

TOWN OF WOODBURY

Planning Commission
281 Main Street South
Woodbury, CT 06798-0369
(203)263-3467 ~ www.woodburyct.org

REGULAR MEETING MINUTES

Wednesday, November 7, 2018

7 P.M. Shove Building, 281 Main Street South

MEMBERS PRESENT:

Ruth Melchiori
David Schultz
Katy Sherer, Chairman

ALTERNATES PRESENT:

Andrew Heavens

MEMBERS ABSENT:

Andrew Chapman
Mary Connolly, Vice Chairman

ALTERNATES ABSENT:

Andrew Lampart
Joann King

1) REGULAR MEETING

A) Call to Order – Chairman Sherer convened the Regular Meeting of the Woodbury Planning Commission at 7:05 p.m. Seated for the meeting were Regular Members Melchiori, Schultz, Sherer and Alternate Heavens.

B) Conflict of Interest – Reference was made to Section 8-21, Connecticut General Statutes, and Section 901 of the Woodbury Town Charter, Conflict of Interest.

2) PUBLIC HEARINGS - None

4) NEW APPLICATIONS - None

5) REFERRALS - None

6) OTHER BUSINESS

a) POCD Discussion / Next Survey Questions

Chairman Sherer informed the Commission that they were able to get more funds for a consultant to assist with the POCD update. They received quotes from four firms. Consultant interviews will be conducted in the next few weeks. It was noted that a consultant is also being hired for amending the Zoning Regulations. Having the same consultant doing both the POCD update and the Zoning Regulations may be a good idea to keep both documents consistent. There are two firms that gave quotes to do both.

The Town Planner's draft survey questions were distributed and reviewed by the Commission. The Commission discussed the age range that the survey would be distributed to, did they want to involve younger aged kids. It was decided that it could be geared to Middle and High School aged kids having a range in age from 11-14 and 14-17, this would be a worthwhile demographic. They could potentially get the help of the Superintendent and distribute the survey through the schools.

Regarding the sidewalk survey questions, the information they are looking for should include any sort of traversing through town (i.e. walking, running, biking, etc.) and not be limiting it to just sidewalk usage. How often do people do this is also important (daily, monthly, weekly). They are looking to find out why people may not bike or walk in Woodbury and if people use dedicated biking walking paths elsewhere. The Commission felt it would be beneficial if they could have both questions 6 and 7 to identify priority sidewalk locations. Number 9 should be to rank them in order of importance to help with prioritization. The recommendations of the Shade Tree and Sidewalk report were noted. The Commission discussed safety concerns and sidewalk widths. The Commission is looking to determine if property owners are willing to pay a certain dollar amount per year for

such sidewalk additions and improvements and if so, how much. This doesn't necessarily need to be through property tax increases, it could be through donations, etc.

Regarding the Parks and Recreation questions, it was discussed that some answers may have already been determined (i.e. closure of Hollow Pond) and by leaving these questions in may bring up more controversy. Chairman Sherer will address this with the Town Planner.

Chairman Sherer discussed a resident's suggestion received during the Fall Festival. It should be an ordinance that any new development on Main Street should require the applicant to bury the power lines, working towards the goal of no overhead lines.

The Chairman will request that the survey be revised, circulated out for comments and then finalized/sent out before the next meeting. She is also working on reorganization of the POCD in a manner the Commission discussed and will have that draft available for the December 4th meeting.

Commissioner Schultz discussed the Conservation Commission's comments regarding the POCD update. The map of open space in the POCD does not match the Conservation Commission's map. The Planning Commission is interested in the Conservation Commission's recommendations for the random/odd parcels of open space that seem to have occurred out of development obligations. Should these spaces be kept, or could they be used (i.e. for playgrounds in neighborhoods where they exist).

b) Review & Approval of 2019 Annual Meeting Schedule

There was brief discussion about attendance for the summer months. These will remain scheduled until the time comes, at which time they can consider altering the dates or cancelling meetings.

MOTION:

To approve the 2019 Schedule as presented
Made by Member Melchiori, Seconded by Alternate Heavens
Vote: 4-0-0 in favor

7) PRIVILEGE OF THE FLOOR – None

8) CONSIDERATION OF MINUTES – 10/3/18

MOTION:

To approve the minutes of the October 3, 2018 meeting as presented.
Made by Member Melchiori, Seconded by Alternate Heavens
Vote: 4-0-0 in favor

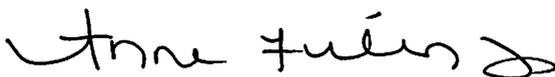
9) CORRESPONDENCE – None

10) ADJOURNMENT

MOTION:

To adjourn the meeting at 8:03 p.m.
Made by Alternate Heavens

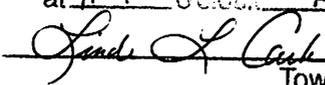
FILED SUBJECT TO APPROVAL
Respectfully submitted,



Anne Firlings, Planning Commission Clerk

PC Minutes 11/7/18

RECEIVED & FILED
IN WOODBURY, CT

This 8th day of Nov 2018
at 11:40 o'clock A M

Town Clerk