

Requirements and submittals in order to receive a Commercial Building Permit Town of Woodbury

The following is an outline of what is required for plans submitted with commercial building permit applications. Several of the items may be incorporated into a code analysis table on the first or second page of the plans. If an item is not relevant to the project, list the item and explain why it is not relevant.

This list is not intended to be all-inclusive. It is intended to provide the information needed for expeditious and proper plan review. Section references are from the 2003 International Building Code portion of the 2005 State Building Code, the 2005 Connecticut Supplement, the 2009 Amendments to the State Building Code and the 2011 Amendments to the State Building Code.

1. Three complete sets of documents for construction, including site plans. (Section 106.1 and 106.2]
2. One complete set of documents for construction, including site plans for the Fire Marshal.
3. All plans and specifications signed and sealed by a Connecticut registered design professional. (Section 106.1.4-supplement) and C.G.S. 20-293
4. Use group or groups (Chapter 3)
5. Construction Type (Chapter 6)
6. Height and Area Limitations (Chapter 5)
7. Calculations for increase or decrease in area (open perimeter, suppression, multistory (Chapter 5)
8. Non-separated, mixed use calculations
9. Mezzanine Computations (Section 505)
10. Special use and Occupancy calculations or limitations
11. Maximum Occupancy Calculations (Section 1004.1)
12. Egress Calculations and exit access drawings (Section 106.1.2
13. Fire Protection Systems --- barriers, detection and suppression (Chapters 7 and 9)
14. Accessibility---including routes, restrooms and parking. (Chapter 11 and ICC/ANSI A117.1-2003)
15. Dimensions on all drawings (Section 106.1.1
16. Structural Details and calculations.
17. Energy Conservation details and calculations (2009 IECC-Section 103 and 501)
18. Seismic details and calculations (Section 1614.1)
19. Completed Statement of Special Inspections signed and sealed (Section 106.1 and 1704.1.1)
20. Racking and shelving drawings for Storage and Mercantile Use.
21. Furniture and partition layout drawings
22. Engineered hood drawings for Type 1 and Type 2 Hoods
23. HVAC drawings and calculations
24. Plumbing drawings and calculations
25. Electrical drawings and calculations, including power distribution

During your plan development, staged reviews may be requested with the Building Official, Fire Marshal, Health Inspector and other departments and agencies that will have jurisdiction over your project. These meetings may occur at project conception, 50, 70, 90 percent design completion, or any other time. Input from other regulatory agencies may facilitate your plan development, answer questions and help expedite the plan review after your permit application is submitted.