



HISTORIC DISTRICT COMMISSION

MINUTES REGULAR MEETING / PUBLIC HEARING MONDAY, SEPTEMBER 13, 2021 – 7:30 PM SHOVE BUILDING 281 MAIN STREET SOUTH

MEMBERS PRESENT

Susan Cheatham; Chairman
Maureen Donnarumma; Vice Chairman
Lois Fiftal
Frank Sherer

MEMBERS ABSENT

Robert Kolesnik

ALTERNATES PRESENT

Marc Kroll

ALTERNATES ABSENT

Judith Kelz
George Messier

Also Present: John Kildahl and Carol Sideli

REGULAR MEETING

Call to Order

Chairman Cheatham convened the Historic District Commission meeting to order at 7:30 PM in the Shove Building Conference Room.

Seating of Members / Alternates

All members present were seated.

Conflict of Interest

Chairman Cheatham referenced CT General Statute, Conflict of Interest.

Continue Regular Meeting After Public Hearing

PUBLIC HEARING

21-HD-2117 / Kildahl / 15 Judson Avenue / Replace Cement Front Walkway that Leads from the Sidewalk to the Front Stoop / Map 104 / Lot 024 / DD:10/3/21

Clerk read the legal notice; Maureen Donnarumma read the application into the record.

Mr. John Kildahl came forward to represent his application for a cement front walkway that leads from the sidewalk to the front stoop. He presented a pamphlet detailing the color of the walkway which was circled, the pamphlet was added to the file for information.

MOTION: Maureen Donnarumma moved to close the public hearing on application 21-HD-2117, Kildahl, 15 Judson Avenue for replacement of cement front walkway that leads from the sidewalk to the front stoop. Frank Sherer seconded.

VOTE: 5-0 FAVOR. MOTION CARRIED.

REGULAR MEETING (continued)

EXEMPTION REQUEST / OFFICE DETERMINATION

21-HD-2118 / Lawrason (applicant) / 920 Main Street South / Request for Exemption Per Sec. 7.2.1

Repair Cedar Shingle Roof on Main House with Cedar Shingles / Map 034 / Lot 001D-A
The Land Use Office issued a Certificate of Appropriateness for this application.

NEW APPLICATION

21-HD-2119 / Sideli / 423 Main Street South / Installation of 9 Sq Ft. Sign (Giving Brief History of Schoolhouse) / Map 103 / Lot 020A / DD: 11/4/21

Maureen Donnarumma read the application into the record. Carol Sideli came forward to represent the application for the 9 square foot sign. A sample of the material being used was also presented.

MOTION: Marc Kroll moved to accept application 21-HD-2119 and set a public hearing for October 4, 2021. Maureen Donnarumma seconded. **VOTE: 5-0 FAVOR. MOTION CARRIED.**

PENDING APPLICATION

21-HD-2117 / Kildahl / 15 Judson Avenue / Replace Cement Front Walkway that Leads from the Sidewalk to the Front Stoop / Map 104 / Lot 024 / DD:10/3/21

MOTION: Maureen Donnarumma moved;

WHEREAS the Woodbury Historic District Commission has received an application from Kildahl for replacement of cement front walkway that leads from the sidewalk to the front stoop at 15 Judson Avenue; and

WHEREAS the Commission has held a duly called public hearing on September 13, 2021; and
WHEREAS the Commission has carefully considered all the evidence and testimony received at the duly called public hearing;

WHEREAS, the permission granted by the passage of this Certificate of Appropriateness does not replace requirements for the applicant to obtain any other permits or licenses required by law or regulation of the Town of Woodbury, such as, but not limited to: Building Permit, Zoning Permit, Planning Commission approval, Fire Marshal approvals, Health District approvals, Driveway Permit, Wetland Permit, Vendor License; or from the State of Connecticut or the United States Government. Obtaining such permits or licenses is the responsibility of the applicant;

NOW THEREFORE BE IT RESOLVED that the Woodbury Historic District Commission finds application #21-HD-2117 submitted by Kildahl *appropriate and issues a Certificate of Appropriateness.*

Lois Fital seconded. **VOTE: 5-0 FAVOR. MOTION CARRIED.**

OTHER BUSINESS

Parks and Recreation House Discussion

Frank Sherer began the discussion by stating the Town has more than \$1.6 million in surplus from last year's budget to be carried over to 21-22. What is the Town's wishes, are they willing to commit? We don't know how much money the Town is willing to put toward the renovation. Susan Cheatham reminded Commissioners the HDC can only work toward renovations to the outside of the building. Maryellen Edwards stated the study was very important. Lois Fital, Stacy Vairo and others and the Historic Preservation worked very hard on grants to save this building.

What shape is the building in? The Town needs to figure out what it wants to use the building for.

What were the results of the survey asked Lois Fiftal? They have not been tabulated correctly; the questions were not adequate, accurate she was told.

Susan Cheatham felt a working relationship between the different boards and commissions was needed. Bill Monti has been very helpful in this area. A good base from the engineering study was needed, we need a sub-committee. To do a grant different boards, commissions and the Board of Selectmen need to get involved. And, added Marc Kroll, we need to see how much money would come from difference types of grants. Frank Sherer noted we can't put in a request until we know how much money the Town could commit to. He felt a working group would better serve the project instead of a sub-committee. Maureen Donnarumma thought it a good idea to see how much of a grant the Town received to refurbish the Old Town Hall.

Susan Cheatham suggested Parks and Recreation, Historic District Commission, Public Building Commission, Board of Finance and the Board of Selectmen should all send a representative to this working group, along with members of the community. We'll need help getting the grant written as the Town does not currently have a grant writer. The new dates will be investigated, Lois Fiftal will contact Bill Monti.

Susan Cheatham ended the discussion by stating how important the preservation of Town buildings really is.

What are some of the projects that need to be addressed first with regards to the building? Railings, and porch need to be considered, a master plan should be developed.

MOTION: Frank Sherer moved;

WHEREAS the Town has a responsibility to maintain its buildings including the Parks and Recreation building;

THEREFORE, it is resolved the Board of Selectmen consider establishing a working group from all boards and commissions who have an interest in the Parks and Recreation building to come up with a plan to pursue grants and other financing to properly restore the restoration of the Parks and Recreation building.

Maureen Donnarumma seconded. **VOTE: 5-0 FAVOR. MOTION CARRIED.**

Could an RFP be sent out by the Town to get an idea of how much the repairs would cost? Currently the roof seems OK, the gutters fell off causing leakage to the porch and façade. The engineering study says the building is sound.

After discussion it was decided Lois Fiftal, Susan Cheatham and Maureen Donnarumma will present their proposal to the First Selectman.

Discussion Regarding Draft Proposed Zoning Regulation Amendments Section 14 – Architectural Design

Susan Cheatham asked Commissioners how they wanted to approach this? She felt a cohesiveness is needed, we need to look at the proposal more closely, especially Section 14 and signage. Is this the way we want to see things? She would like Commissioner input.

MOTION: Maureen Donnarumma moved to add to the agenda discussion of the Historic District Commission preservation award. Lois Fiftal seconded.

VOTE: 5-0 FAVOR. MOTION CARRIED.

Maureen Donnarumma thought the Ezekial House, across from the old AuthAntiques house would be a good candidate. Members were asked to think of their own suggestions to be discussed at the next meeting.

CONSIDERATION OF MINUTES – 8/2/21

Due to a lack of quorum present that could vote on these minutes, consideration was tabled.

ADJOURNMENT

MOTION: Maureen Donnarumma moved to adjourn the meeting at 9:00 PM, Lois Fiftal seconded.
VOTE: 5-0 FAVOR. MOTION CARRIED.

FILED SUBJECT TO COMMISSION APPROVAL

Respectfully submitted,

Linda Leigh
Linda Leigh
Clerk

RECEIVED & FILED
IN WOODBURY, CT
This 20th day of Sept 20-21
at 3:00 o'clock P M
Judith L. Clark
Towns Clerk