



Town of Woodbury

Board of Selectmen

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MINUTES OF THE REGULAR MEETING WOODBURY BOARD OF SELECTMEN

Thursday, October 10, 2024 Shove
Conference Room

Minutes of the Woodbury Board of Selection 10/10/2024 meeting which is relevant to the Woodbury Charter Revision Commission

Note: the Charter currently reads:

402 B. *Town Employees.* The Board of Selectmen shall have the power to hire, establish the working conditions of, promote, discipline, suspend and dismiss all persons employed by the Town, either full or part time, except as otherwise specified in this Charter. Where personnel policies and rules are adopted in accordance with Section 502, said policies and rules shall be followed by the Board in the exercise of this power. The Board may delegate this power wholly or in part to the First Selectman and/or to the heads of departments.

Board Discussion – Charter Section 402.b.

Mr. Hale had previously requested a discussion of this section of the Charter, which he understands is being considered for amendment. He read the section aloud and expressed his desire that it remain as written – and that it should maybe be enforced a bit. If the Board decides it should be changed, or stay the same, he'd like to reach consensus as a Board. He'd like the Board to make its decision known to the Charter Revision Commission.

Amy Burton, Personnel Administrator, commented that her position did not exist during the last Charter revision cycle and so the Charter is silent on her responsibilities related to hiring. She clarified that department heads have not hiring responsibilities.

Mr. Hale believes that the involvement of department heads in the hiring process, in terms of participating in interviews, is important.

Ms. Burton agreed, but added they are not involved in final decisions.

Mr. Hale suggested that the Personnel Administrator's function in the hiring process be added to that section of the Charter.

Mr. Hale asked Mrs. Perkinson and Ms. Reddington-Hughes if they could reach the consensus that the section remain as written. Elsewhere in the Charter, he said, the Personnel Administrator's role can be addressed.

The Board of Selectmen did reach consensus that Charter Section 402.b. should remain as written.

Mr. Hale also suggested that, after the revision process is completed, and the Charter is approved at Town meeting, the topic could be put back on the agenda to be sure Section 402.b. is being followed. For instance, he has never participated in an interview process.