

Town of Woodbury
PARKS & RECREATION COMMISSION
Woodbury, CT 06798-0369

Parks and Recreation Commission
Regular Meeting Minutes
Tuesday November 7, 2018

Present:

Chairman Kippy West, Commissioners Kathy Nichols, Kelly Packett, Mimi Delessio-Matta, Vice Chairman Leslie Gamsjager.

Absent:

Director Jennifer Miller, Commissioners Moran and Drakeley

1) Call to Order:

Chairman West called the meeting to order at 7:02 pm.

2) Approval of Regular Meeting Minutes
October 2, 2018

MOTION:

To approve the minutes of the October 2, 2018 meeting of the Town of Woodbury Parks and Recreation Commission with the following correction. Commissioner Delessio-Matta was not present at the meeting. A motion was made by Commissioner Nichols and seconded by Commissioner Packett to accept the minutes as amended. **Unanimously Approved**

3) Privilege of the Floor:

Carol Haskins came to the Commission to request the use of facilities at Hollow Park for an Earth Day Event. The Event will be on Saturday May 4th from 11:00 AM to 4:00 PM rain or shine. She also requested access to the Park the day before to bring everything in and mark the field layout. The Earth Day Committee is thinking of charging \$10.00 per car as admission to the Earth Day Event They will have a shuttle bus to and from Hollow Park for those who wish to use it. There will be vendors and food trucks as part of the festivities and, if zoning approves, they intend to have the cars of people attending enter at Woodbury Floral Design on Hollow Road and exit at the main entrance to Hollow Park. Chairman West asked if the Earth Day Committee had made arrangements to coordinate the food trucks with whoever is running the Concession Stand at the Park and Carol Haskins said that they would work it out.

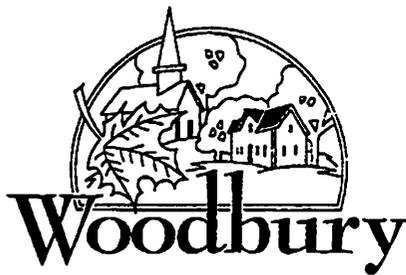
MOTION:

After some discussion Commissioner Delessio-Matta made a motion to approve the request for use of the facilities at Hollow Park for the Earth Day Event and Vice Chairman Gamsjager seconded the motion. **Unanimously Approved.**

4) Old Business:

1) Hollow Pond Renovation Plan Project

Chairmen West spoke to Director Miller and it was decided to put a hold on this project until March, 2019 and then start up again in April of 2019. There will possibly be some LOCIP money available then.



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2) Ultimate Frisbee Disc Golf Course Proposal

This project is moving forward and the group is working to finalize its plans. They are looking at two or three alternatives for the poles which are the costliest part of the installation. The estimated cost of the whole project is less than \$5,000 and this money will probably be coming from the Parks and Recreations Budget. The proposal will have to be approved by the Board of Selectmen before it can be put into action. Ray Robillard of Ultimate Frisbee has been asked to come back to the commission when he has finalized everything so everyone is comfortable with what is being done.

3) DEEP's CT Recreational Trails Grant

The \$79,000 Grant for the main trail has been submitted for the erosion and mediation of the upper and lower part of the Trail. The Grant process can take up to six months to be finalized. Several groups and people have given their recommendations and help during the process including a gentleman from the Appalachian Mountain Club who talked with AmeriCares, two men from BHG who walked the trail and helped with the amount of money to ask for, the Naugatuck River Greenway Committee, COG, Pomperaug Coalition, Flanders, and the Pomperaug Garden Club.

4) Hollow Park Concession Stand Management for 2019

Director Miller sent a note to Lucinda at New Morning letting her know that the contracts for use of the Concession Stand don't come out, from the Board of Selectmen's Office, until January.

5) Signage for Parks/Trails

The signs for Hollow Park, Nonnewaug Falls and the Trolley Bed will be \$65.00 per sign. The question is where to put them. Also, a placket at the reservoir property for Dick Leavenworth, who recently passed away, is being pursued. The Commission will discuss the format and logistics, etc. of signage after the end of the year.

5) New Business:

1) Meeting Schedule for 2019

Changes were made to the original Meeting Schedule and these will be posted.

2) Town Building Committee Update on recommendations for Park and Rec Building and Barns at Three Rivers.

Chairman West would like the Commission to have a conversation with the Public Building Commission on the recommendations for the Park and Recreation's Building.

6) Director's Report:

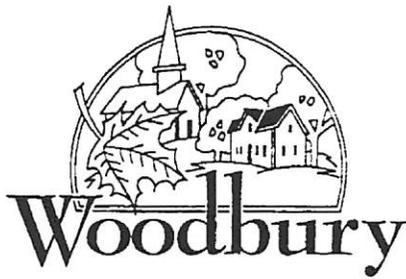
Events:

a) **Trick of Truck** on Halloween, was a huge success. There were approximately 600 kids there receiving candy bars, toothbrushes donated by Commissioner Delessio-Matta, playing games, having their pictures taken and just having a lot of fun.

b) **Friday Night Movie:** The Friday night movie was cancelled and the next one is scheduled for Friday November 30th.

c) **Tree Lighting:** Mike Lodice and Rocky Ridge will put up the lights on the Christmas Tree in the North Green tomorrow night and the lighting will be December 1st.

d) **Budget:** The Capital Requests are due in. Director Miller is planning to put in a request for money for the



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Pad in Hollow Park.

e) Winter Programs: These will be published online on January 2nd.

f) Fall Programs: Park and Recreation is into session two of the fall programs.

g) Miscellaneous: Chairman West, Rich Lamonthe, Dave Taylor and Director Miller walked the Trolley Bed Preserve with two members of VHB. Their insight was invaluable and enabled Chairman West to put together the Grant application for \$79,000.

At this time, it is hard to get coaches for the various programs for Parks and Recreation. It is hoped this will change in the near future.

7) Correspondence:

None at this time.

8) Adjournment: The meeting was adjourned at 8:11 pm on a motion by Commissioner Nichols and seconded by Commissioner Packett.

Respectfully submitted,

Nancy Mackey, Clerk

RECEIVED & FILED
IN WOODBURY, CT

This 13th day of Nov 2018
at 7:50 o'clock A M
Spide & Cash
Town Clerk