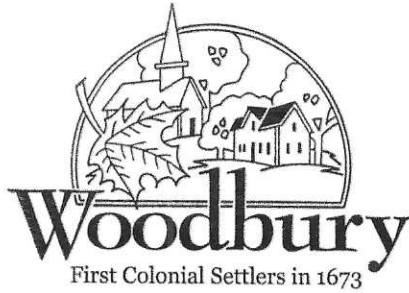


rec'd 2/7/2025



Town of Woodbury

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November 25, 2024

To: Charter Revision Commission
From: Board of Finance
Subject: Updated Feedback on Charter Revision Changes

1. Alignment of Budget Referendum to Region 14
 - a. Attached is a draft/example of changes
 - b. Sections in Charter requiring changes are:
 - i. 203, A, 1
 - ii. 702, A
 - iii. 702, B, 1
 - iv. 702, C, 1
2. Chapter 1 Section 105 Definitions
 - a. C-1: Defines the “annual budget” as the “Town of Woodbury” budget – however the “annual budget” is really the combination of the “municipal” budget and the R14, Health District, and other outside entities included in the budget. (Action Required)
 - b. The purpose of this clarification relates to Chapter VII Section 702.C.2.6: the requirement to set the tax rate (mil rate) within ten (10) days following the approval of the “annual budget”.
3. Chapter III:
 - a. Section 302 E Recommendation: To expand this section to allow members of the BOF to serve on boards outside the town’s management like BOE or Health District for example.
 - b. Section 306: The Board of Finance is not in support of term limits for the Chairman as stated in this section. As discussed during the Charter Revision Commission meeting, the board has and should retain the authority to elect their chairman each year without restriction.

4. Chapter IV:
 - a. Section 402 C Recommendation: To expand the section to include the requirement of the Board of Selectman to present the “total” package for any new or expanding positions. The purpose of this change is to keep the Board of Finance abreast of the expansion and related expenditures prior to the implementation. “Total” package would include: salary/earnings information, hours, and benefits (vacation, medical, vehicle). (Action Required)
5. Chapter VII Finance and Taxation
 - a. Section 702, A:
 - i. Change January to December (alignment with Region 14 Budget Referendum)
 - b. Section 702, B,1:
 - i. Change March to February (alignment with Region 14 Budget Referendum)
 - ii. Strategic Plan (Action Required – Paul Zulpa submission)
 - c. Section 702, B, 2:
 - i. Expand Capital Planning
 1. Addition of 10 year Capital Plan for expenditures over \$100,000 (Action Required)
 - d. Section 702, C:
 - i. Item 1: Change date from March to February (alignment with Region 14 Budget Referendum)
 - ii. Itme 1, a: Addition of “Department Head” (Action Required)
 - e. Section 702, D, 6:
 - i. Question: What is the Special Act 259? Does it have any relevance, should it be stated differently?
6. Chapter VIII General
 - a. Section 801, B, 5:
 - i. Removal of” for operations” and “for budget performance and fiscal policies” (Action required)
 - ii. Change “may” to “shall” – consistency between verbiage with other boards and commissions (ie Senior Center, Library, and P&R)