to enjoy puzzles, games, reading books together and ordinary conversation.
- Delivery of books, magazines, DVDs etc. to our homebound patrons
- A new museum pass to The Frick Museum in New York City
- Instituting a Harmonica program
- Start-up of Acorn TV streaming services

The library's professional staff attends year-round workshops and conferences to network and increase our skill base..



PUBLIC WORKS DEPARTMENT

Rich Lamothe, Director

The Department of Public Works staff includes: Director, Rich Lamothe; Administrative Assistant, Marge Warner; Mechanic, David Slason; Equipment Operators Mike Crownshaw, Bill Kern, Ed King, Ben Paparazzo, Ron Smith, John Thomas, Pete Wall and Lee Warner. Training is conducted throughout the year assuring the Public Works and personnel are current on safety standards and comply with DOT and OSHA regulations.

The Department of Public Works maintains 92 miles of improved road and 8 miles of unimproved (unpaved) roads.

This year the Department continued with maintenance, capital projects and road improvements.

The severe curve at Middle Road Turnpike was re-designed installing a catch basin and creating a snow shelf eliminating icing thereby a safer road for travel.

The detention pond at Whittlesey Road has been rebuilt.

Projects included the milling and paving of East Hill Road and Paper Mill Road. A portion of Westwood Road has been paved with the inclusion of drainage improvements. The culverts on both Parkland Road and Sprain Brook Roads were redesigned with the head walls eliminated enabling wider travel lanes for safer travel.

The Public Works Department also re-installed fencing around the Town's Dog Pound.

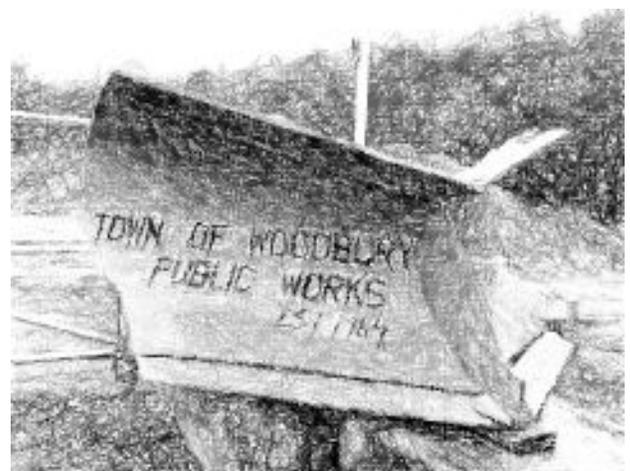
Through the capital project the cover to the sand/salt shed was replaced ensuring the salt stored remains intact.

The designs for both the Hazel Plain Bridge and Middle Quarter Bridge have been finalized and approved allowing for work to commence during the next construction season.

The winter season for the Public Works consisted of 14 events with 32.1 inches of snow fallen. The Town continued to use both chemically treated and environmentally safe material for snow and ice control, anticipating that Spring Season cleanup could be minimal. The crew placed approximately 1100 Tons of salt along with approximately 2000 Tons of sand.

Regular maintenance continues throughout the year with sweeping the roads, catch basin cleaning, roadside mowing, pothole patching, tree trimming and tree removal. Safety improvements were also completed with the continuation of guardrail installation on Parkland Road and Sprain Brook Road.

The Transfer Station/Recycling Center processed approximately 1200 Tons of municipal waste, 560 Tons of bulky waste and 585 Tons of recyclables. Approximately 2000 cubic yards of brush brought to the Transfer Station/ Recycling Center was double-ground and produced mulch, a usable product made available to residents.



REGISTRARS OF VOTERS

Sandra Petkus (D), Registrar
Nancy Mackey (R), Registrar

During the 2018-2019 Fiscal Year, the following votes and related activities were held:

Anne Cushman Schwaikert resigned as Democratic Registrar of Voters and Sandra Petkus was sworn in as Democratic Registrar of Voters on October 12, 2018. Robert F. Clarke resigned as Deputy Registrar of Voters on September 14, 2018 and Sandra Petkus accepted the appointment as Deputy on September 19. Judy Henderson continued in office as Republican Registrar of Voters until her passing on February 5, 2019. Nancy Mackey was sworn in as Republican Registrar on February 6, 2019. The newly appointed Deputy Registrars are Rosalie Manzi-Platt (D) and Ann Marie Carroll (R).

The number of active electors in Woodbury as of June 30, 2018 was:

Affiliation	6/30/18	6/30/19	Change	%Diff
Republicans	2594	2603	9	1.0
Democrats	1888	2001	113	.94
Unaffiliated	2793	2919	126	.96
Other	192	192	0	0
Total	7467	7715	248	.97

Registration transactions come from registration cards submitted by mail, in person or online by voters; DMV records, notices from the Secretary of the State, and death notices from a combination of newspaper obituaries and the Town clerk's office.

Vote	Date	Total Eligible to Vote	Total Who Voted	% Turnout
Gubernatorial Primary (R)	8/14/2018	2,624	961	37%
Gubernatorial Primary(D)	8/14/2018	1,926	761	40%
Gubernatorial Election 68 th and 66 th District	11/6/2018	7,782	5,183	65%
Town Budget	5/29/2019	7,611	893	12%
Region 14 Budget	5/7/2019	7,621	1,261	16.5%
Region 14 School Board Election	6/6/2019	7,599	524	7%

In addition to maintaining the accuracy of Woodbury's voting records both in the paper files and the state database, the registrars processed voter lists, vote results, party enrollment reports and other reports for party committees, candidate and candidate committees, research companies and private individuals.

The Registrars and Deputy Registrars attended the Fall and Spring statewide conferences sponsored by ROVAC and the Secretary of the State. Attendance at the Conferences satisfied at least some of the continuing education requirements of Registrar Certification. A high school voter registration was held at Nonnewaug High School on May 14, 2019 resulting in 4 new voters.

The State of CT mandates that all registrars be certified. As of June 30, 2019 Ms. Petkus successfully completed one class towards certification. UCONN CITI who administers this program has been inconsistent in scheduling as well as cancelling classes. Moderator Certification training was provided in June 2019 and 8 individuals including the Registrars and Deputy Registrars are certified thru June 2021.

The Registrar's Office is proactively cross training the Deputy Registrars in many duties and responsibilities for future succession planning. Formal training is also planned for the poll workers in FY 19-20 per state statute.

Voting is an important privilege and responsibility of citizenship. If you are 18 or over, and are not currently registered, stop into the Town Clerk's office, or online at voterregistration.ct.gov

SENIOR SERVICES

Loryn Ray, Director

The Department of Senior Services serves the town on aging-related issues. We provide direct services for the town's residents over the age of 60 as well as education, information and referral services to all residents of the town through the Senior Center. The department also provides senior/disabled adult transportation, congregate meals and home delivered meals, support services, and a full range of programs designed to promote community engagement, health and wellness, and reduce isolation among our most experienced residents.

Major accomplishments this year included holding a Town Conversation on Aging, the implementation of a community wide intergenerational program and being featured in a national video sponsored by Anthem, one of several opportunities around the Aging Mastery Program.

The Town Conversation on Aging brought together stakeholders from across our community to discuss the challenges and opportunities around aging in Woodbury. This event, sponsored by Connecticut Community Foundation, also provided grant monies to implement a digital message display at the Center and to develop a four-part year-long series on "Aging In Place in Woodbury" which is being very well received in the community. The series, open to the public, covers topics such as home modification, concierge services, downsizing options, family issues, home health care, transportation issues and more. Several presentations have been developed as a direct result of the Conversation; staff are available to speak to area community groups. Connecticut Community Foundation chose to feature this program in their most recent annual report.

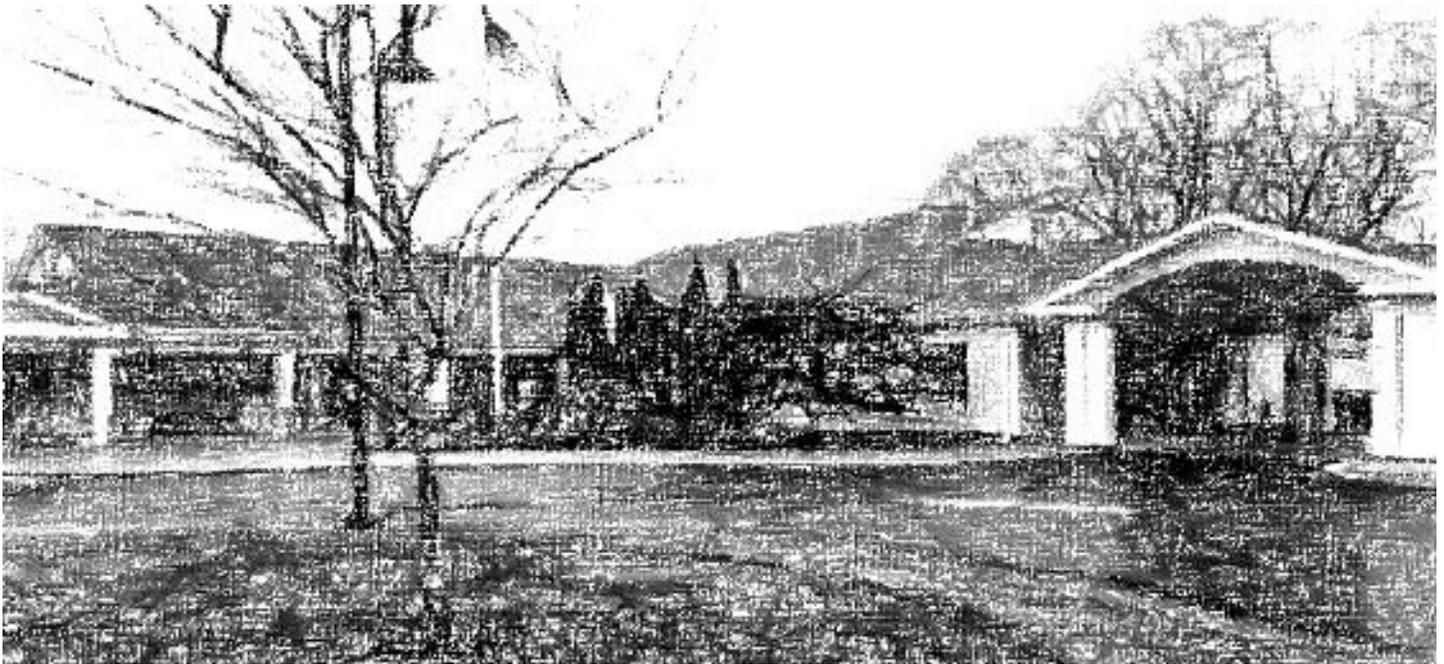
In a unique intergenerational program, the Woodbury Ukulele Band was formed this year. Using a grant from the Woodbury Bethlehem Community Music Foundation, the program was launched in October 2018 and has grown steadily since, with an average of 35 people attending the monthly jam sessions and

learning to enjoy the company of other community members of all ages and backgrounds.

The Aging Mastery Program continues at the Center. Our participation and leadership in bringing this program to Connecticut have brought us two unique opportunities. The CT Healthy Living Collaborative has asked us to be part of a national research study with the Aging Mastery Program starter kit used with isolated seniors and caregivers. The Center was also featured in an Anthem Foundation national video on their financial support of the Aging Mastery Program.

The Senior Center provided 3838 programs centered around exercise, wellness, nutrition, lifelong learning, technology and creativity in the past year; in addition we provided more than 750 direct health services through flu shot clinics, dental cleaning clinics, memory screenings, foot care clinics and our ask-a-nurse programs. Health education programs were attended by over 500 people. Over 12,000 meals were provided to seniors through our congregate lunch, meals on wheels and senior dine programs. The Center also provided 7500 rides to Woodbury residents through our transportation assistance program. The Medical Loan Closet made 88 equipment loans to residents.

Senior Services also works to ensure that the Center is ready for any town wide emergencies, and as such, served as a warming and cooling center on several occasions throughout the year. The department is also one of three departments that comprise WOW, which brings free community programming to Woodbury. Additionally, the Center serves as the town's official voting site, and hosts community and private events outside of regular hours; 138 such events were held at the Center.



SOCIAL SERVICES

***Jennifer Moshier,
Director and Municipal Agent***

During the 2018-2019 fiscal year, I completed my first full year as Director of Social Services and Municipal Agent for the Town of Woodbury. I have maintained my certification as a CHOICES counselor and participated in the WCAAA training again this past spring to help solidify my knowledge base and keep abreast of any changes that took place in state and governmental services. I also continue to maintain membership in and attend meetings/webinars of various organizations such as, Western Connecticut Area Agency on Aging, Connecticut Association of Municipal Agents for the Elderly, Connecticut Local Administrators of Social Services, Connecticut Community Foundation, Justice in Aging, town Commission for Seniors meetings, along with required and optional training sessions coordinated through our Personnel Administrator's office.

There has been significant growth in the number of clients serviced over the course of this year. This office was in contact with over 1,000 clients, which include phone calls and in person visits, both in office and homes. Overall services provided to individuals and families

(couples and families count as a single unit) were over 950, with new clients to the office of over 40 in total.

There were over 160 Energy Assistance Applications (CEAP) for primary heating that were coordinated with New Opportunities. Operation Fuel was also utilized for additional funding of resources needed for fuel and secondary electric bills for members of the Woodbury community through the winter of 2018 and spring of 2019.

The Community Services Council of Woodbury has also continued to play a large part in providing help to our community members and clients of this office. They have provided emergency fuel deliveries before Energy Assistance had officially begun this past fall, as well as during the winter and spring of this reported fiscal year. There have also been many referrals for financial assistance to the Council as well, which would include help in paying for rent, electric bills, etc. The Food Bank has also seen an increase of referrals/applicants directly to them and through this office, pushing the overall numbers of individuals and families that have been and are currently utilizing it, as one of the highest ever. They also provided presents and gift cards during the holidays to our community members in need. The continued team effort between

this office and the Council play a crucial and much needed role in our town.

The Department of Agriculture provided Farmer’s Market Vouchers through this office to 60 seniors in our community, which enabled them to use these coupons at area/local Farmer’s Markets for the purchase of fresh vegetables/herbs, fruit and honey.

This office continues to rely on financial help from the Salvation Army Unit that services our town in conjunction with Southbury and Roxbury. They assist with applications for assistance with car repair bills, rent, electric bills, and various other monetary obligations that arise for the clients during the year. The amount of cases is limited due to financial parameters set forth in their budget allowance for the town in their fiscal year, which runs October 1st through September 30th.

There were over 85 Renter’s Rebate Applications processed through this office to the State of Connecticut for the qualifying program years of 2017 and 2018 (which take place in fiscal years of 2018 and 2019). The qualifying 2018 year is currently still open due to the end date for applications being October 1, 2019. The qualifying applications from July 1, 2019 through October 1, 2019 go forward into the town’s fiscal year of 2019/2020 statistics.

This office continues to work closely with Protective Services when needed, as well as with other departments in town, such as the Fire Department, Police Department, Senior Center and wherever else a referral may originate from and follow up is required.

This office continues to assist with all areas of Medicare, Medicaid, Husky, Medigap Supplemental insurances, SNAP (food stamps), as well as various applications having to do with Social Services (DSS) and Social Security offices. In addition, I also serve as the Municipal Veterans Representative for the Town of Woodbury.

TAX COLLECTOR

Jamie A. Monckton

The Woodbury Tax Office operates under the General Statutes of Connecticut.

The total adjusted tax levy to be collected for the 2018–2019 fiscal year was \$30,743,287.80 with a collection rate of 98.5% on the current year 2017 Grand List set by the Board of Finance. Collections for the 2018 – 2019 fiscal year as of June 30, 2019 were as follows:

Current Year Tax	\$29,945,172.74
Prior Year Tax	\$400,985.25
Interest and Lien Fees	\$280,048.09
Supplemental	<u>\$280,616.99</u>
	\$30,906,823.07

The total collection rate, including all taxes, interest, and lien fees for the year was 100.4% of the budgeted amount, 98.3% of the current tax with a higher collection of prior year taxes remaining due than the \$350,000.00 budgeted.



Tax payments can be made in multiple ways. Payment may be made by mail and in person at the Town Offices. A lock box service deposits payments directly into the Town’s account during the main collection periods of July and January. Online payments can be made through the Town’s website, serviced by Invoice Cloud and applies service fees depending of type of payment. The Town receives only the bill amount paid.

The Tax Office makes every effort to provide service to the public, banks and mortgage

companies, attorneys and title searchers. Taxpayers who are having difficulty paying their taxes are always encouraged to contact the Tax Office and we strive to work with those who may be behind to bring delinquent taxes current.

Changes occurred on the personnel of the Tax Office this past year, beginning with the retirement on April 30, 2019 of Linda G. Lewis after many years of serving as Tax Collector. Jamie A. Monckton was sworn in as Tax Collector on May 1, 2019. Jennifer Landry joined the office in May as Tax Office Clerk in May.

TOWN CLERK
Linda Carlson, Town Clerk

State Statutes and Town Charter determine the duties and responsibilities of the Town Clerk. The Town Clerk's Office maintains permanent land records of all documents recorded and survey maps filed for the Town of Woodbury. A listing of all Boards and Commissions along with all the meeting minutes and agendas for each board in our office. The Town Charter, the rules and procedures for Town Meetings, and the minutes of all meetings are kept as permanent record in our vault.

The Town Clerk is the Registrar of Vital Statistics. Records of Birth, Marriage and Death are permanent records in our office and date back to the 1700's. Certified copies of these records can be issued according to the Connecticut General State Statutes. Veteran discharge papers (DD214), are also filed here which entitles the Veteran to a Tax Exemption.

The Town Clerk's Office issues Marriage licenses, Dog licenses and Hunting and Fishing licenses. Trade Name Certificates are also available. Most forms are available on the Town Clerk's website by request for Certified Copies of Birth, Death & Marriage licenses, absentee ballots, trade name certificates and more.

The Town Clerk and Assistant Town Clerk are Notary Publics. Please note that wills, living wills and I-9 forms are excluded from this service. The Town Clerk's Office is also responsible for issuing absentee ballots and registering voters in the absence of the Registrar of Voters.

The Town Clerk records and transcribes the minutes of all Town Meetings and certifies action taken by Town Meeting as to bonding and contractual agreements. The Town Clerk is the custodian of the Town Seal.



**Town wide referenda/election results:
Republican Primary August 14, 2018 (totals)**

Governor

Mark Boughton	308*
Timothy M Herbst	116
Steve Obsitnik	75
Bob Stefanowski	278
David Stemerman	179

Lt Governor

Joe Markley	574*
Jayne Stevenson	114
Erin E Stewart	239

US Senator

Matthew Corey	679*
Dominic Rapini	177

Representative in Congress

Manny Santos	386*
Ruby Corby-O'Neill	295
Richard DuPont	200

Thad Gray	526*
Art Linares	321

Comptroller

Kurt Miller	363
Mark Greenberg	518*

Attorney General

Sue Hatfield	717*
Joh Shaban	164

Democratic Primary August 14, 2018 (totals)

Governor

Ned Lamont	645*
Joe Ganim	97

Lt Governor

Susan Bysiewicz	513*
Eva Bermudez Zimmerman	224

Representative in Congress

Mary Messina Glassman	260
Jahana Hayes	485*

Treasurer

Shawn Wooden	384*
Dita Bhargava	334

Attorney General

William Tong	455*
Paul R Doyle	87
Chris Mattei	191

**November State Election November 6, 2018
66th District**

Governor & Lt Governor

(D)Ned Lamont & Susan Bysiewicz	1842
(R)Bob Stefanowski & Joe Markle	2630*
(WF)Ned Lamont & Susan Bysiewicz	34
(I)Bob Stefanowski & Joe Markley	77
(L)Rodney Hanscomb & Jeffrey Thibeault	19
(G) -----	
(A)Mark Stewart Greenstein & John Demitrus	7
(GF) Oz Griebel & Monte E Frank	153

United States Senator

(D)Christopher S Murphy	2148
(R)Matthew Corey	2407*
(WF)Christopher S Murphy	87
(IN) -----	
(L)Richard Lion	33
(G)Jeff Russell	24

Representative in Congress

(D)Jahana Hayes	2237
(R)Manny Santos	2293*
(WF)Jahana Hayes	128
(IN)Manny Santos	54

State Senator

(D)Catherine P DeCarli	2025
(R)Eric C Berthel	2587*

State Representative

(D)Alex Larsson	2129
(R)David T Wilson	2458*
(WF)Alex Larsson	71
(IN)David T Wilson	82

Secretary of the State

(D)Denise W Merrill	2069
(R)Susan Chapman	2387*
(WF)Denise W Merrill	67
(IN)Susan Chapman	70
(L)Heather Lynn Sylvestre Gwynn	34
(G)S Michael DeRosa	33

Treasurer

(D)Shawn Wooden	1994
(R)Thad Gray	2466*
(WF)Shawn Wooden	69
(IN)Thad Gray	75
(L)Jesse Brohinsky	40

Comptroller

(D)Kevin Lembo	2031
(R)Kurt Miller	2399*
(WF)Kevin Lembo	68
(IN)Kurt Miller	74
(L)Paul Passarelli	36
(G)Edward G Heflin	29

Attorney General

(D)William Tong	1944
(R)Sue Hatfield	2540*
(WF)William Tong	55
(IN)Sue Hatfield	76
(G)Peter D Goselin	38

Judge of Probate

(R)Domenick N Calabrese	3100*
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**November State Election November 6, 2018
68th District****Governor & Lt Governor**

(D)Ned Lamont & Susan Bysiewicz	190
(R)Bob Stefanowski & Joe Markley	309*
(WF)Ned Lamont & Susan Bysiewicz	7
(I)Bob Stefanowski & Joe Markley	4
(L)Rodney Hanscomb & Jeffrey Thibeault	1
(G) -----	
(A)Mark Stewart Greenstein & John Demitrus	1
(GF) Oz Griebel & Monte E Frank	11

United States Senator

(D)Christopher S Murphy	219
(R)Matthew Corey	286*
(WF)Christopher S Murphy	12
(IN) -----	
(L)Richard Lion	2
(G)Jeff Russell	2

Representative in Congress

(D)Jahana Hayes	223
(R)Manny Santos	276*
(WF)Jahana Hayes	18
(IN)Manny Santos	1

State Senator

(D)Catherine P DeCarli	194
(R)Eric C Berthel	318*

State Representative

(D)Jeff Desmarais	192
(R)Joe Polletta	312*
(WF)Jeff Desmarais	10
(IN)Jeff Desmarais	4

Secretary of the State

(D)Denise W Merrill	212
(R)Susan Chapman	292*
(WF)Denise W Merrill	8
(IN)Susan Chapman	1
(L)Heather Lynn Sylvestre Gwynn	1
(G)S Michael DeRosa	2

Treasurer

(D)Shawn Wooden	209
(R)Thad Gray	290*
(WF)Shawn Wooden	8
(IN)Thad Gray	3
(L)Jesse Brohinsky	2

Comptroller

(D)Kevin Lembo	212
(R)Kurt Miller	281*
(WF)Kevin Lembo	9
(IN)Kurt Miller	3
(L)Paul Passarelli	4
(G)Edward G Heflin	4

Attorney General

(D)William Tong	194
(R)Sue Hatfield	315*
(WF)William Tong	5
(IN)Sue Hatfield	6
(G)Peter D Goselin	2

Judge of Probate

(R)Domenick N Calabrese	361*
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May 7, 2019 School Budget Referendum

Shall the Budget submitted by the Board of Education for Regional School District No. 14 for the fiscal year commencing July 1, 2019 and ending June 30, 2020 in the amount of \$35,256,560 be approved?

PASSED

Results Woodbury 709 Yes 552 No
Results Bethlehem 210 Yes 274 No

Totals Yes 919 No 826

June 6, 2019 Board of Education Members Election

Purpose: To cast ballots by machine to elect four members to the Regional School District No 14 Board of Education: Two from Bethlehem and town from Woodbury

BETHLEHEM:

George V Bauer 447*
Carol A Brown 402*
Melissa M Wesaw 302

WOODBURY:

James N Crocker 467*
Andrew L Lampart 260
Janet B Morgan 497*

May 29, 2019 Town Budget Referendum

Shall the Town of Woodbury approve the proposed municipal budget of \$11,186,156 (which does not include the Woodbury share of estimated Regional School District No 14 education expenditures) for the fiscal year commencing July 1, 2019 and ending June 30, 2020?

PASSED Yes 483 No 417

Town Meetings Actions

(Town meeting minutes are available online and in the Town Clerk’s Office)

Annual Town Meeting November 19,2018

Item 1. To appoint Andrew Sherman as Trustee for the Frank Ward Strong School Fund, to serve from November 20, 2018 to November 18, 2019.
APPROVED

Item 2. To appoint Andrew Sherman as Trustee for the Roger B Sherman Fund, to serve from November 20, 2018 to November 18, 2019.
APPROVED

Item 3. To receive the 2018 Annual Town Report and a report on the Annual Audit. Board of Finance Chairman Alex DeSorbo delivered a presentation.

Item 4. To receive the State of the Town Report. First Selectmen Bill Butterly reported on various matters and provided a presentation.

Item 5. To award the Woodbury Historic District Commission Annual Historic Preservation Award.
Maureen Donnarumma to present the awards.

A reward was presented to Damien Dewitt for property on Mountain Rd and Wayne Anderson represented the North Congregational Church for their property on Main Street.

Item 6. To transact such other business as may properly come before said meeting. Mr. Butterly mentioned the Senior Center and made a dedication of the new Louis C DeLuca café room. A plaque will be placed on the wall of the cafeteria for Mr. DeLuca.

Annual Town Budget Meeting May 20, 2019

Item 1. To authorize the Board of Selectmen to enter into agreements with the Connecticut Commissioner of Transportation for State Aid for construction, improvements and maintenance of highways and bridges, pursuant to Section 13a – 175a through 13a – 175j, Connecticut General Statutes.

APPROVED

Item 2. To authorize the Board of Selectmen to dispose of obsolete Town equipment with potential sale value not in excess of \$10,000 per item by sealed bid.

APPROVED

Item 3. To discuss and act upon the budget presented by the Board of Finance and to adopt a budget for fiscal year commencing July 1, 2019 and ending June 30, 2020, pursuant to Section 203.A.1. and 702.D Woodbury Charter.

ADJOURNED TO MACHINE VOTE

May 29, 2019.

Fee income for Fiscal Year 18-19

Land Record Recordings	\$ 66,592.00
Document Preservation	\$ 12,920.00
Open Space	\$ 51,680.00
Conveyance Tax – Town	\$ 140,063.33
Map Filings	\$ 175.00
Sport Licenses	\$ 7,020.00
Dog Licenses	\$ 8,556.00
Marriage Licenses	\$ 1,700.00
Miscellaneous Income	\$ 23,194.50
Map Copies	\$ 212.00
Total Income	\$ 306,971.83

Less fees paid to the State for Sport,
Dog & Marriage Licenses, Document
Preservation and Open Space (\$ 96,656.50)

Net income **\$210,315.33**

Vitals Information:

Recorded Deaths	76
Recorded Births	47
Recorded Marriages	59



REGION 14 SCHOOL DISTRICT

Dr. Joe Olzacki, Superintendent

Connecticut Regional School District 14 is comprised of the towns of Bethlehem and Woodbury. The Board of Education, chaired by Janet Morgan, is made up of four members from each municipality and serves as the governing body over all aspects of the school district. 63.8% of students attending Region 14 schools come from Woodbury, the remainder are from Bethlehem and from Vo-Ag sending towns.

The Region 14 community is dedicated to ensuring an engaging and positive learning environment where every student becomes a respected contributing member of society and who graduates prepared to meet the challenges of a rapidly changing world. Using a learner centered approach focusing on the “Four C’s” (critical thinking, communication, collaboration, and creativity) in concert with the mission statement, our goal is to promote and prepare Region 14 students for a world of ever-changing careers. In Region 14 it is, all about the students.

Bethlehem Elementary School

Alyce Misuraca, Principal

Bethlehem Elementary School is a Pre-kindergarten through grade 5 school, welcoming 272 students from Bethlehem and Woodbury. The school provides an inviting learning environment that nurtures the social, emotional, and academic well-being of our students.

The goal in every classroom is that each child is actively engaged in student-centered, purposeful learning. A comprehensive curriculum is offered for students in Pre-kindergarten through grade 5 with a strong emphasis on balanced literacy, focusing on the development and integration of reading, writing, listening and speaking. Students develop numeracy skills through fluency exploration, problem solving, communication, reasoning, and application of mathematical concepts. Students also have access to a science lab where they can explore using inquiry and the scientific method. Unified Arts are woven into inter-disciplinary content areas and celebrated in many ways throughout the curriculum. We offer chorus, orchestra and band to our third - fifth graders.

BES students practice kindness, remember safety, are outstanding citizens, united and do their best. Bulldog Proud!

Please visit our learning community if you're in the area- we welcome visitors and community members! Check out our hallway walls filled with student portraits that celebrate how our differences bring us together.

Mitchell Elementary School ***Andy Komar, Principal***

Mitchell Elementary School educates a population of approximately 340 students in grades pre-kindergarten through five. Leadership opportunities for students of all ages empower our Eagles to soar. Safe School Climate Committee for Students, Safety Patrol and Student Council enable our students to become role models for our entire school community. Mitchell Elementary School has three classroom teachers at each grade level, a team of special education service providers and paraprofessionals, and a unified arts staff including physical education, library media, music and art. The staff at Mitchell Elementary School unites to provide an engaging education for the children of Woodbury with just the right balance of fun and rigor.

Our language arts curriculum focuses on a balanced literacy approach and includes the support of two Instructional Leaders for Literacy, Melissa Fitzpatrick and Sarah Mazzei. Summer reading, author visits, and Read Across America are incentives to facilitate our love for reading.

Diane Baker, Instructional Leader for Math supports teachers with our math curriculum, and provides daily scaffolding for concepts and lessons. The addition of our Math Club was so popular that students traded in recess to solve math equations through an inquiry based, hands on approach.

Betty Cragan, Instructional Leader for Science collaborates closely with our teachers, students, and parents to incorporate NGSS into our daily

academic lives. Mrs. Cragan excites the scientist in all our students with everyday objects that transform their scientific thinking.

Mitchell Elementary students are active learners in every content area including technology. We support our students' research and inquiry-based learning with devices through our 1:1 initiative. In addition, Librarian Debra Benedict has taken STEM to a whole new level with recycled boxes and our Cardboard Challenge.

Mitchell Elementary is fortunate to have the support of an active PTO, led by Shannon Lavertue. Parent volunteers take time to give back to students as room parents, library volunteers and field trip chaperones as well as providing funding for various assemblies and guest speakers. Relationships within the community have been built with the Woodbury Food Bank, Woodbury Public Library and Woodbury Senior Center. Our strong partnerships help to ensure that all of our Mitchell Elementary students receive an exceptional education.

Woodbury Middle School ***William Nemec, Principal***

Woodbury Middle School proudly welcomes the students of Bethlehem and Woodbury in grades 6-8. The initial union of these two communities is the foundation to our student's secondary educational experience.

We strive to make WMS a positive learning community and work towards promoting the "Warrior Way" in all our daily activities. The "Warrior Way" is our core value system that emphasizes respect, responsibility and relationships. Starting with our "Family" groups, each day our vision is to build relationships with our students and community emphasizing the importance of a respectful school culture. Our Second Steps Program addresses the ongoing need to promote the social-emotional development, safety, and well-being of all our students. Working toward increased independence and choice WMS now offers 7th and 8th grade students electives in culinary, art,

drumming and ukulele, engineering, and a capstone experience.

Woodbury Middle School promotes student leadership and agency through our student-centered Alliance program. These students meet weekly before and during the school day to improve on their leadership qualities. Planning and development of student led initiatives and improving school climate are also goals of the WMS Alliance.

We also offer a variety of extracurricular activities. WMS promotes intellectual, physical, social, and emotional development. Through these experiences, students are afforded the opportunity to develop in a safe, supportive and challenging environment. These activities include athletics, music, the arts, clubs and a variety of other student groups.

The Administrative team at WMS is excited to work with Parents in the Middle and the entire WMS community as we strive to build a positive culture that focuses on the safety and academic development of all students. We encourage all our clubs, teams, and groups to give back to the community.

Nonnewaug High School ***Pamela Sordi, Principal***

Nonnewaug High School includes a nationally acclaimed Agriscience and Technology center that draws students from 24 surrounding communities. With approximately 700 students, Nonnewaug is large enough to offer a wide variety of academic, vocational, athletic and co-curricular opportunities, yet small enough for all to enjoy close connections and relationships in the classroom, in clubs and on the field. Currently the high school is in the final phase of a renovation and new construction project, which will result in a state-of-the-art educational facility.

Positive school culture and safe school climate are the backbone of our school community. Nonnewaug affords students numerous opportunities to have a voice and a role in

creating a school they enjoy coming to daily: Athlete's Council, Wingman Program, School Climate Committee, Class Councils and Student Council are all integral to achieving this goal. With each of these organizations promoting kindness, empathy and "Chief Pride," we have a unified voice among the school community that we value connectedness, support each other, and are proud of our school. Additionally, we know that our students perform at their best when they feel socially, emotionally, and physically healthy. They are more likely to be engaged in the school community, to develop positive relationships with others, and to contribute to the social and emotional health of their peers. We strive to ensure that each student feels connected to their school through programs including an excellent counseling department, supportive teachers, as well as numerous opportunities through sports and over 35 different clubs and organizations.

Additionally, Nonnewaug High School's Advisory program has been a mainstay in our school for close to a decade. The Advisory program strengthens relationships among students as well as relationships between students and adults. The program focuses on three strands: community, wellness, and life after high school. Advisory groups meet once per week promoting discussion, relationships, and learning for all members of the school community. Freshman and sophomore students focus on building a positive advisory and school community as well as on wellness. Wingman student leaders are assigned to each freshman advisory to support learning and to provide a safe, compassionate, and caring environment as student's transition from middle school to high school. As students become upperclassmen the focus shifts to life after school, the college application process, personal finance, interview preparation, as well as empathy, and social skills.

Approximately 81% of our graduates go on to two- and four-year colleges upon graduation. During high school, approximately 40% of our students participate in at least one college articulation class, meaning that they can gain advanced standing in college and earn credits

at the college level for the work they do here at Nonnewaug. Our school offers multiple opportunities for students to partake in college articulations; with 14 UConn ECE course offerings and several through The University of Bridgeport.

In terms of our curriculum, we offer multiple opportunities to engage in rigorous coursework, with 22 Advanced Placement offerings. Also, some of our exciting newer courses include: American Sign Language, Farm to Table, Sports Literature, Biotechnology, Computer Science, AP Calculus BC, American Government and the Law, Marketing in Sports, Fashion and Entertainment. In addition, we offer the prestigious AP Capstone Diploma Program.

The Agriscience and Technology program at Nonnewaug is nationally recognized. This year, seven teams will compete at the National FFA convention. Additionally, eight graduates have been awarded their "American Degree" from the National FFA. All 238 students in grades 10, 11, and 12 are actively working in the field of agricultural outside of school. As part of our schools extended learning opportunities students apply learned skills and classroom content, to the workplace. Nonnewaug's FFA chapter is one of the most active in the country, hosting monthly meetings, as well as running a variety of community service events, student development events, participating in agricultural advocacy events, and others on the school, local, state, and national level.

Athletics are an important part of our school community, with 191 athletes participating on our high school teams. This fall, a new turf field was installed, and our grass fields were completely redone to give our students the benefit of practicing and playing on both turf and grass fields. As part of the construction project this fall our school will have newly updated locker rooms, a fully equipped fitness room and fully renovated gymnasium. The Nonnewaug Athlete's Council is a student leadership group at Nonnewaug whose contributions and decisions promote the CIAC's Class Act initiatives focused on

sportsmanship. Sub-committees of this organization will promote school spirit, fundraising, community service, and marketing the positive attributes of our athletic community.

Seniors who wish to attend our sports, theater or musical events can get a Senior Pass at the Woodbury Senior Center for free admission. The music department has a number of school concerts and community performances students participate in throughout the year. Students have the opportunity to participate in regional and state level select music ensembles by auditioning for the Berkshire League Music Festival and the CMEA Regional and All State Music Festivals. The Art department engages the school and community through the hosting of a district wide arts show, participating in programs through ASAP, and by having the students display their work within the community and the state.

At Nonnewaug High School our aim is to prepare our graduates for a productive, healthy and successful life after high school, whether it be going directly into the workforce or going to college. We believe in setting the foundation for a healthy and informed lifestyle that students can utilize as they hit future milestones in an increasingly competitive world.



Financial Information

FISCAL OFFICE

Manuel Gomes, Fiscal Officer/Treasurer

The assets of the Town exceeded its liabilities at the close of the most recent fiscal year by \$13,260,018 (*net position*). Of this amount, the *unrestricted net position* was a deficit of (\$1,577,221).

The Town's total net position increased by \$1,049,132. The increase is substantially the result of the increase in the general fund due to increases in operating grants and contributions of \$386,09 as well as capital grants and contributions program revenues of \$169,243.

As of the close of the current fiscal year, the Town's total governmental funds reported combined ending balances of \$11,879,919, an increase of \$3,343,537 in comparison with the prior year. This increase is a result of the positive operations in the general fund and bonded projects fund of \$1,008,956 and \$2,336,665, respectively. \$6,916,359 of the total fund balance is non-spendable, restricted, committed or assigned, leaving an *unassigned fund balance* in the amount of \$4,963,560.

At the end of the current fiscal year, unassigned fund balance for the general fund was \$4,971,123, an increase of \$226,730 in comparison with the prior year. This unassigned fund balance represents 14.80% of total budgetary general fund expenditures and transfers out.

As noted above, the Town's governmental funds reported combined ending balances of \$11,879,919 with \$6,916,359 of the total not available for new spending because it has already been classified as:

- 1) non spendable as endowments of the permanent trust funds (\$294,632)
- 2) restricted (\$1,097,818)
- 3) committed (\$3,251,683)
- 4) assigned (\$2,272,226).

The general fund is the operating fund of the Town. At the end of the current fiscal year, unassigned fund balance of the general fund

was \$4,971,123. As a measure of the general fund's liquidity, it is useful to compare unassigned fund balance to total fund expenditures. Unassigned fund balance represents 14.80% of total general fund budgetary expenditures and transfers out.

There were no additional appropriations approved during the fiscal year.

There were budget transfers from contingency totaling \$29,897. The transfers were used to fund items such as board of selectmen, public works highway operations, parks and recreation, and library.

The Town's investment in capital assets is \$22,910,945 (net of accumulated depreciation). Only those assets which cost \$5,000 or more, with a useful life exceeding two years, are capitalized. Assets costing less than \$5,000 are expensed.

This investment in capital assets includes land, collections, buildings and improvements, machinery, equipment and vehicles, infrastructure and construction in progress. The total *decrease* in the Town's investment in capital assets for the current fiscal year was \$503,914 (-2.15%). This decrease is due to the net effect of purchases, disposals, and depreciation.

Major capital asset events during the current fiscal year included the following:

- Various construction in progress projects such as Hazel Plain Road Bridge (\$101,335), Jack's Road Bridge (\$41,686), and MS-4 Permitting Engineering (\$47,726)
- New vehicles and equipment included a 2019 Mack Truck (\$250,000), and a Procore Aerator (\$27,000)
- Disposal of a 2002 Mack truck (\$82,642)

At the end of the current fiscal year, the Town had total bonded debt outstanding of \$9,195,000. All debt is backed by the full faith and credit of the Town.

General Obligation Bonds Outstanding

<u>2018</u>	<u>2019</u>
\$7,245,000	\$9,195,000

The increase in the bonds payable is due to the issuance of bonds during the year of \$2,625,000 offset by the scheduled debt service payments of \$675,000.

The unemployment rate for the State is currently 3.6%, which is a decrease from a rate of 4.0% a year ago. The Town's unemployment rate was 2.8%. Inflationary trends in the region compare favorably to national indices.

BOARD of FINANCE

Alex DeSorbo, Chairman

Connecticut General Statutes and the Town Charter give the Board of Finance the responsibility the Annual Budget, approving special appropriations and transfers, determining financial policy, procedure and record keeping, assigning an auditor for the town and establishing the annual tax (mill) rate. The Board is also responsible to present this Annual Report to the November Town Meeting.

Fiscal Year 2019 results delivered a surplus of \$1,008,000 arising from better than budgeted revenues (+\$542k) as well lower than budgeted expenditures (-\$466k). On the revenue side, although current tax collections were lower than anticipated by \$84k, prior year (overdue) taxes, compensated and total property taxes exceeded budget by \$113k (0.4%). Additionally Income from investments contributed \$228k in income over plan.

On the expenditure side, virtually all department categories showed underspend with General Government (administrative departments) under by \$79k, Public Safety by \$42k and Public Works by \$53k. Operating department surplus totaled \$188k or about 2.7% of budget.

Additionally savings in health and medical insurance costs or \$178k and contingency balance of \$70k contributed to the surplus total.

It should be noted that the above surplus contributions were not a result of the property tax levy (which was under collected) but largely from investment income, better than expected insurance costs, and better than expected costs in public works and police operations.

\$782,226 of the surplus in FY2019 was allocated as revenue to the FY2020 budget approved in May, thus addressing the \$582K atypical increase in capital requests primarily resulting from one-time bridge repair costs and a purchase of a loader in Public Works.

Fiscal Year ending	Tax Levy	Mill Rate	Grand List as of Oct 1
2019	30,947,944	26.58	2017
2018	31,175,995	27.16	2016
2017	30,068,493	26.29	2015
2016	29,629,544	26.07	2014
2015	29,041,986	25.69	2013
2014	29,011,852	23.40	2012
2013	28,362,557	23.00	2011
2012	27,479,740	22.46	2010
2011	26,071,554	21.45	2009
2010	25,574,256	21.13	2008
2009	25,687,041	24.35	2007
2008	25,027,818	23.96	2006

The balance of the surplus increased the Unassigned Fund Balance (the Town's working capital) by \$226,632 or 14.8% of the current year expenditures. The Board's UFB policy targets a nominal 10%-15% Unassigned Fund Balance (UFB) as a goal. Against next years FY2020 budgeted expenditures the ratio of UFB is 14.2%.

In February, the Town permanently financed the remainder of the 2015 Capital Projects program. With the sale of the General Obligation bonds of \$2.6M, Moody's Investor Services increased the Town's bond rating to Aa1 – a rating held by less than 20% of Connecticut towns.

The net tax cost of Region 14 schools (R14 budget less grants) was \$21,616,243 or 70% of the tax levy.

Town operations (not including schools costs) ended the year at \$9,848,692 or about 4.5% below budget as noted above.

The preceding table reflects the changes in the mill rate from 2008 fiscal year (Grand List of October 2006). From FYE 2015 through FYE 2019 the same \$300,000 assessed home saw a total increase - Town plus school district costs - from \$7,707 to \$7,974.

Across those five years, the impact on the yearly mill rate solely from Town operations was +.50 mills. Put another way, the total increase due to town operations in the five-year period from 2015 through 2019 was \$150 or an average of \$30 per year.

As noted in previous years, the instability of the State of CT fiscal picture remains a factor in the Town's fiscal planning. Although Woodbury does not rely as heavily upon state aid as many similar sized towns, the threat of municipalities being required to pay for costs previously borne at the state level (such as pension costs) is a continuing concern. The financing for the Nonnewaug HS renovation was set in July 2019. The Region and the member towns will be working to develop a structure for budgeted debt service going forward. Given the reserves of set by this Board and the favorable bond terms provided to the Region (in part due to Woodbury's favorable bond rating and fiscal strength), the impact of the debt service should be at its peak in FY2021.

Woodbury's strong fund balance, reserves to stabilize mill rate impact, and a conservative budgeting approach – which will keep Woodbury both competitive and fiscally sound.

The Board held 17 meetings – 11 regular and 6 special.

Meeting attendance:

Alex DeSorbo (100%); Steven Tranguch (100%); Michael Cunningham (100%); Karen McWhirt (94%); William Monti (88%) and Nancy Grasing (82%).

General Fund Revenues and Other Financing Sources - Budget and Actual Year Ended June 30, 2019

	Original Budget	Final Budget	Actual	Variance with Final Budget
Property taxes:				
Current property taxes	\$ 30,032,364	\$ 30,032,364	\$ 29,948,228	\$ (84,136)
Prior year taxes	350,000	350,000	411,277	61,277
Interest and lien fees	200,000	200,000	282,339	82,339
Supplemental motor vehicle tax	215,000	215,000	280,400	65,400
Telephone access grant	37,500	37,500	25,700	(11,800)
Total property taxes	30,834,864	30,834,864	30,947,944	113,080
Intergovernmental revenues:				
Miscellaneous state grants	10,000	10,000	824	(9,176)
MRSA municipal projects	56,908	56,908	56,908	-
Veterans property tax exempt	2,132	2,132	1,997	(135)
Town aid roads	295,455	295,455	295,382	(73)
Education	1,312,790	1,312,790	1,312,790	-
Federal drug subsidy/retirement	7,250	7,250	5,920	(1,330)
Total intergovernmental revenues	1,684,535	1,684,535	1,673,821	(10,714)
Charges for services:				
Field fee income	3,500	3,500	11,565	8,065
Town clerk fees	220,000	220,000	210,316	(9,684)
Public safety permits	6,000	6,000	5,705	(295)
View Point Permitting Fees	5,000	5,000	7,492	2,492
Building permits	90,000	90,000	183,900	93,900
Transfer Stations	31,000	31,000	26,493	(4,507)
Assessor	1,000	1,000	53	(947)
Inland wetlands agency	24,000	24,000	624	(23,376)
Elderly transport	26,000	26,000	27,463	1,463
Planning commission	1,500	1,500	1,514	14
Zoning commission	9,000	9,000	19,992	10,992
Zoning board of appeals	2,500	2,500	1,012	(1,488)
Historic district commission	500	500	850	350
Library fines/fees	6,050	6,050	8,143	2,093
Park and recreation program income	160,000	160,000	159,780	(220)
Rentals	7,000	7,000	5,575	(1,425)
Ambulance fee reimbursement	1,200	1,200	54	(1,146)
Motor vehicle fines	300	300	-	(300)
Dog fees	400	400	120	(280)
Total charges for services	594,950	594,950	670,651	75,701
Income from investments	\$ 90,000	\$ 90,000	\$ 318,660	\$ 228,660
Other revenues	40,000	40,000	175,605	135,605
Total revenues	33,244,349	33,244,349	33,786,681	542,332
Other financing sources:				
Appropriation of fund balance	800,000	800,000	-	(800,000)
Total other financing sources	800,000	800,000	-	(800,000)
Total revenues and other financing sources	\$ 34,044,349	\$ 34,044,349	\$ 33,786,681	\$ (257,668)

General Fund Expenditures and Other Financing Uses - Budget and Actual Year Ended June 30,2019

	Original Budget	Additional Appropriations and Transfers	Final Budget	Actual	Variance with Final Budget
General government:					
Legislative	\$ 3,500	\$ -	\$ 3,500	\$ 2,438	\$ 1,062
Board of selectmen	377,531	6,911	384,442	347,745	36,697
Judicial	4,741	-	4,741	4,555	186
Elections	57,716	-	57,716	47,440	10,276
Treasurer/fiscal	262,044	213	262,257	261,672	585
Board of finance	39,757	-	39,757	37,451	2,306
Assessor	168,091	549	168,640	167,959	681
Board of assessment appeals	1,976	(549)	1,427	543	884
Tax collector	116,651	1,588	118,239	116,501	1,738
Town clerk	144,634	-	144,634	142,445	2,189
Senior services	225,042	-	225,042	220,908	4,134
Town hall and buildings	243,550	798	244,348	235,386	8,962
Land use department	263,034	(1,798)	261,236	252,073	9,163
Total general government	1,908,267	7,712	1,915,979	1,837,116	78,863
Public safety:					
Police	1,110,880	(12,826)	1,098,054	1,074,913	23,141
Fire department	316,996	167	317,163	310,680	6,483
Fire marshal	115,666	-	115,666	111,784	3,882
Fire commissioners	1,143	(167)	976	422	554
Emergency management	134,132	-	134,132	126,554	7,578
Building official	122,891	-	122,891	122,333	558
Animal control	34,474	140	34,614	34,122	492
Total public safety	1,836,182	(12,686)	1,823,496	1,780,808	42,688
Public works:					
Highways	1,563,455	5,114	1,568,569	1,527,153	41,416
Sanitary/waste removal	370,000	-	370,000	358,623	11,377
Parks and lawn maintenance	68,500	-	68,500	68,179	321
Total public works	2,001,955	5,114	2,007,069	1,953,955	53,114
Health and welfare:					
	88,513	-	88,513	88,508	5
Health department	36,847	2,737	39,584	37,142	2,442
Welfare/social services	125,360	2,737	128,097	125,650	2,447
Total health and welfare					
Parks and recreation	420,941	4,742	425,683	420,300	5,383
Library	642,852	24,978	667,830	661,734	6,096
Education	\$ 22,929,033	\$ -	\$ 22,929,033	\$ 22,929,033	\$ -
Fringe benefits	2,135,647	-	2,135,647	1,956,830	178,817
Other expenditures:					
Payroll adjustment	2,700	(2,700)	-	-	-
Tax refunds/prior years	5,000	-	5,000	6,283	(1,283)
Postage	34,000	-	34,000	16,582	17,418
Copy machine	2,500	-	2,500	712	1,788
Insurance/general	143,252	-	143,252	142,313	939
Miscellaneous	2,600	-	2,600	2,194	406
Total other expenditures	190,052	(2,700)	187,352	168,084	19,268
Contingency	100,000	(29,897)	70,103	-	70,103
Debt service					
Interest	150,000	-	150,000	140,155	9,845
Principal	675,000	-	675,000	675,000	-
Total debt service	825,000	-	825,000	815,155	9,845
Capital appropriations:					
Equipment/fixed assets	114,060	-	114,060	114,060	-
Site improvement	15,000	-	15,000	15,000	-
Total capital appropriations	129,060	-	129,060	129,060	-
Total expenditures	33,244,349	-	33,244,349	32,777,725	466,624
Transfer out: Mill rate stabilization	800,000	-	800,000	800,000	-
Total expenditures and transfers out	\$ 34,044,349	\$ -	\$ 34,044,349	\$ 33,577,725	\$ 466,624



In Memoriam
William J. Butterly, Jr.
1943-2018

Following the passing of three-term First Selectman Bill Butterly on December 29, 2018, Mary Lasley (Nonnewaug High School Class of 2019), at the suggestion of Visual Arts teacher Leeza Desjardins, volunteered to create this beautiful piece of art drawn from a photograph. This amazing tribute is an expression of Ms. Lasley's exceptional talent, an example of the outstanding arts program at Nonnewaug, and a reflection of the spirit of community that Bill worked to bring to Woodbury every day.

