

1-13-2025

B. Stevens, Chair

CRC members:

We have a great deal to review on Wednesday, 1/15. As such, Margaret Arndt as requested that we include the following two paragraphs into our minutes of 12/11/2024 which will be reviewed and approved at our next meeting on January 15, 2025:

Margaret Arndt referenced her handout of 11/21/2024 on the difference between advisory and governing bodies, stating that governing bodies have the fiduciary and legal duties and responsibilities to hire and fire and make decisions regarding budgets, which currently is the role of the Board of Selectmen, in essence, the CEO of the town. The description in the Charter of the bodies in question are to advise and recommend to the Board of Selectmen instead, suggesting these bodies are advisory bodies. Further, if certain bodies seek to be governing bodies, do they understand their fiduciary and legal duties and responsibilities and will they be covered under the town's Officers and Director's liability insurance? She also indicated that any vote regarding which bodies are which without clear definitions and without clear descriptions of the scope of the roles and responsibilities of an advisory body and a governing body is premature; it puts the cart before the horse.

"Margaret Arndt noted that there should be definitions of advisory and governing in place prior to any vote." - should be placed after each Motion (in addition to the last Motion).

I've provided hyperlinks below for all the necessary documents that we will cover in our next meeting(s). Please review them and be prepared to discuss and vote on how to proceed:

- M. Arndt: Consent Based Decision Making can be found at CRC's website, suggestions, 09/11/2024 [HERE](#) & 12/11/2024 [HERE](#)
- Advisory vs. governing, definitions and liability can be found at CRC's website, suggestions, 11/21/2024 [HERE](#)
- Zulpa: Strategic Plan 402(F) can be found at CRC's website, suggestions, 12/12/2024 [HERE](#)
- Agresta: 402 (G) Land Use can be found at CRC's website, suggestions, 12/11/2024 [HERE](#)
- M. Tyrell: Notice can be found at CRC's website, suggestions, 12/11/2024 [HERE](#)
- Technology Commission can be found at CRC's website, suggestions, 11/18/2024 [HERE](#)
- Shade Tree and Sidewalk Commission can be found at CRC's website, suggestions, 10/09/2024 [HERE](#)

- Code of Ethics can be found at CRC's website, suggestions, 11/25/2024 [HERE](#) and [HERE](#) and [HERE](#)
- Legal Opinion re: 702(D)(6) can be found at CRC's website, suggestions, 12/30/2024 [HERE](#) and 01/03/2025 [HERE](#)
- Time Line and deadline for draft language to be presented to Commission can be found at CRC's website, suggestions, 01/03/2025 [HERE](#)

Thanks,
Burt