

Woodbury Annual Report 2014



Woodbury Local Telephone Directory.

CALL BY NUMBER ONLY.

A		K	
AMERICAN SHEAR Co., H'ville.	35	KNOX, A. E., house.	66
ALLEN, L. J., house.	22	KARRMANN, DR. H. S., house.	33
ATWOOD, I. D., hotel and livery.	65		
C		R	
CASSIDY, J., South Britain, store and Post Office.	68	RODGER, DR. D. R., house.	68
CRANE, G. P., house.	67	S	
CENTRAL OFFICE.	01	SHEPHERD, DR. J., house.	53
		STEEL, S. H., house.	52
D		STONE, H. R., store.	55
DEPOT, Southbury.	54	STONE, H. R., house.	57
		STONE, C. A., house.	56
H		STRONG, N. M., drug store.	34
HARVEY, C. M., house.	43	STILES, W. M., store.	12
HARVEY, R. F., house.	42	STILES, W. M., house.	18
HITCHCOCK, F. F., store.	64	W	
HUNTINGTON & WARNER, office.	62	WELLS, G. H., store.	14
HARVEY, C. M., store.	01	WINTON, C. E., store.	32

When calling parties on the line with you, ring the last figure in the number.
 The first figure in the number indicates the line, the second the call.
 Speak directly into the transmitter, having your mouth close to it.
 Never remove the receiver from the hook while others are using the line, as it brings great resistance into the line and causes hearing to be very unsatisfactory.
 In case of trouble inform Central at once. Oct. 1, 1896.

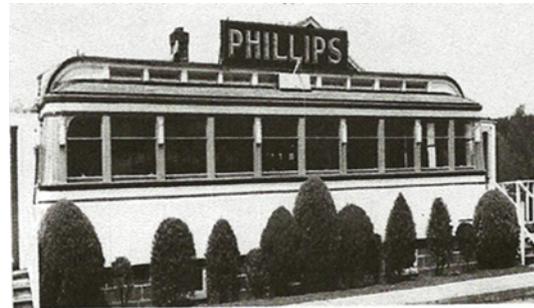
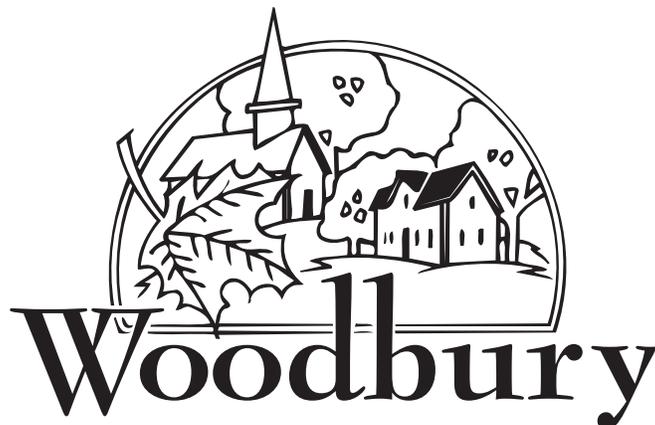


TABLE OF CONTENTS

<p>Animal Control 5</p> <p>Assessor 7</p> <p>Board of Assessment Appeals..... 7</p> <p>Board of Education.....10</p> <p style="padding-left: 20px;">Mitchell Elementary School11</p> <p style="padding-left: 20px;">Bethlehem Elementary School12</p> <p style="padding-left: 20px;">Woodbury Middle School12</p> <p style="padding-left: 20px;">Nonnewaug High School13</p> <p>Board of Finance35</p> <p>Board of Fire Commissioners16</p> <p>Board of Selectmen..... 5</p> <p>Building Official 9</p> <p>Business and Economic Development</p> <p style="padding-left: 20px;">Ad Hoc Committee..... 8</p> <p>Community & Economic Development</p> <p style="padding-left: 20px;">Ad Hoc Committee..... 8</p> <p>Commission for the Elderly14</p> <p>Conservation Commission 9</p> <p>Dedication 3</p> <p>Elderly Services15</p> <p>Elected and Appointed Officials.....44</p> <p>Emergency Management35</p> <p>Facts and Figures 8</p> <p>Fire Department16</p> <p>Fire Marshal17</p>	<p>Financial Information35-45</p> <p style="padding-left: 20px;">Board of Finance.....35</p> <p style="padding-left: 20px;">Fiscal Office36-38</p> <p style="padding-left: 20px;">Auditor’s Financial Analysis40-43</p> <p>Historic District Commission19</p> <p>Information Directory46</p> <p>Inland Wetlands Agency19</p> <p>Land Use Office.....18</p> <p>Open Space.....22</p> <p>Parks and Recreation Commission.....22</p> <p>Planning Commission.19</p> <p>Pomperaug Health District24</p> <p>Public Building Commission26</p> <p>Public Library21</p> <p>Probate District25</p> <p>Public Works26</p> <p>Registrars of Voters27</p> <p>Resident Troopers Office.....23</p> <p>Retirement & Pension Board29</p> <p>Shade Tree and Sidewalk Committee.....29</p> <p>Social Services and Municipal Agent30</p> <p>Tax Collector30</p> <p>Town Clerk31</p> <p>Town Budget Meetings & Summaries32</p> <p>Trustees of Town Funds.....34</p> <p>Zoning Board of Appeals20</p> <p>Zoning Commission.....20</p>
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DEDICATION



Frank E. Shepard Jr. • September, 2009 • Woodbury, CT

Frank E. Shepard Jr.
(1928 – 2014)

Frank Shepard arrived with his family in Woodbury at the age of six, and for the next 80 years he remained an integral part of the community that he loved and served. He attended grammar school locally and graduated from Woodbury High School in 1946. A member of the FFA Vo-Ag School, he worked as a Woodbury farmer for the rest of his life. Along the way he contributed much to the Town.

Starting on a local committee formed in response to the 1955 flood, Frank next became a member

of the Board of Education. From 1965 to 1971 he was elected three times and served ably as First Selectman, declining to run for a fourth term.

Thereafter he remained a force in local government, speaking regularly at Town meetings and advising those who succeeded him.

Frank's contributions to Woodbury went well beyond the realm of government. He was a life member of the Lions Club, an organization that has long helped the Town and its citizens. A member of St. Teresa's Men's Club, Frank was the first recipient of the Christian Neighbor Award in 1994, and he served on the Woodbury Cemetery Association. He helped create the first sandlot fields at the Hollow, and in 2001 he sold to the Town the land that is now Three Rivers Park. It is no wonder that he is remembered as a good man with a good heart, a loyal friend devoted to Woodbury and its people. His wife of 64 years, Jean (Kirby) Shepard, with whom he raised four children, summed up his commitment thusly: "From high school he cared about his community....That was his main goal: the town he lived in."

BOARD OF SELECTMEN

Greetings, and welcome to the 2014 edition Annual Report for the Town of Woodbury. The report is replete with information about the functioning of various departments, boards and commissions that provide our services. They serve the diverse population that makes up the almost 10,000 strong Woodbury families.

2014 has been quite a year. It started out with a Board of Selectmen vacancy before the swearing-in ceremony. Two members, Martin Overton and Bill Butterly found themselves in the position of having to fill a vacancy on the board upon getting sworn in. But they soon found the hardworking, independent-minded Michelle Ecsedy to fill the position. In a very open government manner, the three of us tackled the problems that we felt needed to be resolved so that we could be seen as a united New England village that we call home.

In short order, we established a Charter Revision Commission, and a committee to shape an ordinance to form a Woodbury Community and Economic Development Commission. From July 1, 2013 through June 30, 2014, forty-one new businesses started in Woodbury and nineteen dissolved. At the same time we energized the faltering telecommunications project for which money was appropriated in 2012 by forging a committee of talented local “geeks” who, in turn, changed consultants and developed specifications for a brand new system of fiber optic cable from the poles on the streets through the seven municipal buildings. It will be up and running in November. The board also set in motion the formation of an Arts and Culture Commission. More progress by the Woodbury Reservoir Property Task Force to add approximately 250 pristine acres to the town’s open space program, appraisals were gotten, and negotiations for purchase are under way.

Working closely with the Board of Finance, we constructed a 2014-2015 budget for which there was no dollar amount increase. By converting the health insurance coverage from the HRA plan to the HSA type of plan, we were able to save taxpayers \$100,000 this year alone.

Since a special election for the Board of Selectmen vacancy was caused, a special election was held in May electing Barbara Perkinson to the

Board of Selectmen. She has been a presence in the community for a number of years, and brings four years of experience to the board.

So as you thumb through these pages, we ask you to note the people who give of their time on various boards and commissions and thank them for the giving so unselfishly of their time. Who knows, you may even get the urge to volunteer, and we would love that. Also, please note the various departments and town employees. As someone who evaluates them daily, I can tell you that they do work hard to earn your trust. Enjoy!

REGULAR MEETING ATTENDANCE:
First Selectman Butterly – 100%; Selectman Overton - 90%; Selectman Ecsedy - 88%; Selectman Perkinson - 100% (since 5/21/14). **SPECIAL MEETING ATTENDANCE:** First Selectman Butterly – 100%; Selectman Overton – 88%; Selectman Ecsedy – 100%.



ANIMAL CONTROL

Judy Umstead, Animal Control Officer
Renada Rickevicius, Assistant Animal Control Officer

The duties and responsibilities of the Animal Control Department are determined by State Statute and Town Charter, but that is not where our responsibilities end. Our main objective is to promote safety and well-being for Woodbury residents and their pets. We are taking proactive measures to prevent animal cruelty by investigating all complaints and providing education to the public. There has also been an increase in wildlife conflicts including bobcats. We continue to test raccoons, bats and skunks suspected to be carrying rabies.

Woodbury residents have been increasingly compliant with dog licensing. All dogs six months of age and older, are required by State law to be licensed every year in the month of June. Woodbury Animal Control strives to ensure all dogs are licensed.

Measures continue to be taken to revitalize the animal shelter to make it more welcoming to Town residents and a more comfortable and safe

environment for the animals. We hope to continue to improve the shelter in effort to accommodate the rapidly increasing number of dogs taken in. We are still trying to install fencing around the facility to enable the dogs to exercise.

Since the last fiscal year there Animal Control has seen an increase of roaming dogs, bites and infractions. There have been over 682 calls directed to the Animal Control Department. This number does not reflect calls for information, adoption or missing/lost pets. The following is a brief summary of activity:

- Redeemed – 39
- Bites – 3
- Infractions – 8
- Sold as Pets – 3
- Impounded - 42

Any questions, complaints or concerns regarding laws pertaining to and keeping animals may be directed to the Animal Control Officer at (203) 910-3228 or email animalcontrol@woodburyct.org.



ARTS & CULTURAL ACTIVITIES COMMITTEE

Membership:

William Geddes (Chairman)	Music
Sibley Morosco	Dance
Maureen Denver	Theater
Douglas Bibbey	Music
Julie Sutton	Art and Design
Martin Overton	(ex officio)
Diana Chamberlain	Fine Arts
Jenifer Miller	(staff)
Vinton McCabe	Written Word

This Committee was formed in February 2014 to:

- Pursue and support opportunities to attract more cultural activities to the town,
- More fully utilize town buildings and parks to accommodate cultural activities and
- Explore the potential value and contribution to the quality of life in the town by the creation of a permanent Commission to support the arts.

During the six months of its existence, the Committee has been instrumental in supporting the establishment of the following activities:

- Restoring the monthly First Thursday concerts for original music performed by the songwriters from all over the region,
- The establishment of an ongoing Writer’s Work shop at the town library
- The restoration of the Summer Music Concert series in Hollow Park, and
- The creation of the Community Theater @ Woodbury organization

Among the activities in development is a celebration of the life and work of Natalie Van Vleck for the spring of 2015, a “Studio-Crawl” that will meet with local artists, sculptors and designers in their places of work and the establishment of an annual dance call at Three Rivers Park.

One of the most important contributions to town life is the increase in the use of the Historic Town Hall for concerts and exhibitions, requiring new electric services and internet connections. Future use of this facility includes air conditioning that will allow functions to be held during July and August.

The Committee receives no town funding but has arranged with First Thursday and Community Theater @ Woodbury to generate revenues from their events to be used for upgrades to the Historic Town Hall.

A draft of the language required to create a permanent Commission was developed by the Committee and forwarded to the Board of Selectmen on July 24th. Following the prescribed process for new commissions there will be public hearings on the issue and an application to add this to the Town Charter at the November Town Meeting will be filed.

Special Mention: None of the accomplishments of the Committee could have been made without the tireless contributions of Jenifer Miller, Director of the Parks and Recreation Department, who has engaged in every one of the activities to address and resolve a myriad of problems and challenges brought about by these new and restored cultural activities.



ASSESSOR'S OFFICE

Tammie Fiske, CCMA II, Assessor
Kathryn Kringsman-Devine, Assistant Assessor

The final net assessment for the October 1, 2013 Grand List was \$1,127,091,418. This was a decrease of 8.9338% from last year. Real estate decreased by 10.0222%, motor vehicles increased by 1.757% and personal property increased by 7.068%. The decrease in the real estate was due to the revaluation completed for the 2013 grand list. The state each year has been reimbursing the town less and less for many of its programs due to the economy, which also affects the mill rate.

There are more businesses being operated from home. Many hours are spent on researching and locating these businesses and adding them to the Grand List. Business owners should be aware that State Statute requires all businesses to declare Personal Property for tax purposes. Permits for operating all types of businesses can be obtained from the Land Use office and Trade names should be filed with the Town Clerk's office. Personal Property forms are mailed out on or about October 1st each year as a courtesy; however, failure to receive a form does not absolve a business owner from filing and will incur a 25% penalty on the assessment for not filing or not filing on time.

Commercial property owners are now being sent Income and Expense forms every year, except the year after the revaluation. This information is confidential, as it is used in determining the values on commercial properties during the time of revaluation. As a reminder, owners who do not return the form by June 1st each year will be subject to a 10% penalty on the assessment of the property as required by law.

We have placed various forms and applications on the Town's website for public access. Also, field cards are available online through a link located in the Assessor's section of the Town website or directly by www.equalitycama.com. The link to the GIS maps is on the Town's main page for easy access at www.woodburyct.org. Something new is now the GIS directly links to the Equality

field cards for easy viewing and printing.

We encourage tax payers to view their current property information online or at our office. We are also currently in the process of taking new photographs to replace older or missing ones for the property cards. Assessor's office staff will have identification when visiting properties. If you need to appeal your assessment, forms are available in the Assessor's office and on the website under the assessor tab on February 1st each year. Per state statute, all applications must be returned on or before February 20th to the assessor's office. If you have any questions, please call the office.



BOARD OF ASSESSMENT APPEALS

Bonnie Sherman, Chairman

The Board of Assessment Appeals had one meeting in September of 2013 for motor vehicles and seven meetings in March 2013 for real estate, personal property, and motor vehicle combined. There were eleven appeals for motor vehicles in September 2013, of which nine resulted in a reduction, one had no change, and one withdrew for the 2012 grand list. In the month of March 2014, there were one hundred and fourteen applications for appeal. The Board approved forty-one reductions for real estate, twenty-seven real estate application withdrawals, and the only personal property appeal was reduced for the 2013 grand list. There were no motor vehicle applications in March 2014.

There are three elected members on the board and Linda Leigh is the Clerk. Constance Jones was re-elected for another four year term in November 2013. Deborah Judson who was the Chairman, resigned on February 12, 2014. Robert Giannotti was appointed and sworn in on February 28, 2014 and will finish her term. At the March 5th meeting, Bonnie Sherman was nominated and elected for Chairman and Robert Giannotti for Vice Chairman of the Board.

Attendance Record:

Deborah Judson	(0%) September only
Constance Jones	(50%)
Robert Giannotti	(100%) March only
Bonnie Sherman	(100%)



Woodbury Facts and Figures

	2010	2011	2012	*2013
Grand List	1,222,726,720.00	1,230,947,381	1,237,661,106	1,127,091,418
Increase/Decrease	8,877,676	8,220,661	6,713,725	-110,569,688
Tax Rate	22.46	23	23.4	25.69
Number of:				
Residential Condos & Puds	745	745	745	745
Dwellings	2962	2973	2992	3001
Comm Bldgs/Apts/Condos/Ind/Public	319	319	325	324
Residential & Commercial Lots	412	412	419	400
Property Transfers	141	105	117	131
Motor Vehicles	10,733	10,577	10,527	10561
* Reval Year				



BUSINESS AND ECONOMIC DEVELOPMENT ad hoc Committee

Joe Donato, Chairman

The BEDC held 19 meetings in 2013-2014. Some of the accomplishments of the Committee include:

1. Three recommendations for changes to the Zoning Regulations to enhance business opportunities in the Middle Quarter District.
2. Assistance in retaining the “Connecticut Antiques District” signs on the I-84, threatened under new State regulations.
3. Transfer of the “History Walk” booklet to the Old Woodbury Historical Society.
4. Three Ambassador representations for new businesses in Woodbury.

The number of members was increased in January 2014. Attendance: Joe Donato – 79%, Ray Manzi – 89%, Jack Well – 79%, Adam Goldberg – 74%, Don Murphy – 58%, Alex DeSorbo – 75%, John Chamberlain – 100%, Karen Reddington-Hughes – 63%, Bob Clarke – 88%.

WOODBURY COMMUNITY AND ECONOMIC DEVELOPMENT ad hoc Committee

Alex DeSorbo, Chairman

On January 23, 2014, the Board of Selectmen created a five member ad hoc committee charged “... to research, recommend, develop and present to the Board of Selectmen.... the formation of the Woodbury Community and Economic Development Commission, under CGS Ch. 97 Sec. 7-136.”

The committee met seven times, examined and discussed the Economic Development programs in over a dozen other similar towns in the state. An ordinance and a summary presentation were crafted, approved, and delivered on May 30, 2014 for consideration by the Board of Selectmen.

Alex DeSorbo, Chair - 7 meetings (100%)
Hiram Peck - 5 meetings (71%)
Charles Cosgriff, Jr - 7 meetings (100%)
Michelle Ecsedy - 4 meetings (57%)
Robert Kolesnik, Jr - 6 meetings (86%)

BUILDING OFFICIAL

GARY J. TESTA

General responsibilities of the Building Official are to insure compliance Connecticut General Statutes Chapters 29 and 31; 2005 State Building Code and Chapter 4 of the Town Ordinances for all new structural, electrical, plumbing, and mechanical constructions to include issuance of all necessary building permits,

collections of fees and all necessary inspections of work for permits issued. Prior to the issuing of a Building Permit, approvals may have to be obtained first from Land Use, Historic, Sanitation, Fire Marshal and Public Works. Town requires that Town Taxes be paid before a Building Permit can be approved and issued for the construction or alteration of any building on any lot or parcel of land within the Town of Woodbury where past taxes are owed.

	7/1/12 - 6/30/13	7/1/13- 6/30/14
New Single Family Dwellings	9	7
Alterations & Additions to Single Family Dwelling	84	69
New & Alterations Comercial Structures	12	8
Accessory Structures (Garages/Barns/Sheds)	22	25
Pools & Hot Tubs	17	9
Mechanical Permits (Plb, Hvac, Elect.)	393	358
Roofing	59	59
Siding and Windows	24	23
Generators	88	18
Demolition	6	5
Tents	8	18
Woodstoves/Gas Log Sets/Pellet Stoves	11	16
Solar Installations	Did Not Track	4
Decks	Did Not Track	15
Total Value of Permits	\$10,441,210.00	\$8,935,568.00
Total of Fees Collected	\$85,304.00	\$81,029.00

CONSERVATION COMMISSION

Frederick R. Leavenworth, Chairman

The Conservation Commission was established in 1965, and we were asked for a priority list of open space parcels to be preserved. These were as follows:

1. Woodbury Reservoir
2. The Hollow
3. Orenaug Park
4. Pomperaug River Corridor

Forty-nine years have passed, and the Hollow now consists of nearly 100 acres, Orenaug Park has grown from 11 acres to approximately 80 acres, and considerable land along the Pomperaug, Nonnewaug and Weekepeemee rivers adds additional open space. These parcels help preserve

water quality in the river and in the aquifer beneath.

The Reservoir property, however, has proven to be elusive. Many times during the past 48 years the water company has expressed a desire to sell but has not followed through. This year, with approval from the State of Connecticut, they have entered into negotiations with the town to sell. The 240 acres of property comprising the Reservoir property are very important. The parcel is exceptionally scenic, and its location serves to connect other large parcels of open space. It also provides watershed protection and a green space corridor between the growing towns of Woodbury, Middlebury and Southbury.

Our Litter Control Program has received regional and state recognition. Two town-wide cleanups, spring and fall, are held each year and now we have more than 65 miles of town roads being picked up by "Adopt-A-Road" volunteers on a regular basis.

The commission held 10 regular monthly meetings

in FY 2013-2014. Member meeting attendance was as follows: Dick Leavenworth (Chair.) 90%; Joanne King 80%; Jeff Sherman - 100%; Lori Hart (Vice Chair.) - 80%; Skip Hobson - 100%; Thomas Woodward - 50% (of eligible meetings), Justin Quinn - 0%; David Taylor – 100% (of eligible meetings).



BOARD OF EDUCATION

The Regional School District 14 Board of Education consists of four members from the town of Bethlehem and four from the town of Woodbury. In addition to two regular monthly meetings, each Board member serves on at least one of the following subcommittees: Planning, Facilities and Transportation, Finance, Personnel, Community Relations, and Negotiations.

An effective and committed leadership team supports the educational goals of the schools. Nonnewaug High School and Woodbury Middle School are each led by an experienced principal and assistant principal. In addition, Nonnewaug High School's Dean of Students/Athletic supports the leadership team by focusing on student discipline and all matters related to athletics. Each of the district's two elementary schools is, likewise, led by an experienced and talented principal. Region 14 employs an administrator for Instruction, an administrator for Special Education services, and also a data administrator for the collection and analysis of student performance data and mandated state reporting.

The driving force behind our work is our Strategic Plan. Significant progress was made on the four goals that included curriculum, instruction, assessment, and communication. The plan outlines goals for student achievement and details the action steps we are taking to accomplish them in a unified and coherent manner. We are implementing a curriculum review and revision cycle to align with the Connecticut Core Standards and respond to the NEASC recommendations in the NHS interim progress report. In addition to the Strategic Plan, each school follows a yearly school improvement plan designed to ensure continued and sustained progress in meeting building level goals. The district implemented the new Educator

Evaluation and Development Plan aligned with the state's core requirements. We are fortunate to continue to provide students with a variety of extra curricular activities including athletics, clubs, and theater to promote student enjoyment in their school and local community.

The district is involved in developmentally appropriate programs to maintain a positive school climate, promote a healthy and safe learning environment, and expand technology resources to prepare our students to function in the 21st century. The district implemented computer adaptive, online assessments in English and Math and participated in the field test of the state's assessment program aligned with the Common Core State Standards.

Region 14 is committed to helping all students achieve at high levels. Its teachers are dedicated, its administrators have a clear vision for their schools, and our parents continue to support us in our efforts to accomplish our goals. Staff at all levels share responsibility and accountability for student achievement. By working together, we are providing students with a very strong education that will serve them well throughout their lives.

MISSION

The Region 14 community ensures an engaging and positive learning environment where every student is valued as a respected contributing member of society, who graduates prepared to meet the challenges of a rapidly changing world.

CORE BELIEFS

We believe:

- ☐ All students can learn, have unique gifts, and deserve the opportunity to pursue their individual learning potential.
- ☐ Our community benefits when all have a sense of ownership and responsibility in our schools.
- ☐ Learning and decision-making are built upon collaborative and supportive relationships.
- ☐ We must prepare students to utilize appropriate technologies and provide instruction that prepares students for a changing world.
- ☐ Adaptation and growth are critical attributes of 21st century success and are everyone's responsibility.



MITCHELL ELEMENTARY SCHOOL

MaryLou Torre – Principal

Mitchell Elementary School welcomes students in kindergarten through fifth grade from Woodbury. Our school provides learning opportunities for children that are focused on the belief that all children can learn, have unique gifts, and deserve the opportunity to pursue their individual learning potential. The dedicated teachers and support staff work as a team to provide comprehensive/rigorous learning opportunities to the approximately 360 students who attend Mitchell Elementary School. The staff recognizes that every student has an individual learning pathway and strives to help students become independent readers, writers, problem-solvers and thinkers. Classroom teachers work hand-in-hand with special services staff members as well as art, technology, library-media, physical education, and music teachers to support student learning. Together, we seek to support students in developing the knowledge, skills, and attitudes that will serve them well in their lifetime.

A comprehensive curriculum aligning with the Common Core is provided for students in kindergarten through grade five with a strong emphasis on balanced literacy. The Reader's and Writer's workshop approach to teaching continues to be robustly employed. Job-embedded professional development occurs throughout the year to support teachers in growing their practice in these areas. Through our new mathematics program (MyMath), which is aligned to the Common Core, students develop abilities in problem solving, communication, reasoning, and application of mathematical concepts. Through the lens of scientific inquiry, literacy, and numeracy, the science curriculum engages students in the studies of science and technology in society, life science, earth science, and physical science. Social studies topics focus on the town of Woodbury, the state of Connecticut, and American history. Teachers

continue to use technologies to support instruction in academic areas. We believe that adaptation and growth are critical attributes of 21st century success and are everyone's responsibility especially as we prepare our students to utilize appropriate technologies and provide instruction that prepares them for an ever-changing and dynamic world.

We provide a safe, orderly, friendly environment in which our students can grow and learn. We also provide enrichment to those students who need additional challenges through differentiated instruction in the classroom, remediation for those times when a student does not immediately grasp a concept, and many opportunities for our students to develop their natural talents. However, this task is not accomplished alone. Schools can only do so much. We rely on parents to provide insights into ways we can further help our students grow and develop. Therefore, the staff and parents all work together to ensure the best possible future for our young citizens. We do this through consistent commitment and communication. This year a Principal Advisory Council was created which included at least one parent from every classroom and a series of "Principal Coffees" were instituted featuring various topics such as the Smarter Balanced Assessment, Common Core, and MAP (Measures of Academic Progress.) In addition, monthly newsletters were shared with parents from the principal. With the support of our active and involved PTO, a valuable link between the school and the community is further created. They provide enrichment opportunities for our students, fun family events, and additional resources to support our school. Our community benefits when all stakeholders have a sense of ownership and responsibility to our schools. When we all work together as a team, our school is a safer, more fun place to learn and our students are more enthusiastic about learning.

Mitchell Elementary School is a special place and we thank our community for helping us to maintain our positive school climate. Our goal is to continue to provide the best possible learning opportunities for our students, to ensure students are valued members of the Woodbury community, to encourage students to become good citizens, and to work closely with the families, residents, and

community leaders for the overall benefit of our students. In essence, Mitchell Elementary School staff members work diligently every day to provide these young people with the skills, knowledge, and resiliency they will need to succeed in a rapidly changing and dynamic world.



BETHLEHEM ELEMENTARY SCHOOL

Susan Ruddock, Principal

Bethlehem Elementary School is a kindergarten through grade 5 school, welcoming students from Bethlehem and Woodbury. Our school provides a warm, nurturing environment that is conducive to the academic, social and personal growth of our young learners. Central to our educational program is our mission: “The Bethlehem School community is committed to helping children and other learners to realize their potential in the life-long process of meeting the challenges of our ever-changing world. We provide an environment that encourages learning and cooperation, and one that fosters responsibility for self and others.”

Our goal in every classroom is that each child is actively engaged in meaningful learning. We offer a comprehensive curriculum for students in kindergarten through grade 5 with a strong emphasis on balanced literacy; focusing on the development and integration of reading and writing skills. Through our mathematics program, students develop abilities in problem solving, communication, reasoning, and applying mathematical concepts.

Bethlehem Elementary School has an exceptionally dedicated team of teachers and support staff that meets the needs of approximately 280 students. BES has an impressive group of instructional support services, including an exemplary special education program, literacy and math support personnel as well as services specialists on staff.

We stress the importance of being a good citizen in daily activities. Our school code, “I am Safe, Responsible, Respectful, and Prepared”

allows us to help our young students learn to make good choices and our emphasis is on recognizing positive behavior. We strive to help our students develop the stamina to persevere in all endeavors.

The partnership between home and school is well established and a significant asset to our students. The BES PTO is an active group that facilitates many wonderful programs- both during and after school that benefit our students and community.

Bethlehem Elementary School is a special place for our young children to begin their educational careers. We take pride in knowing that we are providing a strong foundation and instilling love of learning for the youth of Bethlehem and Woodbury.



WOODBURY MIDDLE SCHOOL

Alice Jones, Principal

We, at Woodbury Middle School, are a community of learners whose goal is to promote the intellectual, physical, social, and emotional development of our young adolescents. We believe all students can achieve at high levels within a positive environment that supports values such as respect, kindness, tolerance, honesty, self-discipline, and accountability.

A variety of extra-curricular activities are offered at Woodbury Middle School Mondays through Thursdays. These include the inter-scholastic sports of soccer, basketball, baseball, softball, field hockey, track and field, cross-country and cheerleading. Students also participated in after school clubs such as Art, Technology, Forensics, World Cultures, Multimedia, Spirit, Leo and Drama. We also encourage students to attend our afterschool Homework Club, supervised by one of our teachers.

Our student groups organize social events that are appropriate and engaging for young adolescents. The Woodbury Middle School Leo Club, Youth Action Council, Green Team, Student Council, and Parents in the Middle (PIM) completed service and community projects for the

greater Woodbury and Bethlehem communities. Students collected shoes, eyeglasses, coats, and food for families in the greater Waterbury area; raised money for families dealing with loss; participated in Pennies for Patients, and helped the Lions Clubs of Bethlehem and Woodbury in their community work.

The Woodbury Middle School Parents in the Middle actively supports our school in a variety of ways. Their energy, resourcefulness, and determination support the well being of our children. Their generous donations of time, energy, and monies enhance our students' middle school experience. In addition, our parents sponsor the eighth grade dance, graduation breakfast, eighth grade picnic, and a school-wide End of Year Celebration. Parents in the Middle are a vital link between our school and families.

At a time when young adolescents are changing physically, intellectually, and emotionally, the Woodbury Middle School learning community is committed to providing a safe and challenging environment for our young adolescents.



NONNEWAUG HIGH SCHOOL

Andrew O'Brien, Principal

Nonnewaug High School is a regional public high school serving the towns of Woodbury and Bethlehem. We also receive students from more than twenty surrounding communities through our nationally recognized Ellis Clark Regional Agriscience and Technology Center, making our school a unique community of learners. With approximately 800 students Nonnewaug is large enough to offer a wide variety of academic, vocational, athletic, and co-curricular opportunities, yet small enough for all to enjoy close connections and relationships in the classroom and on the field. Our program of studies is designed to provide students with the knowledge and skills necessary for lifelong learning emphasizing their intellectual, social and emotional growth while instilling an awareness of civic opportunities and responsibilities. We value diversity and strive to develop student

leadership and independence.

This year we will be focusing on supporting students in the areas of literacy and numeracy as we reflect on student performance data and capitalize on targeted professional learning experiences. We will also be exploring the development of a new schedule that will enable students to study topics in greater depth while permitting them to select more courses to better meet their needs and career choices. In 2014 we celebrated the accomplishment of being identified as one of eighteen high schools in the state of Connecticut to be added to the AP Honor Roll for increasing student access to AP testing and showing significant improvements in our test scores over all. We are incredibly proud of our students for their dedication to their studies, and our teachers for their commitment to helping our students prepare for these demanding assessments! This year our Advanced Placement course offerings have expanded to include AP English Language and a second AP Physics course, bringing our list of AP offerings to fifteen.

Our staff and students continue to benefit from an infusion of technology in the form of iPad, mobile laptop carts, and other electronic devices to enhance learning opportunities for all, and students who have their own devices are encouraged to use them within their classes at the discretion of their teachers. The district strategic plan has outlined a clear path towards the development of a more technologically rich learning environment and we are steadily making steady progress towards that goal.

This is a very exciting time to be a member of the learning community at Nonnewaug High School. The faculty and staff continue to be committed to exploring ways to lead our students to become more successful, life-long learners who are active participants in their home communities. Please feel free to visit us at any time to participate in a tour of our campus, to learn more about our course offerings, or simply to enjoy one of our many athletic contests or artistic performances. Nonnewaug is an amazing school, and we look forward to meeting you.



WOODBURY COMMISSION FOR THE ELDERLY

By Sharon Botelle-Sherman, Chair

ATTENDANCE RECORD: Peter Arnold (100%), Bea Arneson (90%), Sharon Botelle-Sherman (100%), Robert Budney (100%), Jean Fuller - resigned Dec 2013 (100%), Mary Kate Gill – resigned June 2014 (70%), Dale White (90%). Alternates: Clare Smith Bennett (80%) and Darylle Willenbrock – appointed July 2014 (no reported %)

The Woodbury Commission for the Elderly continues to be productive in studying and addressing the needs of Woodbury senior residents. Annual goals are set in January of each year to guide the Commission's activities.

2013-2014 Commission for the Elderly goals included:

1. Advocate legislatively at the local, state and federal level as appropriate on matters of interest to Woodbury elderly residents.
2. Review senior data, especially transportation, and make recommendations regarding senior programs and services.
3. Begin the process of addressing affordable senior housing for Woodbury. (Note: this will be a multi-year goal.)

Collaboration and cooperation between Elderly Commission members, Senior Center Personnel, specifically the Elderly Services Director and Woodbury's Municipal Agent, resulted in several major Commission for the Elderly accomplishments, such as:

1. Advocated on behalf of seniors and the disabled. Proposed legislation was monitored, which led to the Elderly Commission advocating and communicating with local and state legislators regarding budget cuts to senior and disabled programs. Unfortunately, state and federal cuts eliminated the Retired Service Volunteer Program (financial counseling to area low income seniors and

disabled). State and federal cuts hit low income seniors in the fall of 2013, when additional cuts were implemented to Home Care, senior nutrition, energy assistance, renter rebate and Food Stamps. However, it should be noted that registration for these needed programs increased, even though programs were reduced in funding.

2. Reviewed periodic senior data. Information provided by the Elderly Services Director and Municipal Agent helped the Elderly Commission assist Senior Center Personnel in providing, adapting and adding programs. Although the mini-bus was out of commission for several weeks in Dec/Jan, transportation services continued uninterrupted thanks to a bus loan from a neighboring senior center.
3. Began the process of addressing affordable senior housing in Woodbury. In May 2014 community leaders and stakeholders participated in a senior housing forum to assess present senior housing availability and begin to identify future senior housing needs. There will be additional senior housing forums and planning opportunities in the future.
4. Additional accomplishments.

□ Finalized the National Council on Aging Self Assessment Guidelines. This multi-year self assessment for senior centers was thorough and involved all Commission members and the Director of Elderly Services. A "road map" for maintenance of Woodbury's best practices and identification of those areas needing improvement was developed. This "road map" will be used as a means to keep the Woodbury Senior Community on task re specific recommendations cited in the self assessment.

□ Finalized the Senior Community Center Policies and Procedures Manual. Prior to 2013 there was no policy and procedures manual. The Commission for the Elderly in collaboration with the Director of Elderly Services, worked over a year and

a half to codify established practices and write new policies and procedures.

- Updated, expanded and distributed the SERVICES for SENIORS in WOODBURY booklet. The 4th edition of the Services to Seniors in Woodbury booklet added new features, such as senior housing, rehabilitation and retirement communities, as well as expanding the transportation section. Distribution was made to churches, medical offices, the Library, civic organizations and is available at the Senior Community Center.



DEPARTMENT OF ELDERLY SERVICES

Loryn Ray, Director

The Department of Elderly Services provides an umbrella of services including transportation, congregate and home-delivered meals, health and wellness services, a full range of programs at the Woodbury Senior Community Center, and social services in partnership with our Municipal Agent for the Elderly.

The Senior Bus provides safe transportation for elderly and disabled residents throughout the year, so that these people can remain engaged within their own community for their shopping, banking, medical and other needs. Last year the bus provided over 4,600 rides to members of our community. Our nutrition program provided 9,500 meals through our hot lunch and meals on wheels delivery programs. Three hundred health service events were held including a weekly blood pressure clinic, a foot care clinic, a dental clinic, flu shots, and health screenings; these programs served 970 seniors. Income tax preparation services were provided to 165 low and moderate income seniors with the help of AARP Tax Preparation Volunteers. Prevention of social and community isolation was a focus; 20,566 instances of program participation were recorded. There were more than 300 direct

services and outreach services provided by the Municipal Agent for the Elderly. Additionally, Calls to Care, a program which provides a daily or weekly phone call to those unable to come into the center, was established. An average of 740 information and referral calls are handled by our department every month.

Partnerships with local and national organizations again helped bring quality services to area seniors this year. The local TRIAD chapter is positioned to educate seniors on threats such as identity theft, Internet and phone scams. Our Senior Center garden volunteers harvested 400 pounds of delicious produce which was provided free of charge to area seniors and the local food bank. Chef-on-Site, a program partnership with New Opportunities, Inc. and The Hearth of Southbury, transformed our congregate meal program with farm-to-table produce, fresh baked bread, and food cooked in small batches, as well as a trained chef, who rotates between the three towns with participating meal sites. Partnerships with the Commission for the Elderly resulted in the completion of several major projects, including the publication and distribution of a Services Guide for Woodbury seniors and their families. Partnerships with the Friends of the Woodbury Senior Center resulted in three free community concerts, the repair of the dining room tables, and the annual Indoor Mini Golf event.

Other notable accomplishments this year include the implementation of the My Senior Center software system. Funded by grants from the Connecticut Community Foundation, the software system allows us to efficiently track our services and resources over time. The Medical Loan Closet was renewed and promoted to allow town residents to borrow gently used medical equipment at no charge as needed; 58 equipment loans have been made in the 7 months after renovating the closet program. A formal volunteer services program was established, and 2450 hours of volunteer service were recorded. The department wishes to thank all our partners and volunteers who help make our programs possible.



BOARD OF FIRE COMMISSIONERS

Edward Caisse, Chairman

During this fiscal year The Woodbury Volunteer Fire Department has lost several members for various reasons. The department now has a roster of 42 active members and 4 trainees. There is an ongoing effort to replace members who leave the department and to increase the roster. Department training has been very active with members and trainees spending many hours training to meet the required standards.

During this fiscal year the department received a new pumper in August 2013.

Each fiscal year seems to require more budget scrutiny. With guidance from elected officials and careful planning by Fire Chief Morgan and The Board of Fire Commissioners, the fire department has been able to provide the required services in an efficient and economical manner.

The Fire Marshal's office has again done a commendable job in fulfilling its many responsibilities, doing fire investigations and inspections etc.

This calendar year The Board of Fire Commissioners held 12 regular meetings with the following attendance:

Chairman E.Caisse	100%
Vice Chairman J. Arndt	100%
D.Mirabilio	73%
A.Elsenboss	80%
M.Gransky	100%



WOODBURY VOLUNTEER FIRE DEPARTMENT

The Woodbury Volunteer Fire Department responded to 345 incidents during 2013, with an average of 12 firefighters per call. The Department maintained its two Fire Stations and its 7 pieces of apparatus, 1 gator and the Hazmat trailer. The firefighters responded to many types of situations which included some of

the following: Fires – structures, cars, brush, forest fires, dumpsters, chimney, cooking, Motor Vehicle Accidents, Search & Rescue, Rope Rescue, Cold Water, Hazardous Conditions – Co, gas leaks, power lines down, Fire Alarms, Elevator Emergencies, Good Intent Responses and Weather Emergencies. When the Firefighters were called, they responded with an average engine response time of 8 min and 18 seconds (this is the time the first engine arrived on scene) and provided the citizens with well trained, properly equipped and the most knowledge and professional group of Officers and Firefighters that are dedicated to protecting the Town of Woodbury.

The officers for the year were: Chief – Janet Morgan, Deputy Chief – Frank Morgan, Captains – Corey Shaker and Dave Lampart, 1st Lt. – William Garms and Ryan Murphy, 2nd Lt – Kurt Gengenbach and Ben Kiessling and Chief Engineer Don Harris. The department's annual elections were held in June and Lt. Kiessling was replaced by Jason Hatstat.

This year the department added three new trainees added to its ranks and all are on their way to be elevated to the rank of full member. Our current roster of firefighters is 42 ~ 39 are active, 2 are trainees and 1 is non-active/not able to respond to emergencies. Our goal is to reach 70 which according to our A & O is a full roster. Our ranks have thinned but the protection and dedication are still there.

Training is always a big part of The WVFD. Firefighter I certification, approximately 160 hours of basic firefighting skills, is one of the first steps we encourage all of our trainees to obtain. This training allows them to perform almost all functions on an emergency scene. We have 3 trainees who completed this training and have passed their exams and 3 more waiting to start a class in the fall. The total hours of training received by the firefighters this year was approximately 12,431 and all this took place along with their fire call responses and full time jobs.

The Association of the Woodbury Volunteer Fire Department continues to provide the funding for a Department's website that keeps the firefighters and community up to date with current news and information. The address is: woodburyfd.org, please take the time to take a peek at it, it gets updated

daily. There are pictures of events, fires and other “happenings”. The department also Tweets on Twitter. The Association has also raised funds to purchase back the departments very first motorized fire truck and holds Bingo every Friday night to raise funds to have it restored to its original spender. This project has progressed to a point that a vender has been chosen and the truck will soon be gone and when it returns, it will look as new as the day it was purchased.

The Officers and Firefighters that make up the Woodbury Volunteer Fire Department continue to grow with the ever changing needs of the Town of Woodbury and its residents. We are always looking for members. If you are a resident of the town or work a full time job in town and are over 18 years of age – consider stopping by and seeing what it takes to be a member. We are a great “family” to belong to and can always add another member!



FIRE MARSHAL REPORT

By Janet Morgan

The Woodbury Fire Marshal’s Office continues to strive to meet the statutory requirements as set forth by Connecticut General Statute Chapter 541, as well as numerous codes referenced through out these statutes. Part of the code requires this office to annually inspect all buildings and facilities of public service and occupancies regulated by the Connecticut State Fire Safety Code. This covers all occupancies except one and two family dwellings and premises used for manufacturing. As statutes change, so must this office to keep current with the ever-changing rules and regulations. All the staff, as required, is constantly in training and educational classes in order to provide the best possible services to the Town of Woodbury.

To eliminate hazards in a new or existing structure, this office conducts a plan review prior to construction, occupancy change and renovations as per State Code requires. The plan reviews ensure the public’s safety is provided for and that the CT. Fire codes are adhered to.

Annual inspections, required by the Code, are becoming completed with many less violations due to the help of the property and business owners in the town. Over the past several years the property owners, business owners and tenants have all stepped up and done all the little things that make the fire code and annual inspections work. They all understand the importance of fire and life safety and with only a few needing an “extra little nudge” they have all made Woodbury a safe place to shop, live and do business in. There are 583 occupancies that require this annual inspection. This office conducted 572 of those inspections. Due to scheduling, fire investigations and other day to day operations the office could not inspect every occupancy before the end of the year. This does not mean they will not get inspected; they are just off the normal cycle. This office re-inspected 26 occupancies because there were unprepared or did not meet Fire Code requirements and needed time to make the necessary corrections. This number of re inspections has decreased as property owners and occupants understand the importance on keeping up with fire safety.

The iPad and the Firehouse Software App continues to streamline the inspection progress. When the inspection is complete the report is immediately emailed to the property owner and many of the state forms needed to renew licenses can then be filled out and emailed right from the field. This means less paper, envelopes and mailing cost. The entire inspection process runs much smoother, its takes a few extra moments in the field but saves hours in the office entering the day’s inspections into the computer. We have upgraded our first Ipad to a newer version which has added more features and preplan information and it also has the capability to take pictures.

The Fire Marshal’s Office full time staff consists of Janet B. Morgan, Fire Marshal and the Administrative Assistant, Robin Tofield who both are in the office Monday – Friday. The Deputy Marshals are – Mike Devine (DFM2), Brian Proulx (DFM3) and Ned Dalton (DFM4) and William Garms (DFM5) who perform inspections, investigate fires and perform other duties as requested by the Fire Marshal on an on call basis.

The office investigated 54 incidents, issued 312 burning permits, and inspected 31 underground oil tank removals. They also performed 9 plan reviews and followed up on numerous complaints from concerned citizens.

The Woodbury Fire Marshal's Office continues to maintain a website. The information contained on the site should help property owners understand fire code requirements from simple campfires to annual inspection requirements – be sure to check it out: woodburyfm.org. The website also contains all the rules, regulations and town ordinance information for brush burning permits and recreational burns.

The Woodbury Fire Marshal's Office is continuing to make Woodbury a Fire Safe Community and to raise the public awareness of Fire Prevention. Our Office motto: "Fire Prevention ~ Everyone ~ Everyday", states our overall objective for the town.



LAND USE

The Land Use Department is primarily responsible for planning and regulation of land use matters and provides community development management, and engineering and construction services. The Department provides continuous project tracking, review of the completeness of all applications and administration and liaison resources to all land use boards to insure all actions are filed, coordinated, reviewed and distributed as required, including the Planning Commission, Zoning Commission, Inland Wetlands Agency and Historic District Commission. The staff of the Land Use Department administers the required procedures of these commissions, and assisting them in the enforcement of the laws. These responsibilities include the professional review of all applications, numerous other responsibilities.

During the past fiscal year, the Land Use Department accomplished the following:

- Continued the implementation of the 2010 Plan of Conservation and Development, with an emphasis on the Middle Quarter District.

- Worked with Zoning Commission to revise zoning regulations for the Middle Quarter District.
- Provided staff assistance to Zoning Commission, Planning Commission, Inland Wetlands and Watercourses Agency in review of applications and consideration of various issues.
- Continued implementation of Watershed Planning and Restoration Program.
- Reviewed and processed the following applications and permits processed for each Land Use Commission during the fiscal year (July 2013 – June 2014).
- Began implementation of wireless field tracking of inspections, enforcement actions, etc., as coordination of activities of activities of Building, Land Use, Public Works, and Fire Departments.

Historic District Commission: 7 Applications processed

Inland Wetland & Watercourse Agency: 19 Applications processed; 7 Enforcement issues

Planning Commission: 1 Application processed

Zoning Board of Appeals: 2 Applications processed

Zoning Commission:

17 Applications processed

6 Reviews for New Business/Tenants

4 Reviews for Special Events

23 Enforcement issues

Land Use office staff had processed 93 Zoning permits during that time.

Goals for next year include:

- Continue providing staff support to land use commissions as needed.
- Continue to upgrade tablet wireless coordination between Building, Land Use, Public Works, and Fire Departments.
- Work with Zoning Commission to implement needed changes in zoning regulations.
- Work with consultants and other town departments to formulate a land use permitting and tracking, which coordinates activities of all land use related agencies, including Zoning, Planning, Inland Wetlands, Public Works, Fire Safety, Building Inspection and Assessors.
- Provide staff coordination with Naugatuck Valley Council of Governments.



HISTORIC DISTRICT COMMISSION

Susan Cheatham, Chairman

Woodbury is very fortunate to have a rich cultural history. This history manifests itself in the many well-preserved examples of early architecture found along both Main Street North and Main Street South. Two Historic Districts founded by authority granted to the Town of Woodbury under Chapter 97a of the Connecticut General Statutes are located along portions of Main Street North and Main Street South. The preservation of these historic structures and the areas in which they have survived is the main purpose of the Historic District Commission.

The commission is responsible for regulating structures, signs and site development activities within the Town's two Historic Districts. This fiscal year the Commission replaced the four Historic District Signs with a grant from Timex Corporation. The Commission held 11 regular meetings in fiscal year 2013-2014 during which 7 applications were received and reviewed.

Commission members' meeting attendance in FY 2013-2014 was as follows: Susan Cheatham (Chair) – 100%; William Drakeley, Jr. – 64%; Maureen Donnarumma – 82%; Lois Fiftal – 82%; Frank Sherer (alternate) 73%; and Nancy Bailey (alternate) 91%; Marc Kroll 91% and Robert Kolesnik, Jr. (alternate) 82% of eligible meetings.



INLAND WETLANDS & WATERCOURSES AGENCY

Mary Tyrrell, Chairman

Wetlands and watercourses are irreplaceable natural resources that help to define Woodbury's character and contribute significantly to our quality of life. Regulation of our wetland resources provides town residents with a variety of benefits including protection against flooding, safe drinking

water by protecting important ground water recharge sources, a diverse habitat for both plants and animals, and preservation of open space.

As provided in the State Inland Wetlands and Watercourses Act, the Woodbury Inland Wetlands and Watercourses Agency (agency) regulates construction and land use activities within wetlands and within a 100 foot regulated upland review area surrounding all wetlands and within a 500 foot regulated area of all vernal pools. The primary purpose of the agency is to ensure that any development, filling or dredging activity avoids or reduces potential impacts to the wetlands resource.

The agency reviewed 18 applications for various regulated activities in Fiscal Year 2013-2014. The applications covered a variety of activities including drainage projects, house construction, earth material processing/excavation and miscellaneous wetland mitigation, interpretation and enforcement activities. The Land Use Enforcement Officer, as agent, performs inspections and provides reports and recommendations to the Agency.

The agency held 23 regular meetings in FY 2013-2014. Members' regular meeting attendance in FY 2013-2014 was as follows: Mary Tyrrell (chair) – 100%; Charles Lewis – 87%; Martha (Marty) Newell – 91%; Sue Windesheim – 83%; Donald Richards – 83%; Ernest Werner – 87%; Michael Gransky - 91%; Wes Clow – 90% (*of eligible meetings*).



PLANNING COMMISSION

Robert Travers, Chairman

The Planning Commission functions as the authority concerning subdivision of land in Woodbury in accordance with Section 8-25 of the Connecticut General Statutes. The Commission is also responsible for preparing the Town Plan of Conservation and Development and provides reports on conformance of certain municipal and regulatory actions with the Town Plan, Middle Quarter District Plan, and Main Street Design District Plan in accordance with Connecticut General Statutes Section 8-24. The Commission is

also the Water Pollution Control Authority for the Town.

Residential development activity remained at a historically low level during FY 2013-2014, with just one application for a 3-Lot Subdivision, which was approved.

Each year, the commission accepts nominations for outstanding volunteer service. This award is given in honor of former commission member Bernard Rosenberg. This year, the Bernard Rosenberg Award for outstanding volunteer service was awarded to *William T. Drakeley* for his many contributions to the Town and civic organizations.

The Commission held 9 regular meetings in Fiscal Year 2013-2014. Members' regular meeting attendance in FY 2013-2014 was as follows: Robert Travers (Chair.) – 89%; Jane Sandulli – 80% (*of eligible meetings*); Mary Connolly – 89%; Eileen Denver – 100%; Joel Serota 78%; Louis Alba – 100% (*of eligible meetings*); Steve Tranguch (alt.) 60% (*of eligible meetings*); Mike Berez (alt.) - 33%; Andrew Chapman (alt.) – 50% (*of eligible meetings*); Kathryn Sherer (alt.) – 100% (*of eligible meetings*).



ZONING BOARD OF APPEALS

Michael Novak, Chairman

The Zoning Board of Appeals' (board) responsibilities are to consider requests for variances from provisions of the zoning regulations, special exceptions for changes of non-conforming uses, and appeals to rulings of the Zoning Enforcement Officer (ZEO).

The Board's decisions on variances to the zoning regulations are based on specific statutory guidelines regarding hardship created by unusual conditions affecting a parcel of land but not generally affecting the district in which it is situated. Hardships, therefore, cannot be personal in nature and are based on restrictive lot attributes that do not arise, or are not otherwise caused, by actions of the owner or applicant.

The Board considered two applications in the Fiscal Year 2013-2014 including one Zoning Variance

Application which was approved and one Special Exception Application which was denied.

During FY 2013-2014 the Board held 6 regular meetings. Members' attendance was as follows: Michael Novak (chair) – 83%; Kathryn Sherer – 100% (*of eligible meetings*); Joe Donato – 67%; Frank Kovacs – 50%; Ron Judson - 0%; Robert Ratzenberger (alt.) – 100%; Claudette Volage – 83%; Adam Goldberg (alt.) – 80% (*of eligible meetings*); Wayne Anderson (alt.) – 67%



ZONING COMMISSION

Robert Clarke, Chairman

The Woodbury Zoning Commission establishes use districts in the Town of Woodbury and administers and enforces regulations applicable to most land use activities. The various use districts, or zones, are designed to encourage harmony in land use and avoid, to the extent possible, close proximity of conflicting land uses.

The zoning review process ranges from administrative zoning permits to complex special permits and site development plans that require public hearings and extensive review. The construction of single family homes, pools, sheds, decks and similar projects may be reviewed and permitted by an agent of the Commission such as the Land Use (Zoning) Enforcement Officer or the Town Planner. More complex proposals, such as new commercial construction, certain multi-family housing developments, or changes of use within the specific districts, generally require a formal application and site plan review by the Commission in order to make an informed determination as to the proposal's compliance with local regulations. These reviews are conducted within the parameters set forth in the Connecticut General Statutes.

- During the fiscal year 2013-2014, the Commission reviewed
 - 17 Applications
 - 5 Special Event Reviews
 - 25 Enforcement Issues, which

consisted mainly of illegal/unpermitted apartments

- The Commission also reviewed new businesses, Special Permit/Change of Use Applications, a Bond Release Request, and approved a Zoning Regulation Revision.

In January the Commission added a second meeting each month to allow for work sessions to discuss potential regulation amendments. In the fiscal year 2013-2014 the Commission held 16 meetings. Attendance at the meetings in the Fiscal Year 2013-2014 was as follows: Robert Clarke (Chair. 2014) - 100%; Charles Cosgriff – 81%; Theodore Tietz, Jr. – 88%; Jon Quint 88%; John Chamberlain (alt) – 88%; David Lampart (alt.) 88%; Beverly Deickler – 100% (*of eligible meetings*); Lawrence McDonald – 91% (*of eligible meetings*); Martin Overton (Chair. 2013) – 67% (*of eligible meetings*).



WOODBURY PUBLIC LIBRARY

Patricia Lunn, Director
George Madsen, Chair, Board of Trustees

The Woodbury Public Library continues to provide cultural, educational, and technological opportunities for our community. In the past year, the library has provided books, large print books, downloadable eBooks, audiobooks on CD, downloadable audiobooks, mp3 books, educational documentaries, and entertainment DVDs. We also offered databases on world travel and 80 foreign languages that can be accessed in the library or on your own computer at home from our website.

The library also is busy with community outreach with participation in the Flanders Fall Festival and Dog Day in the Hollow Park by reading books to children and families. We also rotate bins of large print books throughout the year to the population at Spruce Bank. Our ILL Librarian, Cherie Dalton, travels down to Spruce Bank to facilitate the very popular reading group.

The Children’s Department is involved with local pre-schools for craft and story times. The Teen Department coordinates reading programs and other activities with the local Middle School.

Our special thanks goes to our dedicated staff; to our wonderful volunteers who gave their time to help at the library; to the Friends of the Woodbury Library for their tireless work at the Book Cellar and their support of the library’s programs; to the members of the business community who generously supported programs at the library with donations of goods and services for our Children’s, Teen, and Adult programs; and to those in the community who have made personal and memorial donations.

The Board of Trustees has created some new committees this year, the first is a focus group and Survey Committee to elicit residents’ views of the library as well as suggestions to improve and enhance the library to meet the needs of the town. The focus group has already been conducted and the town wide survey will begin this fall. This committee is now a part of a newly formed Publicity Committee.

The Publicity Committee will develop ideas for additional ways of providing library information to the town, some of which will include some of the findings of the focus group and survey.

A Library Update Committee (LUC) has been established to improve the functioning of the library. All expenses for implementing will be paid for from library trust funds which were donated to the library for this purpose. No money will be required from taxpayers.

Members of these committees are drawn from Library Trustees, Friends of the Library and other residents of Woodbury.

We look forward to the results of these various efforts.

The Library Board of Trustees held 10 regular meetings and 3 special meetings. Attendance: George Madsen (75%), Jane Gallagher (100%), Sylvia Herbstritt (83%), Leslie Lebl (100%), Barbara Potter (100%), Dorothy Russo (44%), Linda Grayson (100%), and Jean Carnese (100%).



OPEN SPACE ACQUISITION ad hoc Committee

Joel Serota, Chairman

Our Open Space Acquisition Ad Hoc Committee (OSAAHC), is one of the Town of Woodbury's most exciting and important committees. One of our responsibilities is to identify land that might be available for purchase by the town.

Purchasing land is mandated by the Town of Woodbury's Plan of Conservation and Development. Another responsibility is fundraising to support these purchases.

We are an appointed committee by our First Selectman, Bill Butterly and Board of Selectmen. I am proud to be Chairman of this committee and serve with outstanding committee members: Claudette Volage, our Vice Chairman, and a member of the Board of Zoning Appeals, Bob Clarke, who is Chairman of the Zoning Commission for the town, Linda Drew, with an outstanding background as a real estate agent for a prominent real estate firm. Additional committee members are currently being interviewed and considered for submission to our First Selectman. We welcome new committee members. It's a wonderful way to give back to our community knowing what we accomplish will continue to serve our town for generations.

Open Space is more than "open space" since it is part of a Greenway that connects the town of Woodbury to our neighboring towns. It is a vast network that goes for miles. It benefits our residents that hike and want the long walks through pastoral settings. It has other recreational activities that include equestrian trails, cross country opportunities for skiers, those that love discovery of nature's wildlife and fishermen that believe their prize catch is just a cast away. We acquire what is of benefit to our residents. Properties that we are unable to acquire or that are unavailable for purchase also have a benefit for our town. On these properties we ask the owners to kindly open their gate for the benefit of their neighbors so we may pass through. We hope that

you will be able to take advantage of our open space and enjoy your time outdoors.

One current property that the town is seeking to purchase is the Woodbury Reservoir property that consists of 242 acres of land in two parcels. This property has a long history and once served as a trolley bed along the route from the Town of Woodbury to Waterbury.

This property is currently owned by the Aquarion Water Company. The town is entering the negotiation stage. We are hopeful to be able to report to our residents that we have been successful. It is a spectacular property and part of a watershed that feeds into an aquifer.

ATTENDANCE: Nine meetings were held: Joel Serota 100%; Claudette Volage 100%; Robert Clarke 100%; Linda Drew 23%.



RESERVOIR PROPERTY TASK FORCE

Attendance 7//1/13-6/30/14

9 meetings

D. Fuller 100%, J. LaCadie 67%, D. Leavenworth 100%, V. Mason 67% %, B. Miller 78%, A. Milnor 89%, B. Perkinson 89%, J. Serota 100%, *C. Volage 100% member effective Dec 2013.



WOODBURY PARKS AND RECREATION

Donald Murphy, Chairman

Jenifer Miller, Director

The Parks & Recreation Department endeavors to maintain the level of programming, make improvements where needed and to add new programs wherever possible.

The department continued to offer Winter Youth Basketball, winter, spring, summer, fall programs,

and Summer Day Camp. We continued to provide the special events: Easter Egg Hunt, Memorial Day Parade, Labor Day Fireworks, the Christmas Tree Lighting and the Trick or Trunk event on Halloween at Hollow Park.

The parks continue to be used by many on a daily basis. The Hollow is in constant use by both sports groups and families enjoying a day at the town facilities and Three Rivers, both the athletic fields and the passive recreation area on the other side of the river, see much activity. Strong Meadow Preserve on Scratchville Road was used for a new program, Ultimate Frisbee that was well received.

The commission is pleased to report the continued success of the on-line registration system. As promised, the system continues to improve efficiency and time management in the processing of registrations, class management and department accounting all with registrations payable via credit card or check. The web presence continues to provide a platform to promote the department's recreation programs and town wide community events.

Growth in participation has dropped from 1800 in fiscal year 2012-2013 to less than 1000 in Fiscal year 2013-2014.

The email systems from the on-line registration and from the constant contact system, recommended by the commission continue to improve the department's communication and publicity for programs and events. The commission is pleased to announce that a new format of an email newsletter should create more awareness of the department's program through an increased email open rate.

The commission as part of its safety initiative made improvements to the Hollow Park Playground equipment to meet current standards. This initiative improves the standard of care for participants utilizing the playground equipment. Also, as part of its safety initiative the commission is pleased to report its recommended standard operating procedure of background screening will be implemented through a collaborative effort with the town and the school district.

The commission views our parks as "Woodbury's Backyard". They are a place for residents to gather, socialize, sport groups to conduct their programs, a venue for special events

and a place for one to be with nature. The special events are great fun family events but also provide an economic boost for our local business community. Our active parks are a reflection of the vitality and well-being of our community.

The goal of the commission is to encourage a healthy lifestyle for all residents through parks, activities, events and programs.

The Commission wishes to thank the many businesses, town employees, town commissions and town organizations who have supported the department over the past year. With their help, we have been able to provide an enjoyable recreation experience for the residents of Woodbury.

The commission held one meeting a month in FY13-14. Commission attendance was as follows:

Don Murphy	92
Ronald Taurick	92
Dan Gagne	80
Kathy Nichols	100
Kenneth Notti	84
Tim Drakeley	80
Robert Willis	75
Renee Murphy	84
Arnauad Bourgeois	80



RESIDENT TROOPER'S OFFICE

Sgt. Joseph Roden - Woodbury
Resident Trooper Supervisor

The town of Woodbury continues to contract with the State of Connecticut for the services of a Resident Trooper Sergeant. Under the Resident Trooper program, the Resident Trooper supervises the town's police staff, and has direct access to all of the resources of the Connecticut State Police for the town. The Resident Trooper's Office is comprised of the Resident Trooper Sergeant, eight (8) full time town police officers, and eight (8) part-time town police officers. All of the Woodbury Officers possess unique knowledge and experience, which have greatly enhanced the Resident Trooper's Office's ability to accomplish its missions. These officers have the experience and

knowledge to investigate any incident with little need for additional outside assistance.

Between 7/01/2013 and 6/30/2014, the Resident Trooper's office, along with troopers from Troop L, Litchfield, responded to 7951 calls for service (CFS). This was an increase from 7434 from the pervious year. These totals are broken down to include, but not limited to the following general categories; Alarms (527), Burglaries (10), Criminal Mischief (24), Disturbances (65), Domestic (15), DWI (15), Harassment (6), Larceny (61), Medical Assists (516), Missing Person (7), Narcotics (18), Patrol Check (2865), Robbery (0), Traffic Accident (227), Traffic Stop (2203), Untimely Death (8), and Weapons Offense (5). While these listed categories are not all encompassing, they represent the majority of the total calls for service.

Woodbury continues to be a very safe community to live. The majority of the crimes that occurred in the town are property crimes, with the overwhelming majority having a drug nexus. The use of both illegal "street" drugs such as cocaine, crack, and heroin along with the improper use of prescription medications, continue to be a route source of the larcenies that have occurred in the town. Drug dependent individuals continue to go into vehicles, homes, and businesses to steal items to fund their addictions. The experience and dedication of both the town officers and the patrol troopers from Troop L, has led to the successful identification, apprehension, and conviction of many of the individuals committing these crimes in the town of Woodbury.

Speeding continues to be identified by town residence as being the largest problem in town, particularly on the rural back roads. In an effort to address these concerns, the Resident Trooper's office continues to purchase new police vehicles with little or no police markings and built in emergency lights. These vehicles also have been equipped with radar in an effort to identify and ticket speeders.

During this time period, the towns of Woodbury and Bethlehem partnered with Regional School District 14 to provide School Resource Officers (SROs) to each of the four (4) schools in the district. This program is unique for a community of this size, and is a true testament to the safety and security of the children in the town. SROs not only

serve as law enforcement within their respective schools helping to keep the schools safe, they serve as mentors, teachers and role models for the youth in the community.

The Resident Trooper's office continues to be actively involved within the community. The office works diligently with the school district on safety and security issues, with the Resident Trooper being a member of the ad hoc safety and security committee. The Resident Trooper's office worked with the school district and help secure grant for over \$144,000.00 to help address school security issues. Additionally, the Resident Trooper's office is an active member with the local prevention council, Associates for Substance Abuse Prevention (ASAP). With the help of ASAP, the Resident Trooper's office held two (2) DEA sponsored "Drug Take Backs", collecting unneeded or unwanted medications. Additionally, the Resident Trooper's office sponsored the second annual "PIG ROAST" at Hollow Park. This cookout was free to the community and feature laser tag and a video game bus, which was sponsored by ASAP.

The Woodbury Resident Trooper's Office is dedicated to serving the town by providing professional law enforcement through enforcing both state statutes and town ordinances and partnering with the community. The town police officers possess a wealth of knowledge and experience which continues to benefit the town greatly. The initiatives undertaken by the Resident Trooper's Office are in direct response to the public's concerns as we seek to improve the quality of life for both Woodbury residents and visitors alike. Law enforcement should be viewed as a partnership between the community and the police. Please do not hesitate to call or stop into the Residents Troopers' Office with concerns or solutions to problems within our community.



POMPERAUG HEALTH DISTRICT

The Pomperaug District Department of Health completed another busy year serving the residents of Woodbury, Southbury and Oxford.

The District is both a regulatory agency and, through education, immunization, and screening, serves to enhance the public health of all our residents. We completed an active flu vaccination season highlighted by a wide scale flu outbreak in January. The District completed 3205 flu vaccinations including 800 children under 18. Our newly formed Medical Reserve Corps was expanded with trainings in shelter management and immunization. The Pomperaug Health District is a governmental agency administered by a Board of Directors that meets eight times per year. Wayne Wood is our Woodbury member. Mr. Wood has attended meetings in the past fiscal year. Our various activities for fiscal year 2014 are shown below:

POMPERAUG DISTRICT DEPARTMENT OF HEALTH

SERVICE AND ACTIVITY LEVEL

July 1, 2013 – June 30, 2014

ENVIRONMENTAL HEALTH

Septic System Permits

New and Repair	138
New Home Approvals	63
Deep Soil and Percolation Tests	68
Well Permits	95
Building Additions	278
Restaurant Inspections	164
Health Complaint Investigation	34

COMMUNITY HEALTH PROGRAM

Influenza Vaccinations	3205
Pneumonia Vaccinations	23
Childhood Vaccinations	857
Zostavax (shingles) Vaccinations	16
Cardiovascular Checkups	1400
Rabies Vaccine Clinic	82 pets
High Risk TB Screenings	25
Chronic Disease Self Management	36 people
Vaccination Training for Nurses	32 medical
Matter of Balance Fall Prevention	24 people



REGION 22 PROBATE DISTRICT

2013-14 Annual Report, Town of Woodbury

The Region 22 Probate District recently completed its third year of service to approximately 73,000 residents in Woodbury, Bethlehem, Oakville, Watertown, Washington, Southbury, Roxbury, and Oxford. It's the 9th largest of the 54 probate districts in the Connecticut

Those who use the court usually have experienced the loss of a loved one, or are dealing with a family member who may no longer be able to care for themselves. Understanding the stress and difficulties that families face, the court and staff focus on providing personal, helpful service that people deserve from their probate court.

This year, the court processed applications on over 1,500 matters, including decedent's estates, trusts, guardianships of adults with intellectual disabilities, changes of name, conservatorships, and guardianships of the estate of minors.

In addition, Judge Calabrese presided over many children's matters in the Waterbury Regional Children's Court. The Region 22 Probate District participates in the regional children's court because it provides an additional level of resources particularly helpful to families in crisis. These resources are not available outside the regional children's courts. Probate Court Officers, who have master's degrees in social work and extensive experience working with children and families, are available to families involved in matters in the children's court. Probate Court Officers meet with families outside of hearings and help them in accessing critical resources to help them work through problems and challenges under the oversight of the court.

A new filing and storage system was installed in the court this year. The new system makes more efficient use of vault space, and simplifies access to active files.

During the year, Judge Calabrese conducted free seminars on a variety of probate topics at senior centers and other locations throughout the 7 town district, including his first appearance at Spruce Bank Farm in Woodbury. Some of the topics included The Hows and Whys of Probate after the Loss of a Loved One; Living Trusts: Myths versus Reality; Legal Incapacity, Conservatorships, and the Probate Court; and Wills.

The staff of the court includes Gail Cesarello, Chief Clerk; Amanda Cesarello, Heather Hoyt,

Pamela Osborne, Millie Johnson, Page Overhiser, Neda Colani, and Cynthia Gilbode.

The court is open 5 days a week from 8:30 AM to 4:30 PM and is located at 501 Main Street South in Southbury, on the first floor of the Southbury Town Hall. The mailing address is Post Office Box 720, Southbury, CT 06488-0720; phone (203)262-0641; website: <http://www.southbury-ct.org/content/996/278/353/default.aspx>



PUBLIC BUILDING COMMISSION

Christopher Laux, Chairman

The Public Building Commission has been busy with the continuing review of maintenance and capital projects in the Town's buildings.

General Maintenance Projects, such as small building improvements and repairs, require only a simple review of the scope of work and their associated costs, along with making appropriate recommendations to the Board of Selectmen. Those projects are noted in the minutes of the monthly meetings.

Capital Projects require a more intensive review, such as the development of bid specifications for the solicitation of proposals for construction projects. These projects include the completion of the Town Hall balcony renovations; completion of the conversion of town buildings to natural gas; a new roof at the Robert Keating pavilion at the Hollow; refurbishing the Leroy Anderson Bandstand at the North Green; and evaluation of the Community House on Mountain Road. The commission also worked on updating the matrix of needed work for all town buildings.

The commission held 11 regular monthly meetings in FY 2013-2014. Members' Regular Meeting attendance in FY 2013-2014 was as follows: Christopher Laux 81.8%, Victor Fagella 80%, Edward Hart 72.7%, Frank Pacilio 72.7%, and Peter Sola 63.6%.



DEPARTMENT OF PUBLIC WORKS

This year the Department continued with comprehensive planning and interaction for capital improvement projects, management of construction projects, consultant and private contractor coordination, and implementation of capital projects with engineering oversight and the coordination of town departments.

The Public Works Department maintains 97 miles of roads, which include 88 improved roads and 9 unimproved roads. Training sessions of the crew continue regularly assuring safety and continuance of updated regulations. Drainage improvements were completed at Hard Hill Road, Sprain Brook Road, and the cross culvert on Minortown Road. Engineering assessment completed for the Middle Quarter Road Bridge was also completed. Crack sealing was done on Middle Road Turnpike with the completion of improvements with chip sealing. Chip sealing was also done on Flanders Road. Roads that were paved are: Plumb Brook Road, Old Flanders Road, Judson Avenue, Jacks Bridge and portions of Grassy Hill Road.

The purchase of a roadside blower along with a purchase of Micropaver Software were added to the Public Works inventory this year approved and funded by the Board of Finance

This year was a challenge managing twenty-eight (28) winter events. The Town continued to use the program of both chemically treated and environmentally safe materials for snow and ice control enabling a cleaner road for the Spring season with a minimal amount of sand. During this period the crew placed 1750 tons of both rock salt and treated salt with an additional 500 tons of screened sand purchased along with sand remaining in the town yard.

The town contracted a catch basin cleaning company and successfully cleared all basins throughout town. Guide rail replacements and/or repairs were also done throughout Woodbury.

The Transfer Station processed approximately 1600 tons of municipal waste, 518 tons of bulky waste and nearly 568 Tons of recyclables with the process of "Single Stream" added mid-January. The Department of Energy

and Environmental Protection passed law requiring paint recycling with the paint industry being responsible for its products. Recycling paint products allows residents to bring all unused paints to local retailers. Brush brought to the Transfer Station once again was double ground creating a unique bark made available to all residents. Household Hazardous Waste collections were held

in cooperation with the Council of Governments with Woodbury residents participating.

The Department of Public Works staff includes: Rich Lamothe, Director; Marge Warner, Administrative Assistant; Joe Puglio, Mechanic; along with Mike Crownshaw, Stu Kimball, Bill Kern, Ed King, Ron Smith, Josh Talarico, Pete Wall, and Lee Warner.



REGISTRARS OF VOTERS

Judith W. Henderson, Registrar of Voters
Anne Cushman Schwaikert, Registrar of Voters

During the 2013-2014 Fiscal Year, the following votes and related activities were held:

Date	Vote
25 July, 2013	Third Referendum on Town Budget -- Failed
22 August, 2013	Fourth Referendum on Town Budget --Passed
09 September, 2013	Republican Primary
10 October, 2013?	Successful petition drives added candidates to the November ballot in the following races: First Selectman (1) , Selectman (2), and Planning Commission Alternate
05 November 2013	Municipal Election
06 May 2014	Region 14 Budget Referendum – Failed
20 May, 2014	Special Election for Selectman
21 May, 2014	Region 14 Budget Referendum -- Passed
30 May 2014	Town Budget Referendum –Failed
05 June 2014	Region 14 School Board Election
26 June 2014	Second Referendum on Town Budget -- Failed

The number of active electors in Woodbury as of June 30, 2014 was:

Affiliation	As of June 30, 2014	As of June 30, 2013	Change
Democrats	1522	1534	-13
Republicans	2412	2393	21
Unaffiliated	2563	2591	-28
Other	187	194	-7
Total	6684	6712	-28

The drop-off in voter registration was disappointing, but not unanticipated. Voter interested generally drops off in the Municipal election following a Presidential election year. The other contributing factor has to do with the law that removes voters from the active rolls who have not exercised their right to vote for five consecutive years. Since Presidential election years have the greatest number of new registrations, the number of voters who fail to vote in two consecutive Presidential elections tends to be significant.

The annual canvass of all Woodbury voters was held from January through May 2014, and notices were mailed to voters who could not be located in town and who, according to data from the Post Office's NCOA (National Change of Address Database), had moved either within or out of town. A total of 50 voters (29.3%) responded. (While we always wish for a bigger response, it far outpaces the 2% to 5% average response rate for unsolicited direct mail (Source: Direct Marketing Association) Voting records for the respondents were adjusted to match information received from the voter. Voters who did not respond were moved to Inactive status.

With memories of the October, 2012 snowstorm and 2013's Tropical Storm Sandy still fresh, the Registrars and Town Clerk continue to abide by, and fine-tune our Emergency Plan for Elections which was approved by the Board of Selectmen in 2013. Since that time, all election/referendum moderators have been required to read and understand the printed Emergency Plan for Elections and have it available in the polling place(s). Thankfully, we had no emergencies this past fiscal year.

The Registrars and their Deputies attended statewide conferences sponsored by ROVAC and the Secretary of the State in Fall of 2013 and Summer of 2014.

Two new state laws resulted in changes, both in how people register and vote:

In the November 5, 2013 Municipal Election, citizens could, for the first time, register to vote AND vote on Election Day. Registrars set up a separate polling place in the Shove Building Conference Room, adjacent to their offices, so that the registrars could immediately validate new voter in the CONNverse voter database, after

which the voter was given a ballot and completed it in the adjacent conference room. In Woodbury, we registered 10 voters that day. We expect that the combination of next year's higher-profile Gubernatorial Election and more advance publicity about the availability of Election Day Registration will considerably improve the turnout.

The second law, providing for Online Voter Registration, was phased in during the first half of 2014. Instead of having to request a paper registration card to be picked up in person or mailed, citizens who have a CT driver's license or state-issued identity card can now go to the Voter Registration page on the Secretary of the State's web site: <https://voterregistration.ct.gov/OLVR/welcome.do> . Up until now, there has been limited publicity for this new feature during the debugging phase, but we are starting to see quite a few new voters registered this way, and we expect the numbers will grow with increased publicity and public knowledge.

Looking forward to FY2014-2015 and beyond, we are following several pieces of legislation and initiatives that, if passed, will make voting even easier and more convenient than it has ever been, and enable technologies to speed the flow of elections and increase the accuracy of election records.

But as always, we in the Elections Department can only do so much – we can't – and would never want to – force people to turn out and vote. That is an important privilege and responsibility of citizenship. So, if you are reading this report, are 18 or over, not in prison or on parole, and are not currently registered, we strongly encourage you to call us, stop in to the Town Clerk's office, or go online to: <https://voterregistration.ct.gov/OLVR/welcome.do> and get registered. If you are currently registered, we urge you to vote.

We hope we will see all Woodbury Voters – including you – at the polls in FY2014-2015.

Respectfully submitted by...

Anne Cushman Schwaikert
Democratic Registrar of Voters
Office:(203) 263-4750
registrarDem@woodburyct.org

Judith W. Henderson
Republican Registrar of Voters
Office:(203) 263-4750
registrarRep@-woodburyct.org



RETIREMENT & PENSION BOARD

Eugene F. Shugrue,
Chairman

The Woodbury Pension Board is responsible for the prudent management and investment of the pension assets held in trust for Town employees entitled to retirement benefits. Pension fund assets, held at Wells Fargo Bank, NA, as of July 1, 2013 were valued at \$4,649,430.15, compared to \$5,358,249.10 as of June 30, 2014.

According to the actuarial adviser to the Pension Board, the Pension Plan's assets are adequate to meet our retirees' current and future benefits. For fiscal year end June 30, 2013, our actuary recommended a Plan contribution of \$397,969. The Pension Board voted and approved such a \$397,969 Town of Woodbury contribution that will be included in next year's budget (fiscal year July 2014 to June 2015). The Town of Woodbury's most recent Pension Plan contribution of \$400,000 exceeded the actuary's recommended contribution by approximately \$50,000. Contribution levels at or above the Actuary's recommended amount insures adequate Plan fund levels for future retirement benefits. To properly manage Plan assets we utilized competent outside actuarial and investment advisors including BPS&M of Richmond, VA. and Wells Fargo Bank, NA.

Given the strengthening conditions in the global capital markets and slowly improving economic climate, the Pension Board's investment policies and strategies were also reviewed and updated as appropriate during the past year. The Plan's asset levels improved by slightly over \$700,000 due to these improving conditions.

The Pension Board met five times over the past year, three regular meetings and two special meetings. These meetings were held to monitor the performance of the Pension Plan assets, approve Plan payouts, replace one retiring Pension Board member and address Pension Plan documentation issues incorporating changes recommended by our Investment Advisor, Plan Actuary and Plan Legal

Representatives. One of the above meetings was with our outside advisors (Actuary & Investment) during which we reviewed Plan performance and investment strategies. Several meetings were held to discuss Plan governance issues and incorporate the recommended changes into the Pension Plan governing documents. As stated these changes were somewhat "house-keeping" in nature, based upon input from 3RD party Plan Advisors, duly vetted through other Town of Woodbury Boards and Officials and ultimately approved by Town Voters. The individual who resigned was Mr. Albert Redway. All those associated with the Pension Board and related activities thank him for his numerous years of service and significant contributions and wish him well.

A quorum was present at all Pension Board meetings over the past fiscal year. Besides Pension Board members, Manuel Gomes, Woodbury's Fiscal Officer regularly attended these meetings. Also present at a couple meetings was First Selectman William Butterly. Members' meeting attendance at the above mentioned five meetings was as follows (Note: each individual's attendance percentage is based upon the number of Board meetings the individual was eligible to attend as a Board member based upon when he/she was appointed to or resigned from their Pension Board position): Mike Cunningham 40%, Marc Kroll 60%, Albert Redway 80%, Eugene Shugrue 100% and Robert Taylor 100%. Given the resignation of a long-standing Pension Board member, Mr. Peter Mastroianni was appointed to our Board and was able to attend all of the meetings after his appointment.



WOODBURY SHADE TREE AND SIDEWALK COMMITTEE

During the fall and winter the Shade Tree and Sidewalk Committee planned its spring planting and maintenance program, including identification of sites. The group agreed to revisit Main Street which was the first location for tree planting at

the beginning of the Shade Tree program. In the spring, ten trees were moved from the Town nursery to Main Street and other municipal areas. Maintenance was concentrated on the town's greens which also run along Main Street.

Again, the Committee sponsored two well-attended Tree Care courses in April. Tree subject displays were mounted at the Library. Newspaper articles and pictures promoted tree-related subjects. The traditional fund-raising letter was sent to townspeople in May. Thanks go to our kind and loyal donors who make the Committee work possible.

Attendance: K. Campbell – 71%; D. Garred – 100%; D. Monckton – 43%; M. Pieper – 29%; P. Stephonaitis – 86%; J. Thomas – 100%; L. Warner – 100%; T. Zissu – 100%.



SOCIAL SERVICES

Sandee Vicari, Social Services Director and Municipal Agent

During the year 2013-2014 this department continued to see an increase in activity. The new database has proven to be an asset to this department by keeping an accurate count of services provided.

This office provided 464 services to 564 people (couples and families count as a single unit). Seventy nine of the 564 were new to the office. 295 clients are single adults, 140 clients consist of families. 390 adults age 65 or older received services from this department.

In the year 2013-2014 one hundred and seventy five people applied for Energy Assistance and twelve clients received aid from Operation Fuel. Forty three clients received Renters Rebate from the state. This office made five referrals to the Safelink phone program to get cell phones for those eligible. Forty people were referred to the Food Bank. Eighty five (85) Seniors received vouchers from the Department of Agriculture for the Farmers Market. Thirty eight applications were made for the Medicare Savings Program. Forty referrals were made to Community Services for oil assistance and propane.

There is ongoing involvement and reliance

on the Woodbury Community Services which provides financial assistance in emergencies to clients as well as food from the food bank and gifts during the holiday times. This office continues to work closely with Protective Services when needed, nursing homes and assisted living facilities. We assist with Medicare, Medicaid, Husky A, B, C, and D, and Medigap, Medicare D and ConnPACE referrals and applications.

This year the Department applied for and received a grant from the Connecticut Community Foundation. The money was used to buy a laptop, mobile printer, and a hotspot. We will now be able to go into homes and take applications online for various state and federal programs. This will be of particular assistance when the state exchange for the Affordable Care Act goes online.

Membership in and attendance at informational meetings held by various organizations continues with the following organizations: Western Connecticut Area Agency on Aging (WCAAA), The Home Care Program (CCCI), Connecticut Association of Municipal Agents for the Elderly (CAMAE), and Connecticut Local Administrators of Social Services (CLASS).

The need and assistance offered by Social Services continues to be varied and complex from helping people receive food and medication to helping secure funds for rent and medical bills, assistance with home care and doing ongoing needs assessments. In the last few months of the fiscal year this office has felt an increase need for affordable housing and rents which will continually be a growing trend.



TAX COLLECTOR

Linda G. Lewis CCMC Tax Collector

For the Fiscal Year ending June 30, 2014 the amount to be collected for Current Year taxes was \$28,441,992.00 based upon a budgeted collection rate of 98.5%. The total actually collected was:

Current Year Taxes	\$28,210,847.23
Prior Years' taxes	\$344,653.76
Interest & Lien Fees	\$199,524.54
Supplemental Motor Vehicle Taxes	\$205,049.20
Total:	\$28,960,074.73

98% of the current adjusted tax levy was collected as of June 30, 2014. The total collection rate which includes all taxes collected, current and prior years, interest and lien fees and supplemental motor vehicle taxes, was 101.58%.

The economy appears to remain sluggish and continues to make it difficult for a number of taxpayers to pay. Numerous foreclosures and registrations of foreclosure have continued to be recorded in the Town Clerk's Office. Every effort is made to assist delinquent taxpayers to bring their taxes current.

The Tax Office takes online payments by credit, debit or by electronic check from a savings or checking account through the town's website, www.woodburyct.org. Convenience fees for administrative costs associated with acceptance of these payments are charged to the taxpayer using the service. The Town of Woodbury collects only the amount of the bills due. Taxpayers may also view and print a copy of their bills and can look up a history of tax payments made for income tax and other purposes.

The Tax Collector uses a lock box service, Lighthouse Financial Services, facilitated by the Town's local bank at no cost to the Town. Return envelopes provided with the tax bills are addressed to the lock box. Payments collected by Lighthouse are deposited directly into the Town's account and because it is an automated process, funds are deposited very quickly.

Tax bills for the 2013-2014 fiscal year were delayed two months because the municipal budget had not passed. The budget finally passed after four referendums and bills were due during the month of September. This caused a great deal of confusion for the taxpayers as well as banks, mortgage companies, attorneys and leasing companies.



TOWN CLERK

Linda L Carlson CCTC, Town Clerk
Suzanne Cooper, Assistant Town Clerk

The duties and responsibilities of the Town Clerk are determined by State Statute and Town Charter. The Town Clerk's Office maintains

permanent land records of all documents recorded and survey maps filed for the Town of Woodbury. You can find a list of all Boards and Commissions along with all meeting minutes and agendas for each board in our office.

The Town Charter, the rules and procedures for Town Meetings, and the minutes of all meetings are kept as permanent record in our vault.

The Town Clerk is the Registrar of Vital Statistics. Records of Birth, Marriage and Death are permanent record in our office and date back to the 1700's. People are welcome to come in and research their ancestry from our records. Certified copies of these records can be issued according to the Connecticut General State Statutes. Veteran discharge papers are also filed here which entitles the Veteran to a Tax Exemption.

The Town Clerk's Office issues Dog licenses, Marriage licenses, and Hunting and Fishing licenses. Trade name certificates are also available.

Most forms are available on the Town Clerk's website for request of Marriage license, Birth Certificate certified copies, absentee ballots, trade name certificates and more.

The Town Clerk and Assistant Town Clerks are all Notary Publics. Please note that wills and living wills are excluded from this service.

The Town Clerk's Office is also responsible for issuing absentee ballots and registering voters in the absence of the Registrar of Voters.

The Town Clerk records and transcribes the minutes of all Town Meetings and certifies action taken by Town Meeting as to bonding and agreements. This office is the custodian of the Town Seal.

The following is the breakdown of the income collected by this office for this Fiscal year.

Land Record Recordings	\$ 75,311.00
Document Preservation	\$ 4,560.00
Open Space	\$ 60,800.00
Conveyance Tax – Town	\$ 88,273.16
Map Filing	\$ 90.00
Sport licenses	\$ 7,855.00
Dog licenses	\$ 11,494.00
Marriage licenses	\$ 1,410.00

Miscellaneous	\$ 20,936.10
Map Copies	\$ 655.00
Total Income	\$266,824.26
Less fees paid to the State for Sport	
Dog and Marriage Licenses, Document	

Vital Statistics:

Births	45
Deaths	63
Marriages	47

**RESULTS OF REFERENDUM –AUGUST 22, 2013
MUNICIPAL BUDGET**

Shall the Town of Woodbury approve the proposed Municipal budget of \$9,463,255 (which does not include the Woodbury share of estimated Regional School District No. 14 education expenditures) for the fiscal year commencing July 1, 2013 and ending June 30, 2014?

YES 831 NO 522

BUDGET PASSED

REPUBLICAN PRIMARY – SEPTEMBER 10, 2013

FIRST SELECTMAN

*Gerald D Stomski	468
William J Butterly Jr	343

**REGION 14 REFERENDUM QUESTION
May 6, 2014**

Shall the budget submitted by the Board of Education for Regional School District No.14 for the fiscal year commencing July 1, 2014 and ending June 30, 2015 in the amount of \$32,383,247 be approved?

Woodbury	
YES: 799	NO: 874
Bethlehem	
YES: 190	NO: 238
Totals	
YES: 989	NO: 1112

BUDGET DEFEATED

**SPECIAL MUNICIPAL ELECTION
TO FILL VACANCY FOR SELECTMAN
MAY 20, 2014**

REPUBLICAN PARTY
BARBARA K PERKINSON 990
Winner

PETITIONING CANDIDATE
MICHELLE D ECSEDY 943

**REGION 14
REFERENDUM QUESTION May 22, 2014**

Shall the budget submitted by Board of Education for Regional School District Number 14 for the fiscal year commencing July 1, 2014 and ending June 30, 2015 in the amount of \$32,055,775 be approved?

Woodbury	
YES 719	NO 592
Bethlehem	
YES 190	NO 156
Totals	
YES 909	NO 748

BUDGET PASSED



**TOWN BUDGET MEETING
SUMMARIES**

(Full minutes of Town Meetings may be found at <http://woodburyct.org> or at the office of the Town Clerk.)

5/18/14 approximately 70 people in attendance. Town Moderator Louis DeLuca opened the meeting at 8pm with the pledge of allegiance.

Motion by Art McNally seconded by Jon Quint to waive the call of the meeting, approved unanimously.

Item #1 To authorize the BOS to enter into an agreement with the State DOT for road and bridge maintenance and improvement as per CGS Sec 13a-175a through 13a-175j. Motion to accept duly made and seconded. Unanimously approved by voice vote.

Item #2 To authorize the BOS to dispose of obsolete equipment valued at <\$10,000 by sealed bid. Motion to approve duly made and seconded.

Art McNally, Orchard Ave asked nature of equipment and usual procedure. First Selectman Butterly described equipment and confirmed past practice. Motion approved unanimously by voice vote.

Item#3 To discuss and act upon the budget presented to the Board of Finance and to adopt a budget for the fiscal year July 1,2014 – June 30, 2015 pursuant to Sec 203.A.1 and 702D of the Woodbury Charter.

Mr. DeLuca introduced First Selectman Butterly who gave an overview of the budgetary process in general and specific to the current year. He introduced Board of Finance Chairman Alex DeSorbo who led the audience through a power-point presentation of key elements of the budget including capital projects, revenue sources, use of state grants and the non-use of the undesignated fund balance. When He concluded, Mr. Butterly made a motion to reduce the employee benefits line item 001.0505.10.1.100.1230.000 by \$46,000. The motion was seconded by Selectman Martin Overton. Under discussion, the following spoke:

Sean Murphy 104 Sherman Hill Rd spoke against the motion; the amount was insufficient. Art McNally Orchard Ave. questioned the title of the line affected.

Michael Cunningham, BOF member, urged caution and defended the BOF.

First Selectman Butterly explained how the \$46,000 reduction was determined

Andrew Sherman 41 East Hill Rd. questioned the effect of negotiations on the reduction.

Corey Shaker explained health insurance costs as they relate to his private business.

There being no further speakers, Mr. DeLuca called for a vote by hand and appointed two men to count. The motion passed. Mr. DeLuca called for further comments/questions regarding the budget proposal.

Art McNally questioned the use of comparative figures, and Mr. DeSorbo responded.

Andrew Sherman supported using comparatives. He asked about government grants (p.12)

Mr. DeSorbo responded.

Sean Murphy questioned the use of LoCip grants. Mr. DeSorbo responded.

Sean Murphy questioned deductions for employee

health benefits. Mr. Butterly responded.

Mr. Murphy made a motion to reduce employee benefits \$20,000, duly seconded. Under discussion:

Sean Murphy offered reasons for the motion.

Ed Caisse 75 Arrowhead Way opposed the motion. He thanked the BOF and BOS for their work.

Corey Shaker concurred with Mr. Caisse.

Sean Murphy offered information to clarify the reasons for the motion.

There being no further speakers, Mr. DeLuca called for a vote by hand. All but one opposed the motion, and it was ruled defeated. Mr. DeLuca asked for further comment/questions.

Tom Arras Main St. South questioned the method of including the Student Resource Officer. Mr. De Sorbo responded. Mr Arras disagreed.

Mr. DeSorbo suggested consulting the Town Auditor.

Deb Fuller Woodbury Hill made a motion to move \$350,000 from the unassigned fund balance to revenue in the 2014-5 budget. John Quint seconded. Under discussion:

Mr. DeSorbo explained the thinking of the BOF in not including such funds.

Andrew Sherman said according to the Charter, only expenditures could be considered.

Charles Bartlett, BOF, agreed that by Charter revenue adjustments could not occur tonight.

The motion and the second were withdrawn. Mr. DeLuca called for further comments/questions.

Sean Murphy questioned the fund balance and the new vehicle for the Fire Department.

Mr. Butterly responded.

Sean Murphy questioned the use of the current own Planner.

Mr. Butterly responded.

Mr. DeLuca asked Mr. Murphy how many more questions. Mr. Murphy responded.

Some in the audience groaned. Mr. Murphy responded.

Sean Murphy questioned the cost of the Town Planner. Mr. Butterly responded.

Sean Murphy asked if there were plans to charge for baseball and soccer.

Mr. Butterly responded that this was a question for the Park and Rec Department.

There being no further comment, Mr. DeLuca

announced that the vote on the budget would be at the Senior Center on May 29, 2014 from 6am to 8pm.

Item#4 To approve the enactment of “Ordinance Regarding Adoption of CT General Statutes 4-124i to 4-124p, pertaining to creating and joining the Naugatuck Valley Council of Government.” Mr. DeLuca asked for comments/questions, and hearing none, he called for a voice vote on the motion. All but one voted in favor, and the ordinance was approved.

Item #5 To approve recommendations proposed by the Retirement and Pension Board regarding the Woodbury Pension Plan. Mr. DeLuca asked for questions/comments.

Art McNally asked for explanation.

Eugene Shugrue, chairman of the Retirement and Pension Board provided explanation.

Ed Caisse questioned the timing involved in the recommendations. Mr. Shugrue responded. Hearing no further comment, Mr. DeLuca called for a voice vote, which approved the recommendations.

Item #6 To transact such other business as may properly come before said meeting. There being none, Mr. DeLuca declared the meeting recessed until May 29 and the budget referendum. The meeting ended at 9:55pm.

June 18, 2014, 51 people in attendance.

Town Moderator Louis DeLuca opened the meeting at 8pm with the pledge of allegiance, and Town Clerk Linda Carlson read the call of the meeting.

Item#1 To discuss and act upon the budget presented to the Board of Finance and to adopt a budget for the fiscal year July 1, 2014 – June 30, 2015 pursuant to Sec 203.A.1 and 702D of the Woodbury Charter.

BOF Chairman Alex DeSorbo led a power-point presentation of the revised budget. Under discussion:

Tom Arras Main St. South questioned the effect on motor vehicle taxes and asked for more cuts.

Art McNally 56 Orchard Ave asked why not a flat budget instead of a .06mil increase.

Martin Overton 128 Minortown Rd. congratulated the creators of the budget. He urged support.

Tom Arras cited a newspaper report. Mr. DeSorbo noted that a reporter, not he, wrote it.

Andrew Sherman 41 East Hill Road said if you value services, vote for the budget.

First Selectman Butterly cited decreased insurance costs. Attendees could view taxes tonight. Hearing no further questions/comments Mr. DeLuca adjourned the meeting to vote by machine on June 26, 2014 from 6am to 8pm at the Senior Community Center.



TRUSTEES OF TOWN FUNDS

Andrew H. Sherman, Chairman and Trustee

From time to time, individuals or other entities may donate funds in trust to the Town of Woodbury to be used for specific purposes as directed by the donors. Such gifts may be made in one of two forms: either as non-expendable permanent endowment trusts, or as expendable trusts. All funds held in trust are comingled and invested in accordance with state statutes, with policies of the Trustees and the Board of Selectmen, and subject to the specific terms of the trust documents under which the funds were donated. Investment income accrues to appropriate expendable trusts on a pro rata basis.

The Town Charter provides for three individuals to be appointed by the Board of Selectmen to serve at will as Trustees of Town Funds. They are responsible for the administration and investment of the funds held in trust. In some instances, a donor may impose specific conditions on the administration of a trust, including the election of a single trustee. The Trustees of Town Funds ensure that these conditions are met. The chairman of the Trustees of Town Funds has traditionally been nominated and elected at the Town Meeting in November of each year to serve for a one-year term as the single trustee for trusts requiring one.

Generally the funds administered by the Trustees of Town Funds may not be used for purposes that are ordinary responsibilities of the Town or the regional school district. In some

instances, however, they may be used to supplement funds used for such purposes. Gifts have been designated for education (such as prize money for scholarships), for assistance to residents in financial need, for the library, and for public works including maintenance of local roads and Town buildings. The Board of Selectmen directs the use of the expendable funds, subject to the fiduciary approval of the Trustees of Town Funds.

As of June 30, 2014, the aggregate balance held in non-expendable endowment trusts was \$556,715.01, and the aggregate balance held in expendable trusts was \$276,506.96.

The Trustees of Town Funds held three regular meetings and three special meetings during the fiscal year ended June 30, 2014. Members' attendance records were as follows: Andrew Sherman–100%; Charles Heaven–100%; John Pronovost (resigned, October 2013)–0%; Heather Foster (appointed October 2013)–100% (of 5 meetings held after her appointment).

Mr. Sherman was elected by the Board of Selectmen as the trustee for the Roger B. Sherman Funds and the Frank Ward Strong School Fund on November 18, 2013 to serve until November 17, 2014.



EMERGENCY MANAGEMENT

Randy Ashmore, Director

Overview: This report covers only the Local Emergency Planning Committee (LEPC), not any other informal gatherings such as the weekly coffee break preparedness sessions, which still occur every Friday in two locations at different times or CERT meetings.

Scheduling: The LEPC meeting is scheduled on the first Thursday of the quarter (January / April / June / October)

Meetings held in January and April, no quorum in June or October, next scheduled meeting January 8th (1st Thursday is January 1).

Departments Invited to attend

Fire Department
 Police Department
 Woodlake
 Public Works
 Board of Selectman
 Department of Public Health
 Woodlake Tax District
 Region 14 School
 Park-n-Rec
 Office of Emergency Mgmt CERT Coordinator
 Red Cross
 Animal Control
 Senior Center
 Ambulance Service

Topics Discussed:

- Storms and preparedness
- Grants
- Other Funding
- Preparedness for specific events (Trunk-or-Treat / Earth day / Etc.)
- Coffee Break Preparedness
- Available Training Sessions
- Coordination with Surrounding Towns
- Local Emergency Operations Plan



BOARD OF FINANCE

Alex DeSorbo, Chairman

The Town of Woodbury fiscal year 2013-14 operations yielded a surplus of \$436,868. Reduced costs in Town operations contributed \$311,536 to the surplus; while revenue, primarily from unbudgeted state grants received, contributed \$125,332. Region 14 credited \$63,675 back to the Town, contributing 15% of the total surplus.

At year-end close, the Unassigned Fund Balance (UFB) was \$3,088,107 or 9.9% of current year appropriations, well exceeding the target set by previous Board policy of 7.5%.

The 2014-15 budget presented several serious revenue hurdles to overcome: reassessment of property that reduced the 2013 grand list by \$110 million, the use of \$396,000 of 2012-13 surplus

maintain the mill rate for the 13-14 budget, and lower projected Towns fees.

To construct the 2014-15 Town budget, the Board of Finance held seven special meetings, beginning in March. The process, by no means without differences of opinion, was characterized by cooperation among all the participants and concluded with unanimous Board of Finance recommendations to the Town Meeting.

After voters approved the Region 14 budget in May, three referendums were conducted before the Town portion of the budget was finally approved in July. In FY 13-14, four referendums impacted taxpayers approximately \$45,000 in additional costs and lost interest on deposits.

Additional revenue for needed capital projects for the FY14-15 budget came from a build up of state LoCIP (Local Capital Improvement) grant monies left idle by the Town for several years. \$225,000 of the anticipated surplus was also applied as revenue – the 2nd lowest use of surplus/UFB in 8 years – and only after it was determined that there would be no reduction of the UFB ratio as a result.

The \$22,085,290 Woodbury share of the Region 14 budget is 68.9% of the total \$32,055,775 Region 14 appropriation. Education represents 70.4% (61.5% after applying the state Education Cost Sharing {ECS} grant) of the total budget for the Town of Woodbury.

The 2014-15 budget accomplished a 1.97% reduction in operating costs - the first reduction in the cost of government in eight years with reduced personnel and structural fringe benefit costs -and reduced tax collections for only the second time in a decade.

An increase of the mill rate from 23.4 to 25.7 reflected only the impact of the reduced October 2013 Grand List due to revaluation.

Notwithstanding the achievement of lower tax and structured costs in the 2014-15 budget, the Board of Finance recognizes, as have previous Boards, the serious challenges facing the Town in resourcing necessary operations and capital

requirements going forward. The Board of Finance is committed to consider every fiscal tool available to minimize the uncertainty and impact of property taxes on our community.

The Board of Finance held 30 meetings in FY 2013-14 (12 prior to the term change) Attendance for eligible meetings was as follows:

Current members:

Charles Bartlett	87% (26 of 30)
Michael Cunningham	87% (26 of 30)
Alex DeSorbo	100% (18 of 18)
William Monti	88% (14 of 16)
Steven Tranguch	78% (14 of 18)

Former members:

William Butterly	100% (12 of 12)
William Drakeley	100% (12 of 12)
Deborah Fuller	100% (12 of 12)

The Board thanks former members William Drakeley and Deborah Fuller for their service to the Town and their contribution to this Board.



FISCAL OFFICE

Manuel Gomes

Fiscal Officer/Treasurer

Financial Highlights

- The assets of the Town of Woodbury exceeded its liabilities at the close of the most recent fiscal year by \$22,752,403 (net position). Of this amount, \$5,176,632 (unrestricted net position) may be used to meet the Town's ongoing obligations to citizens and creditors.
- The Town's total net position decreased by \$655,447. The increase is due substantially to increased expenses for OPEB and capital asset activity including depreciation and asset disposals.
- As of the close of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$5,387,759, a decrease of \$296,866 in comparison with the prior year. This decrease is a result of expenditures in the bonded projects fund for

which bonds were issued and recorded as other financing sources in the prior year.

- At the end of the current fiscal year, unassigned fund balance for the general fund was \$3,088,107, an increase of \$48,606 in comparison with the prior year. This represents 9.88% of total budgetary general fund expenditures and transfers out.

Government-wide financial statements.

The statement of net position presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial health, or position of the Town is improving or deteriorating.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town adopts an annual budget for its general fund. A budgetary comparison statement has

been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. The Town is the trustee, or fiduciary, for its employees' pension plan. It is also responsible for other assets that, because of a trust agreement, can be used only for the trust beneficiaries. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a Town's financial position. The Town's combined net position decreased by 2.8% from a year ago – decreasing from \$23,407,850 to \$22,752,403.

By far the largest portion of \$22,752,403 net position (70.9%) of the Town reflects its investment in capital assets (e.g., land, construction in progress, buildings and improvements, machinery, equipment and vehicles and infrastructure), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds.

As of the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$5,387,759. \$2,299,652 is not available for new spending because it has already been classified as 1) nonspendable as endowments of the permanent trust funds (\$323,045), 2) restricted (\$1,121,088), 3) committed (\$498,786) and 4) assigned (\$356,733).

The total fund balance decreased by \$296,866 to \$5,387,759. This decrease is substantially due to \$282,180 of expenditures in the bonded projects fund during the current fiscal year while bonds

were recorded as other financing sources in the prior year.

The general fund is the operating fund of the Town. At the end of the current fiscal year, unassigned fund balance of the general fund was \$3,088,107. As a measure of the general fund's liquidity, it is useful to compare unassigned fund balance to total fund expenditures. Unassigned fund balance represents 10% of total general fund budgetary expenditures and transfers out for FY 2014-15.

Bonded Projects Fund. This fund accounts for financial resources to be used for bond funded capital projects. The bonded projects fund had capital outlay expenditures of \$282,180 which were largely for natural gas conversions and a fire truck that were bonded for in the prior year.

- Completion of Historic Town Hall (\$178,977 placed in service)
- Completion of natural gas conversion (\$213,603 placed in service)
- Completion of fire truck (\$579,010 placed in service)
- Sale of 3 vehicles with an original cost of \$286,288 with a loss on disposal of \$48,222



General Fund Budgetary Highlights

There were no differences between the total original budget and total final budget (i.e. no additional appropriations were made).

There was a transfer out of fringe benefits and contingency of \$103,309 and \$78,453, respectively and into line items such as legal, police, and highway for snow removal and other unanticipated expenditures.

Capital Assets and Debt Administration

Capital assets. The Town's investment in capital assets as of June 30, 2014 amounts to \$20,966,098 (net of accumulated depreciation). This investment in capital

assets includes land, collections, buildings and improvements, machinery, equipment and vehicles, infrastructure and construction in progress. The total decrease in the Town's investment in capital assets for the current fiscal year was \$811,607 (3.7%). This decrease is largely due to depreciation of assets for the fiscal year. Only those assets which cost \$5,000 or more with a useful life exceeding two years are capitalized. Assets costing less than \$5,000 are expensed.

Major capital asset events during the current fiscal year included the following:

**Capital Assets
(Net of Accumulated Depreciation)**

	2014	2013
Land	\$ 5,783,350	\$ 5,783,350
Construction in progress	72,215	733,266
Collections	33,900	33,900
Buildings and improvements	6,986,473	6,804,637
Machinery, equipment and vehicles	3,814,568	3,691,388
Infrastructure	4,275,592	4,731,164
Total	\$ 20,966,098	\$ 21,777,705

Long-term debt. At the end of the current fiscal year, the Town had total bonded debt outstanding of \$4,675,000. The Town did not issue any bonds or BANs during the year. All debt is backed by the full faith and credit of the Town.

total tax collections including tax collections from Woodlake Tax District. The current debt limitation for the Town is \$210,925,435, which is significantly in excess of the Town's outstanding general obligation debt of \$4,675,000).

The Town maintains an "Aa2" rating from Moody's Investor Service.

Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Fiscal Office, Town of Woodbury, 281 Main Street South, Woodbury, CT 06798.

State statutes limit the amount of general obligation debt a governmental entity may issue to 7 times

**Outstanding Debt
Long - Term Obligations**

	2014	2013
General obligation bonds	\$ 4,675,000	\$ 5,145,000



Town of Woodbury, Connecticut
General Fund
Schedule of Revenues and Other Financing Sources
Budget and Actual
Year Ended June 30, 2014

	Original Budget	Final Budget	Actual	Variance With Final Budget
Property taxes				
Current property taxes:	\$ 28,441,992	\$ 28,441,992	\$ 28,251,121	\$ (190,871)
Prior year taxes:	270,000	270,000	345,206	75,206
Interest and lien fees:	150,000	150,000	199,807	49,807
Supplemental motor vehicle ta	190,000	190,000	205,049	15,049
Telephone access gran	53,000	53,000	52,458	(542)
	<u>29,104,992</u>	<u>29,104,992</u>	<u>29,053,641</u>	<u>(51,351)</u>
Total property taxes:				
Intergovernmental revenues:				
Miscellaneous state grants:	4,400	4,400	6,536	2,136
OPM revenue sharing	-	-	61,357	61,357
MRSA municipal projects	-	-	53,522	53,522
Pequot fund	6,576	6,576	13,369	6,793
In lieu of taxes/state propert	546	546	522	(24)
Boat tax reimbursemen	2,010	2,010	-	(2,010)
Elderly circuit break	46,550	46,550	50,976	4,426
Veterans property tax exem	2,896	2,896	2,908	12
Town aid roads	296,757	296,757	296,363	(394)
Education	919,642	919,642	919,642	-
Federal drug subsidy/retiremen	8,961	8,961	7,180	(1,781)
	<u>1,288,338</u>	<u>1,288,338</u>	<u>1,412,375</u>	<u>124,037</u>
Total intergovernmental revenue				
Charges for services				
Field fee income	10,000	10,000	5,460	(4,540)
Town clerk fees	175,000	175,000	164,975	(10,025)
Public safety permits	2,000	2,000	10,680	8,680
Building permits	70,000	70,000	81,649	11,649
Landfill fees	45,000	45,000	58,194	13,194
Assessor	1,500	1,500	853	(647)
Inland wetlands agenc	3,500	3,500	2,182	(1,318)
Elderly transpor	32,000	32,000	16,606	(15,394)
Planning commissior	3,500	3,500	802	(2,698)
Zoning commissior	25,000	25,000	23,415	(1,585)
Zoning board of appeal:	2,250	2,250	804	(1,446)
Historic district commission	300	300	300	-
Library fines/fees	6,000	6,000	7,237	1,237
Park and recreation program incom	125,000	125,000	163,667	38,667
Ambulance fee reimbursemen	4,000	4,000	709	(3,291)
Motor vehicle fines:	500	500	1,420	920
Alarm fines	700	700	-	(700)
Dog fees	500	500	512	12
	<u>506,750</u>	<u>506,750</u>	<u>539,465</u>	<u>32,715</u>
Total charges for services:				

(Continued)

Town of Woodbury, Connecticut

General Fund
Schedule of Revenues and Other Financing Sources -
Budget and Actual
Year Ended June 30, 2014

	Original Budget	Final Budget	Actual	Variance With Final Budget
Income from investments:	\$ 44,000	\$ 44,000	\$ 16,612	\$ (27,388)
Other revenues	25,000	25,000	44,939	19,939
Total revenues:	30,969,080	30,969,080	31,067,032	97,952
Other financing sources:				
Appropriation of fund balance:	396,000	396,000	-	(396,000)
Sale of town property:			2,880	2,880
Transfers in	175,705	175,705	200,205	24,500
Total other financing sources:	571,705	571,705	203,085	(368,620)
Total revenues and other financing source	\$ 31,540,785	\$ 31,540,785	\$ 31,270,117	\$ (270,668)

(Concluded)

Town of Woodbury, Connecticut

General Fund
Schedule of Expenditures and Other Financing Uses
Budget and Actual
Year Ended June 30, 2014

	Original Budget	Final Budget	Actual	Variance With Final Budget
General government				
Legislative	\$ 2,500	\$ 4,665	\$ 4,509	\$ 156
Board of selectmen	181,039	195,884	191,980	3,904
Judicial	6,392	6,550	6,549	1
Elections	45,514	48,028	47,547	481
Treasurer/fiscal	255,062	257,548	255,367	2,181
Board of finance	34,615	35,145	35,023	122
Assessor	107,914	107,914	107,878	36
Board of assessment appeal	1,616	5,116	1,465	3,651
Tax collector	103,837	102,475	101,863	612
Legal	100,000	162,000	152,877	9,123
Town clerk	169,040	171,698	167,652	4,046
Commissions for elderly	197,514	197,514	175,324	22,190
Town hall and buildings	215,090	215,090	193,492	21,598
Land use department	180,424	175,424	167,935	7,489
Total general government	1,600,557	1,685,051	1,609,461	75,590
Public safety:				
Police	902,631	944,824	922,502	22,322
Fire department	298,203	298,759	281,134	17,625
Fire marshal	103,841	105,330	103,120	2,210
Fire commissioners	1,061	1,088	566	522
Emergency management	142,442	142,442	134,077	8,365
Building official	110,155	110,155	107,801	2,354
Animal control	32,609	33,191	27,096	6,095
Total public safety	1,590,942	1,635,789	1,576,296	59,493
Public works:				
Highways	1,317,285	1,359,023	1,339,654	19,369
Sanitary/waste removal	351,200	351,200	346,089	5,111
Parks and lawn maintenance	46,740	46,740	33,254	13,486
Total public works	1,715,225	1,756,963	1,718,997	37,966
Health and welfare				
Health department	82,184	82,184	79,178	3,006
Welfare/social services	32,213	33,245	32,812	433
Total health and welfare	114,397	115,429	111,990	3,439
Parks and recreation	372,672	387,878	364,894	22,984
Library	638,773	640,217	628,173	12,044
Education	22,077,530	22,077,530	22,013,854	63,676
Fringe benefits	2,071,251	1,967,942	1,954,592	13,350

(Continued)

Town of Woodbury, Connecticut

General Fund
Schedule of Expenditures and Other Financing Uses -
Budget and Actual
Year Ended June 30, 2014

	Original Budget	Final Budget	Actual	Variance With Final Budget
Other expenditures				
Payroll adjustmen	\$ 41,323	\$ 13,911	\$ 13,911	\$ -
Tax refunds/prior years	5,000	5,000	3,953	1,047
Telephone repairs	500	500	-	500
Postage	33,500	33,500	29,581	3,919
Copy machine	800	800	666	134
Insurance/genera	111,000	125,866	120,113	5,753
Radio repairs	500	500	-	500
Miscellaneous	3,600	3,600	3,248	352
Total other expenditure:	196,223	183,677	171,472	12,205
Contingency	80,000	1,547	-	1,547
Debt service:				
Interest	173,960	173,960	173,960	-
Principal	470,000	470,000	470,000	-
Total debt service	643,960	643,960	643,960	-
Capital appropriations				
Equipment/fixed asset:	112,775	117,348	114,356	2,992
Site improvemen	28,000	19,100	12,850	6,250
Revaluation	63,400	63,400	63,400	-
Capital road func	235,080	229,719	229,719	-
Total capital appropriation	439,255	429,567	420,325	9,242
Total expenditures:	31,540,785	31,525,550	31,214,014	311,536
Other financing uses:				
Transfers out	-	15,235	15,235	-
Total expenditures and other financing use	\$ 31,540,785	\$ 31,540,785	\$ 31,229,249	\$ 311,536

(Concluded)

TOWN OF WOODBURY ELECTED & APPOINTED OFFICIALS

Board of Selectmen

William J. Butterly, Jr.
(First Selectman)

Barbara K. Perkinson
Martin S. Overton

Board of Selectmen

Secretary

Jan Krampitz

Fiscal Officer/Treasurer

Manuel Gomes

Land Use

Brian Miller
Eugene Crawford

Town Clerk and Registrar of

Vital Statistics

Linda Carlson

Assistant Town Clerk and Registrar of Vital Statistics

Suzanne B. Cooper

Tax Collector

Linda G. Lewis

Assessor

Tammie Fiske

Animal Control

Judith Umstead
Renada Rickevcius
Dana Natriello

Bd. Of Assessment Appeals

Bonnie Sherman, Chairman
Constance S. Jones
Robert Giannotti

Building Code Board of Appeals

James H. Churchill
Christopher Laux
Jeffrey Leavenworth, Chr.
Michael A. Novak
Frank A. Pacilio

Building Official

Gary Testa

Cable Advisory Committee

Robert F. Clarke

CNVR Planning Agency

Joel Serota

Charter Revision Comm.

Wm. Drakeley, Sr., Chr.
Richard Anderson
Wayne Anderson
Deborah Fuller
Paul Hinckley
Frank Sherer
Richard Snider
Debra Tietz

Conservation Commission

Frederick R. Leavenworth,
Chairman
Lori Hart
John Hobson
Joann King
Justin Quinn
Jeffrey Sherman
David A. Taylor

Board of Education, Bethlehem:

George V. Bauer, Chr.
Carol Brown
Michael Devine
Pamela Zmek

Board of Education, Woodbury:

Charles E. Cosgriff, Sr.
John Chapman
Janet Morgan
Maryanne Van Aken

Commission for the Elderly

Beatrice Arneson
David Peter Arnold
Claire Smith-Bennett
Robert L. Budney
Sharon K. Sherman, Chair
Dale White
Darylle Willenbrock

Director of Elderly Services

Loryn Ray
Director of Social Services and
Municipal Agent
Sandee Vicari

Civil Preparedness Advisory Council

Randy Ashmore
Robin Lucas
David Monckton

Janet Morgan
Julie Slivinski
Sgt. Joseph Roden

Emergency Management

Randy Ashmore, Director

Board of Finance

Charles Bartlett
Michael Cunningham
Alexander P. DeSorbo, Chair
Forest S. Love
William Monti
Steven J. Tranguch

Board of Fire Commissioners

Edward Caisse, Chairman
Gordon Burritt
James Arndt
Anne F. Elsenboss
Michael Gransky
David Mirabilio

Fire Marshal

Janet Morgan

Fire Marshal's Deputies

Michael Devine
Brian Proulx
Ned Dalton
William Garms

Town Historian

David Strong

Historic District Commission

Susan Cheatham, Chair
Maureen Donnarumma
William Drakeley, Jr.,
Lois Fital
Robert S. Kolesnik, Jr.
Marc Kroll
Nancy Bailey
Frank Sherer, Jr.

Inland-Wetlands Agency

Mary Tyrell, Chair
Charles Lewis
Wes Clow
Martha Newell
Susan Windesheim
Donald Richards, Jr.
Ernest Werner
Michael Gransky

Library Director

Patricia Lunn

Library Board of Trustees

Jane Gallagher
Linda Grayson
Sylvia Herbstritt
George Madsen, Chair
Leslie S. Lebl
Barbara B. Potter

Town Meeting Moderator

Louis C. DeLuca

Northwest CT PSCC

Frank Morgan

Open Space Ad Hoc Committee

Joel Serota, Chairman
Robert Clarke
Lawrence McDonald
Beverly Deickler
Cynthia Crosby
Sean Elwell
Claudette Volage
William Henne

Parks & Recreation Commission

Donald Murphy, Chair
Arnaud Bourgeois
Timothy Drakeley
Katherine Nichols
Kenneth Notti
Ronald Taurick
Robert Willis

Planning Commission

Robert Travers, Chairman
Mary Connolly
Eileen Denver
Louis G Alba
Michael Berecz
Kathryn Sherer
Andrew Chapman

Police Officers

Sgt. Joseph Roden,
Resident State Trooper
Frans Dielmans
Dana Lent
Richard Marsh
Alex Roberts
Lawrence Rockhill
George Romano
Stephen Tokarz
Timothy Wright
Thomas Accusti, PT
Steven Alvey, PT
Timothy O'Hanlon, PT

Patrick Kiely, PT

Pomperaug District

Dept. of Public Health
Wayne Wood

Public Building Commission

Christopher Laux, Chairman
Edward Hart
Frank Pacilio
Peter Sola
Victor Faggella

Registrars of Voters

Judith Henderson
Anne Cushman Schwaikert

Shade Tree and Sidewalk Committee

Charles Beardsley
Katharine Campbell, Chair
J. Dallas Garred
Norma Heaven
Priscilla Steponaitis
Thomas Zissu
Maribel Pieper
David Monckton

Retirement and Pension Board

Eugene Shugrue, Chairman
Michael Cunningham
Marc Kroll
Peter J Mastroianni
Robert Taylor

Tree Warden

John Thomas

Trustees of Town Funds

Andrew Sherman, Chair
Charles Heaven
Heather Foster

Western CT Tourism District

William Monti

Woodbury Arts & Cultural Activities

Ad-hoc Committee

Douglas Bibbey
William Geddes (Chairman)
Diana Chamberlain
Maureen Denver
Vinton R. McCabe
Sibley Morosco
Julie Sutton

Woodbury Community & Economic

Dev. Ad-hoc Committee

Alexander DeSorbo, Chair
Charles Cosgriff, Jr.

Michelle Ecsedy
Robert S. Kolesnik, Jr.
Hiram W. Peck, III

Woodbury Reservoir Property Task Force

Joel Serota, Chairman
Deborah Fuller
John Lacadie
Frederick Leavenworth
Virginia Mason
Arthur Milnor
Barbara Perkinson
Claudette Volage

Zoning Board of Appeals

Michael Novak, Chairman
Joseph Donato, Jr.
Ronald Judson
Frank Kovacs
Claudette Volage
Wayne Anderson
Robert Ratzenberger
Adam Goldberg

Zoning Commission

Robert Clarke, Chairman
Theodore Tietz
Charles Cosgriff
Beverly Deickler
Jon Quint
John Chamberlain
David Lampart
Lawrence McDonald

INFORMATION DIRECTORY

www.woodburyct.org

Police, Fire and Emergency	911.....	
Police (Routine calls).....	263-3400.....	Joseph Roden@ct.gov
Fire Department (Routine calls)	263-3100.....	firechief@woodburyct.org

General Offices

Animal Control.....	910-3228	animalcontrol@woodburyct.org
Assessor	263-2435	tfiske@woodburyct.org
Building Official	263-5717	gtesta@woodburyct.org
Fire Marshal	263-3100	jmorgan@woodburyct.org
Fiscal Office.....	263-2449	mgomes@woodburyct.org
Land Use.....	263-3467	AFirlings@woodburyct.org
Library	263-3502	plunn@biblio.org
Park & Recreation.....	263-3113	jmiller@woodburyct.org
Probate Court	262-0641	
Public Works	263-3633	pworks@woodburyct.org
Registrars of Voters	263-4750	RegistrarDem@woodburyct.org
.....		RegistrarRep@woodburyct.org
Selectmen	263-2141	wdbysel@woodburyct.org
Senior Center	263-2828	lray@woodburyct.org
Social Services / Municipal Agent.....	263-4117	svicari@woodburyct.org
Tax Collector	263-3912	llewis@woodburyct.org
Town Clerk.....	263-2144	lcarlson@woodburyct.org

Schools

Superintendent's Office.	263-4339	5 Minortown Road
Business Manager	263-4330	5 Minortown Road
Director of Special Services.....	263-0416	5 Minortown Road
Bethlehem Elementary School.....	266-7506	92 East Street, Bethlehem
Mitchell Elementary School	263-4314	14 School Street
Woodbury Middle School	263-4306	67 Washington Avenue
Nonnewaug High School	263-2186	5 Minortown Road
Agri-Science at Nonnewaug High School.....	263-4038	5 Minortown Road

Transfer Station

Bacon Bond Road, Woodbury	Tues., Thurs., Fri., Sat. 8:00am - 3:30pm
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MONTHLY MEETING SCHEDULE OF BOARDS AND COMMISSIONS

TOWN MEETING

3rd Monday of May and November (8:00 p.m.)

Board of Selectmen

2nd and 4th Thursday (7:30 p.m.)
except Nov. and Dec., no 2nd meeting

Conservation Commission

4th Thursday (8:00 a.m.)
except Nov. and Dec., 3rd Thursday

Elderly Commission

3rd Monday (5:00 p.m.)
Except July and August

Board of Finance

2nd Wednesday (7:30 p.m.)
except November (1st Wednesday)

Board of Fire Commissioners

3rd Thursday (8:00 p.m.)

Historic District Commission

1st Monday (7:30 p.m.)

Inland Wetlands Agency

2nd and 4th Monday (7:30 p.m.)

Library Board of Trustees

4th Tuesday (7:00 p.m.)

Parks & Recreation Commission

4th Wednesday (7:30 p.m.)

Planning Commission

1st Wednesday (7:00 p.m.)

Town Retirement and Pension Board

Quarterly

Zoning Board of Appeals

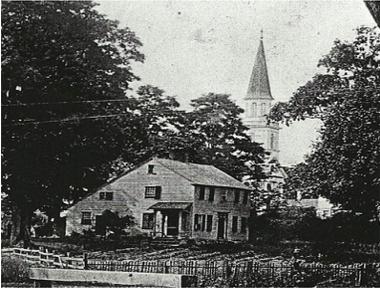
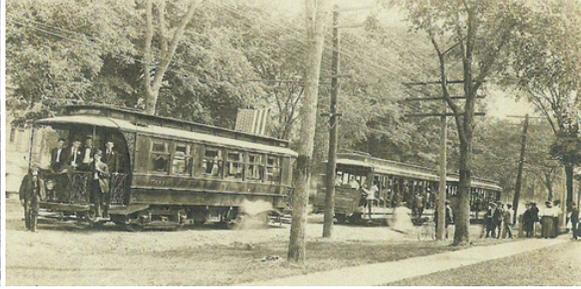
3rd Monday (7:30 p.m.)

Zoning Commission

2nd Tuesday (7:30 p.m.)

The above noted schedules are subject to modification during the year. All changes are recorded with the Town Clerk. Commission Agendas are filed with the Town Clerk prior to all meetings.

The 2014 Annual Report is published by the
Board of Finance.



Cover photos extracted from [Town of Woodbury History Walk](#) sponsored by BEDC and OWHS