



TOWN OF WOODBURY
Historic District Commission
MINUTES

Monday, January 3, 2022 7:30 p.m.
REGULAR MEETING / PUBLIC HEARINGS
Shove Building, 281 Main Street South

MEMBERS PRESENT

Susan Cheatham: Chairman
Maureen Donnarumma: Vice Chairman
Robert Kolesnik, Jr

MEMBERS ABSENT

Lois Fiftal

ALTERNATES PRESENT

Marc Kroll
George Messier
Judith Kelz

ALTERNATES ABSENT

Also Present: John Piacenza, Michael Basta; representative from Renewal by Anderson Windows and Philip Forbes

OPENING OF MEETING

- Call to Order
Chairman Cheatham called the regular Historic District Commission meeting to order at 7:30 PM in the Shove Building Conference Room.
- Seating of Members/Alternates
Chairman Cheatham seated herself, Maureen Donnarumma, Robert Kolesnik, George Messier and Judith Kelz
- Conflict of Interest
She referenced CGS Conflict of Interest Statute.

ELECTION OF OFFICERS

MOTION: Maureen Donnarumma moved to nominate and elect Lois Fiftal as Clerk for 2022.

Judith Kelz seconded.

Ayes: Susan Cheatham, Maureen Donnarumma, Robert Kolesnik, Judith Kelz and George Messier

Nays: none

Abstentions: none

MOTION CARRIED

MOTION: Maureen Donnarumma moved to nominate and elect Susan Cheatham as Vice Chairman for 2022. George Messier seconded.

Ayes: Susan Cheatham, Maureen Donnarumma, Robert Kolesnik, Judith Kelz and George Messier

Nays: none

Abstentions: none

MOTION CARRIED

MOTION: Susan Cheatham moved to nominate and elect Maureen Donnarumma as Chairman for 2022.

Judith Kelz seconded.

Ayes: Susan Cheatham, Maureen Donnarumma, Robert Kolesnik, Judith Kelz and George Messier

Nays: none

Abstentions: none

MOTION CARRIED

Maureen Donnarumma thanked Susan Cheatham for her dedicated service as Chairman of the Commission for all these years.

PUBLIC HEARINGS

- **21-HD-2131/** Piacenza / 2 Orenaug Avenue / Install Split Rail Fencing with Wire Mesh Screening Around Pool and Add Light Fixtures to Barn / Map 103 / Lot 041A-A / DD: 2/2/22

Maureen Donnarumma convened the public hearing. Robert Kolesnik was unseated due to absence; Marc Kroll was seated.

Clerk read the legal notice into the record; Maureen Donnarumma read the application. John Piacenza came forward to represent his application. A plot plan and photographs were submitted.

The applicant believed the mesh would be black in color.

No one from the floor were either in favor of or opposed to the application.

MOTION: Marc Kroll moved to close the public hearing on application #21-HD-2131, submitted by Piacenza for installation of a split rail fence with wire mesh screening around a pool and to add light fixtures to the barn at 7:45 PM. Judith Kelz seconded.

Ayes: Susan Cheatham, Marc Kroll, Maureen Donnarumma, George Messier, Judith Kelz

Nays: None

Abstentions: None

MOTION CARRIED.

- **21-HD-2132 /** Renewal by Anderson / 473 Main Street South / Replace 20 Double Hung Windows and One Entry Door / Map 103 / Lot 041 / DD: 2/3/22

Robert Kolesnik was reseated; Marc Kroll was unseated.

Clerk read the legal notice into the record; Susan Cheatham read the application. Michael Basta, representative from Renewal by Anderson and acting as agent for the owner, came forward.

There was a question as to whether the application was necessary, due to jurisdiction. It was determined that the addition was in fact in the District. No windows were replaced there but one window on that side of the house was applicable. The door was not in the District. The application was modified as to only one window and the door was eliminated to reflect this correction.

No one from the floor was in favor of or opposed to the application.

MOTION: Judith Kelz moved to close the public hearing on application #21-HD-2132, submitted by Basta from Renewal by Anderson as agent for the owner, for removal and replacement of a window at 8:00 pm. George Messier seconded.

Ayes: Susan Cheatham, Maureen Donnarumma, Robert Kolesnik, Judith Kelz and George Messier

Nays: None

Abstentions: None

MOTION CARRIED.

- **21-HD-2133 /** Forbes / 255 Main Street South / signage for an existing sign post / Map 104 / Lot

078

Clerk read the legal notice; Susan Cheatham read the application into the record. Phillip Forbes came forward to represent his application for signage. He also showed members what the proposed sign would look like. The graphics would be vinyl but the actual sign would be wood. Members questioned the vinyl lettering as it has been found some vinyl lettering lasts longer than others. The application was modified to include vinyl lettering. Robert Kolesnik stated his preference for vinyl.

No one from the floor was in favor of or opposed to the application.

MOTION: George Messier moved to close the public hearing on application #21-2133, submitted by Forbes for signage for an existing post at 8:10 pm. Robert Kolesnik seconded.

Ayes: Susan Cheatham, Maureen Donnarumma, Robert Kolesnik, Judith Kelz and George Messier

Nays: None

Abstentions: None

MOTION CARRIED.

NEW APPLICATIONS

There were none.

DELIBERATIONS

- Selected Items from this Agenda as Determined by the Commission
21-HD-2131 / Piacenza / 2 Orenaug Avenue / Install Split Rail Fencing with Wire Mesh Screening Around Pool and Add Light Fixtures to Barn / Map 103 / Lot 041A-A / DD: 2/2/22

MOTION: George Messier moved;

WHEREAS the Woodbury Historic District Commission has received an application from Piacenza for installation of a split rail fence with wire mesh screening around a pool and to add light fixtures to the barn at 2 Orenaug Avenue; and

WHEREAS the Commission has held a duly called public hearing on January 3, 2022 and;

WHEREAS the Commission has carefully considered all the evidence and testimony received at the duly called public hearing;

WHEREAS, the permission granted by the passage of this Certificate of Appropriateness does not replace requirements for the applicant to obtain any other permits or licenses required by law or regulation of the Town of Woodbury, such as, but not limited to: Building Permit, Zoning Permit, Planning Commission approval, Fire Marshal approvals, Health District approvals, Driveway Permit, Wetland Permit, Vendor License; or from the State of Connecticut or the United States Government. Obtaining such permits or licenses is the responsibility of the applicant;

NOW THEREFORE BE IT RESOLVED that the Woodbury Historic District Commission finds application #21-HD-2131 submitted by Piacenza *appropriate and issues a Certificate of Appropriateness.*

Judith Kelz seconded.

Ayes: Susan Cheatham, Maureen Donnarumma, Marc Kroll, George Messier and Judith Kelz

Nays: none

Abstentions: none

MOTION CARRIED

21-HD-2132 / Renewal by Anderson / 473 Main Street South / Replace 20 Double Hung

MOTION: Robert Kolesnik moved;

WHEREAS the Woodbury Historic District Commission has received an application from Renewal by Anderson, Basta as agent, for replacement of 20 double hung windows and of an entry door at 473 Main Street South: and

WHEREAS the Commission has held a duly called public hearing on January 3, 2022 and

WHEREAS the Commission has carefully considered all the evidence and testimony received at the duly called public hearing;

WHEREAS, the permission granted by the passage of this Certificate of Appropriateness does not replace requirements for the applicant to obtain any other permits or licenses required by law or regulation of the Town of Woodbury, such as, but not limited to: Building Permit, Zoning Permit, Planning Commission approval, Fire Marshal approvals, Health District approvals, Driveway Permit, Wetland Permit, Vendor License; or from the State of Connecticut or the United States Government. Obtaining such permits or licenses is the responsibility of the applicant;

NOW THEREFORE BE IT RESOLVED that the Woodbury Historic District Commission finds application #21-HD-2132 submitted by Renewal by Anderson for replacement of the one window in the District *appropriate and issues a Certificate of Appropriateness*. The exterior door is not in the District.

George Messier seconded.

Ayes: Maureen Donnarumma, Susan Cheatham, Robert Kolesnik, George Messier and Judith Kelz

Nayes: none

Abstentions: George Messier

MOTION CARRIED

21-HD-2133 / Forbes / 255 Main Street South / signage for an existing sign post / Map 104 / Lot 078

Robert Kolesnik stated he preferred PVC over wood for the sign as it lasts longer but wood is preferred by the preservation minded.

MOTION: Judith Kelz moved;

WHEREAS the Woodbury Historic District Commission has received an application from Forbes for signage for an existing post at 255 Main Street South; and

WHEREAS the Commission has held a duly called public hearing on January 3, 2022; and

WHEREAS the Commission has carefully considered all the evidence and testimony received at the duly called public hearing;

WHEREAS, the permission granted by the passage of this Certificate of Appropriateness does not replace requirements for the applicant to obtain any other permits or licenses required by law or regulation of the Town of Woodbury, such as, but not limited to: Building Permit, Zoning Permit, Planning Commission approval, Fire Marshal approvals, Health District approvals, Driveway Permit, Wetland Permit, Vendor License; or from the State of Connecticut or the United States Government. Obtaining such permits or licenses is the responsibility of the applicant;

NOW THEREFORE BE IT RESOLVED that the Woodbury Historic District Commission finds application #21-HD-2133 submitted by Forbes *appropriate and issues a Certificate of Appropriateness*.

Robert Kolesnik seconded.

Ayes: Maureen Donnarumma, Susan Cheatham, Marc Kroll, George Messier and Judith Kelz

Nays: none

Abstentions: none

MOTION CARRIED

- Meeting Minutes – 12/6/2021
Robert Kolesnik was unseated due to absence; Marc Kroll was seated.

MOTION: George Messier moved to accept the regular meeting minutes of December 6, 2021 as presented. Marc Kroll seconded

Ayes: Maureen Donnarumma, Susan Cheatham, Marc Kroll, George Messier and Judith Kelz

Nays: none

Abstentions: none

MOTION CARRIED

EXEMPTION REQUESTS/OFFICE DETERMINATIONS ISSUED

- **21-HD-2134/ Roy / Exemption Request per Section 7.2.1 to replace in-kind asphalt shingle roof**

OTHER BUSINESS

- Parks and Recreation House Discussion
There was no discussion.
- Discussion re: Draft Zoning Regulation Section 14-Architectual Design Guidelines
Has Zoning completed their final draft of Section 14?

PRIVILEGE OF THE FLOOR

Members discussed upkeep of Town owned buildings.

ADJOURNMENT

MOTION: Judith Kelz moved to adjourn the meeting at 8:55 pm. George Messier seconded.

Ayes: Maureen Donnarumma, Susan Cheatham, Robert Kolesnik, George Messier and Judith Kelz

Nays: none

Abstentions: none

MOTION CARRIED

FILED SUBJECT TO COMMISSION APPROVAL

Respectfully submitted,

Linda Leigh

Clerk

RECEIVED & FILED
IN WOODBRURY, CT

The 10th day of Jan 2021
at 10:00 o'clock AM
Maria M. Marconi