

Application for Inland Wetland Agency Permit

For office use

Form submission date: _____

Fees received/date: _____

List of attachments: _____

Notes: _____

*This application must be completed and additional materials, such as maps and property owner lists must be attached. Please refer to Section 7.5 of the Woodbury Inland Wetlands and Watercourses Regulations, available at www.woodburyct.org, for a complete description of application requirements. Attach additional sheets if needed to fully complete this application. **Please submit ten (10) total copies of all materials.***

Date: _____

Name of **Applicant**: _____

Phone: _____ Cell: _____ Business: _____

E-Mail: _____

Home and Business Addresses of Applicant: _____

(If LLC or a Corporation, include the managing member's or responsible corporate officer's name, address phone number & e-mail)

Applicant's Interest in the Land: _____

(e.g. owner, engineer, agent, etc.)

Name of **Owner**: _____

Phone: _____ Cell: _____ Business: _____

E-Mail: _____

Address of Owner: _____

If the Applicant is not the Owner the written consent of the land owner must be provided

Name of **Agent** (if applicable): _____

Phone: _____ Cell: _____ Business: _____

E-Mail: _____

Address of Agent: _____

Address of Subject Property: _____

Map No. _____ **Lot No.** _____

Attendance of the applicant and/or a qualified agent is required to represent this application at all associated meetings.

Revised February 2025

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Purpose of and Description of the Proposed Activity:

Describe alternatives that would cause less or no environmental impact to wetlands or watercourses and why the proposed alternative was selected (all alternatives must also be diagrammed on a site plan or drawing):

The Application Must be Accompanied by the Following (use check boxes to indicate submission):

- Geographical location of the subject property; and
 - a description of the land in sufficient detail to allow identification of the inland wetlands and watercourse; and
 - the area (in square feet or acres) of wetlands or watercourses proposed to be disturbed; and
 - soil types; and
 - wetland vegetation.
- Site plan or drawing diagramming alternatives.
- Site plan showing the proposed activity and existing and proposed conditions in relation to wetlands and watercourses and further activities made inevitable by the proposed regulated activity which may have an impact on wetlands or watercourses.
- Names and addresses of all adjacent property owners.
- Evidence of interest in the land (i.e., lease, assessment, etc.).
- Department of Environmental Protection forms.
- Application fees (See Inland Wetlands & Watercourses Regulations Appendix B for fee schedule.)
- Written consent by the owner to the proposed activity if an agent of the property owner is submitting this application.
- List of easements.

The submission must include ten copies each of drawing related to proposed project. The commission may require additional copies if necessary.

Is a structure proposed? Yes No

If yes, complete the following:

1. Proposed location on the property. Check to indicate shown on the site plan
2. Proposed use _____
3. Type, manner and duration of construction _____

4. Ancillary service requirements (e.g., waste disposal systems, utility services) _____

Area of Wetlands Disturbance: _____

Linear Feet of Stream Disturbance: _____

Area of Disturbed Regulated Area (includes Wetlands & Watercourses): _____

Is it proposed that material would be removed from the subject site? Yes No

If yes, complete the following:

1. Type of material and toxicity _____

2. Exact location of the activity on the property. Check to indicate shown on the site plan
3. Amount of material and method of removal _____
4. Equipment to be used _____
5. Depth to which removal is proposed and angle of repose of all slopes before and after removal

Is material proposed to be deposited on the subject site? Yes No

If yes, complete the following:

1. Type of material and toxicity _____

2. Exact location of the activity on the property. Check to indicate shown on the site plan
3. Amount of material and proposed method to be used to deposit material _____

4. Equipment to be used _____
5. Height of filling proposed and angle of repose of all slopes and after the filling

Would the proposed activity conduct or cause to be conducted a regulated activity upon an inland wetland or watercourse, any portion of which is within a public water supply aquifer or watershed area as depicted on the Public drinking Water Source protection Areas map on file in the Woodbury Land Use Office? Yes No

If so, the applicant shall notify the Commission on Public Health and shall certify such notice to the Agency prior to any action by the Agency on the application. Check to indicate the Commission on Public Health has been notified (proof of notice must be submitted)

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All Questions Must be Answered

		Yes	No
1.	Is the location subject to flooding?	<input type="checkbox"/>	<input type="checkbox"/>
2.	Is there a stream, brook, or other watercourse at or adjacent to the proposed location? (if yes, provide the name)	<input type="checkbox"/>	<input type="checkbox"/>
3.	Do soil survey maps indicate any wetlands near the proposed location?	<input type="checkbox"/>	<input type="checkbox"/>
4.	Is the proposed activity primarily for agricultural purposes?	<input type="checkbox"/>	<input type="checkbox"/>
5.	Is any construction, filling, or excavation proposed?	<input type="checkbox"/>	<input type="checkbox"/>
6.	Are any other locations under consideration for the proposed activity?	<input type="checkbox"/>	<input type="checkbox"/>
7.	Has there been previous grading, filling, excavation, or construction at the proposed location? (if yes, describe)	<input type="checkbox"/>	<input type="checkbox"/>
8.	Has the Health, Building and Sanitary inspector made any inspections or tests at or adjacent to the location?	<input type="checkbox"/>	<input type="checkbox"/>
9.	Does the proposed activity necessitate any permit from the Planning or Zoning Commission, Historic District Commission? (if yes, explain)	<input type="checkbox"/>	<input type="checkbox"/>
10.	Has any building permit been issued for work that is not completed at this location, or work that does not have a Certificate of Occupancy? (if yes, explain)	<input type="checkbox"/>	<input type="checkbox"/>
11.	Will the proposed activity require permits, approvals, tests or inspections by the Health, Building and/or Sanitary Inspector? (if yes, explain)	<input type="checkbox"/>	<input type="checkbox"/>
12.	Is the location within an approved or proposed subdivision? (if yes, name)	<input type="checkbox"/>	<input type="checkbox"/>
13.	Is there an approved building lot at the proposed location?	<input type="checkbox"/>	<input type="checkbox"/>
14.	Is the location within a tract for which a survey has been filed in the Town Clerk's office?	<input type="checkbox"/>	<input type="checkbox"/>
15.	Is any portion of the subject property within 500 feet of the boundary of any adjoining municipality?	<input type="checkbox"/>	<input type="checkbox"/>
16.	Will a significant portion of the traffic to the completed project use streets within an adjoining municipality to enter/exit the site?	<input type="checkbox"/>	<input type="checkbox"/>
17.	Will a significant portion of the water drainage from the project site flow through and significantly impact the drainage within an adjoining municipality?	<input type="checkbox"/>	<input type="checkbox"/>
18.	Will water run-off from the improved site impact streets or other municipal or private property within an adjoining municipality?	<input type="checkbox"/>	<input type="checkbox"/>

By signing this application, the applicant confirms that s/he is familiar with all information provided in the application and is aware of the penalties for obtaining a permit through deception or through incomplete, inaccurate, or misleading information.

Printed name of owner or agent

Signature of owner or agent

Date

By regulation and by signing you are hereby authorizing the commissioners and agents of the Agency to inspect the property, at reasonable times, both before and after a final decision has been issued.

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**Town of Woodbury
Inland Wetlands & Watercourses Agency**

All information submitted in an application for review and all necessary supporting documents and information submitted by the applicant and/or requested by the Agency shall be considered factual and binding. A knowing failure of the applicant or any of his/her agents to provide correct information, or performance exceeding the levels of activity anticipated, shall be sufficient grounds for the revocation of any permit under these regulations and/or for penalties to be imposed. Each day of violations shall be considered as a separate offense.

Application for or issuance of a permit shall constitute permission for and consent to inspections by the Agency or its designees at the site of proposed activity at any reasonable time before or after the granting of a permit.

Please Note:

At the discretion of the Agency or its Agent, or when the proposed activity involves a significant impact, additional information, based on the nature and anticipated effects of the activity, is required. Please refer to Section 7.5 of the Inland Wetlands and Watercourses Regulations for specifics.

Incomplete applications or applications filed without the required fees may be denied.

The Woodbury Inland Wetlands and Watercourses Agency meets on the second and fourth Monday of each month (holiday exceptions) at 7:30 PM in the Shove Building Conference Room, 281 Main Street South.
(Please refer to the Town's website www.woodburyct.org for current agendas).