

Town of Woodbury
PARKS & RECREATION COMMISSION
Woodbury, CT 06798-0369

Parks and Recreation Commission
Regular Meeting Minutes
Tuesday April 2, 2019

Present:

Vice Chairman Leslie Gamsjager, Commissioners, Kathy Nichols (by phone), alternates Kelly Packett and Sean Moran, Commissioner Tim Drakeley and Director Jennifer Miller.

Absent:

Chairman Kippy West and Commissioner Mimi Delessio-Matta

Also Present: Wayne Anderson and John Novak representing King Solomon's Lodge #7.

1) Call to Order:

Vice Chairman Gamsjager called the meeting to order at 7:00 pm in Chairman West's absence.

2) Approval of the Regular Meeting Minutes

March 5, 2019

MOTION:

Alternate Kelly made a motion to approve the minutes of March 5, 2019, and Commissioner Nichols seconded the motion.

Unanimously Approved.

3) Privilege of the Floor:

Wayne Anderson and John Novak, from King Solomon's Lodge on Main Street, Woodbury, came before the Commission with an application for permission to use Hollow Park for a charity event to benefit the Shriner's Children's Hospital in Springfield. The application is for a motorcycle ride and picnic and will be held rain or shine on June 29, 2019 from 9:30 am to 7 pm. There will be approximately sixty to seventy people and fifty to sixty motorcycles taking part in the event. The group will ride off together to visit assisted living residences and come back to the Park for a picnic. The police will be needed to direct traffic in and out of the Park. They will need approval from the Board of Selectmen and the Police Department for the event as Parks and Recreation can only give approval for the use of Hollow Park. When everything is approved Director Miller will meet again with members of King Solomon's Lodge and with the Bike Planners. The Hollow Park Snack Shack will be opened that day.

MOTION: Alternate Kelly made a motion to accept the application from King Solomon's Lodge #7 for the use of Hollow Park Pavilion on June 29, 2019 from 9:30 am to 7:00 pm pending all approvals from other Boards. Commissioner Nichols seconded the motion. The motion was approved by the Commission with one abstention from Vice Chairman Gamsjager. **Approved**

4) Old Business:

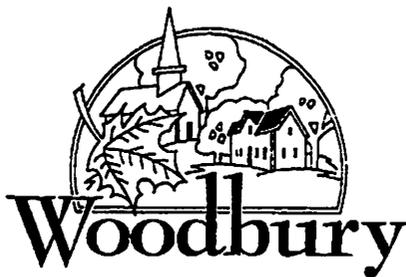
a) A review of Role of the Park and Recreation Commission per the Town Charter and its ability to make motions. Director Miller passed out a copy of the section in the Charter (#182-1 to #182-3) that refers to Parks and Recreation and The Commission went over what things that the Commission can or cannot do. 1) Cannot add any dollar amounts to fees, 2) cannot waive fees once they are set. They can suggest new fees but they have to be approved by the Board of Selectmen. 3) Can only approve what comes before them as this Commission is an Advisory Board.

b) Hollow Park Concession Stand Management for 2019 – Contract Status

The Contract has been signed and is at the Board of Selectmen for approval at their next meeting. If the Board of Selectmen approves the Health Department will inspect the Concession Stand and then the Concession Stand can open the following weekend.

c) Signage for Parks/Trails – Installation Status

The signs are expected to come in on Friday.



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The street sign for Scratchville Road has disappeared.

d) Plaque Recognizing Playground Donors – Installation Status:

The rock that the plaque will be placed on has been located and it will cost \$1,200.00 to have the work completed. Director Miller has been assured that the company will be working on it this week and it should be ready in two weeks.

e) At the playground, the Fire Engine has a chip on it and it will be sanded down and mulch will be added to the area. The Playground has been certified to March 1, 2022 and the inspector was delighted with it.

e) Ultimate Frisbie Disc Golf Course Proposal – Status of Course Walk Through

The date for walking the course with concerned members of the Conservation Commission is at 12 noon on April 16, 2019. Everyone is invited to walk the course.

f) Hollow Pond Renovation Project – Next Steps

At this time, it is unlikely that money for this project will be in the Town Budget. Director Miller went to several banks in hopes of getting sponsorship. She will follow up with the banks next week. The project is for moving the fence to make it safe for children, removing cattails, putting soil in areas, planting trees, etc.

g) Town Building Committee Recommendations for Parks and Recreation Building and Barns at Three Rivers – Next Steps.

Various people have been to the Senior Center to give prices and ideas for moving the Parks and Recreation to the basement of the Senior/Community Center building. The Building Department will also get a price on moving the Parks and Recreation building to the Barns at three Rivers but there is no interest from the Finance Board to move the building to Three Rivers.

h) Trolley Bed Trail Erosion Remediation Project – Next Steps

Director Miller met with the lady from North West Conservation and walked the trail. She was very helpful and will give some ideas of what to do to rectify the top part of the Trail. She feels that an engineer's survey is needed. Chairman West is working on getting an engineer to review it and give an idea as to what is needed.

i) Review of Special Events Application Approval Process

The King Solomon's Lodge application was already reviewed under privilege of the Floor. Anything else will be taken up at the next meeting.

j) Plan of Conservation and Development Update.

Director Miller asked if anyone had done the POCD survey. She asked that if they have not filled it out to please do so.

5) New Business:

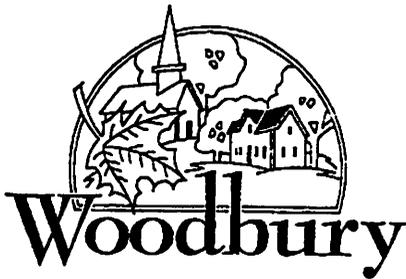
A suggestion has been made to put ping pong tables in Hollow Park on the strip of concrete that used to have tic tac toe on it. People would bring their own paddles but the wire nets would always be in place. Director Miller found someone that gave her a price of \$4,244.00 to do the job. These are for ones that they make in house. Commissioner Drakeley suggested that Director Miller call Steve Stokes to get his opinion on this project. Director Miller also suggested a chess table at the library if they could get the ping pong tables for under \$5,000.00. Discussion to be continued.

6) DIRECTOR'S REPORT:

March 5, 2019

a) There were four families at the Movie this month which is not a huge amount. They thanked Director Miller for having the movie there. The next movie is April 26th starting at 6:00 pm and Commissioner Drakeley volunteered his wife Shelley to run it.

b) The fine details of the budget are being worked on by the Board of Selectmen. Director Miller has let the Selectmen know that a Zero Turn Mower at \$11,000 is a must as the old one is about to go.



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- c) Mike is working with Public Works on chipping and clearing branches that have fallen in town. He has also prepared his machines for a busy spring and is ready to go.
- d) Winter Programs are drawing to a close.
- e) Spring Programs will begin on April 10th. The Nonnewaug Boys Lacrosse Club Team has started practicing. Director Miller attended a Building Committee meeting to ask that when the turf field is installed at the high School that they include lines for Lacrosse. The additional cost to do this would be \$3,500.
- f) Summer Programs will go live on April 10th.
- g) Summer Camp trips are booked and interviews for counselors will be at the beginning of May. There are limited openings as only a couple of counselors are not returning this year.
- h) The Parks and Recreation have been approached by Trout Unlimited to do some remediation work at Three Rivers at the east end of the athletic fields. They are applying for a grant and would like to use these funds to do some work on the buffer.

Vice Chairman Gamsjager mentioned that the path at Three Rivers could use some attention. There is a large gully starting on the path that should be fixed for safety sake. She also asked about the farming rights that the Shepard family has on the fields at Three Rivers and how long those rights last. Logue Farm now has the right to use the fields for farming.

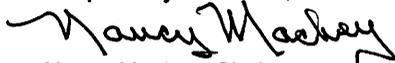
Commissioner Drakeley asked to have the rights defined on what the Committee is and what it can really do.

7) Correspondence

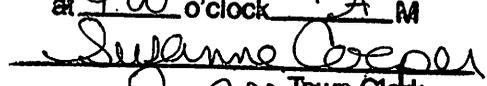
None at this time.

8) Adjournment: The meeting was adjourned at 7:50 pm on a motion by Commissioner Drakeley and seconded by Alternate Packett. **Unanimously Approved.**

Respectfully submitted,


Nancy Mackey, Clerk

RECEIVED & FILED
IN WOODBURY, CT

This 8th day of April 2019
at 9:00 o'clock A M

Suzanne Cooper
Town Clerk