



# TOWN OF WOODBURY

Office of the First Selectman

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## BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, August 13, 2015

Shove Conference Room

7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, Selectman Barbara Perkinson (by telephone), two reporters, approximately twelve residents

1. Call to order – First Selectman Butterly called the meeting to order at 7:30 p.m. Selectman Perkinson called in to the meeting from her vacation site. He introduced the new Republican American reporter, Caleb Badillion.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly reported that:
  - A letter was received from Clifford S. Atkin praising Rich Lamothe, Director of Public Works, regarding his drainage problem, which he read aloud.
  - A request had been received to change the Community Garden location to Rt. 47/Three Rivers Farm.
  - A quote (\$3860.00) was received from the Stevenson Services Company, to repair the Town Clock (E. Howard Tower Clock) that is not working at all.
  - The recent Civil War re-enactment days were a huge success.
  - The handicapped-accessible sidewalk steps between the Boyd and Library buildings are being installed.
4. Privilege of the Floor – Mr. Gregory Davis: Mr. Davis identified himself as President of the Northville Amateur Radio Association, and offered any assistance with agenda item number 10.b.
5. Minutes –Regular Meeting July 23, 2015; Special Meeting July 17, 2015 – MOTION: First Selectman Butterly moved to approve the minutes of the Regular BOS Meeting of July 23, 2015. SECOND: Selectman Perkinson. MOTION PASSED WITH SELECTMAN OVERTON ABSTAINING. MOTION: First Selectman Butterly moved to approve the minutes of the Special BOS Meeting of July 17, 2015. SECOND: Selectman Perkinson. MOTION PASSED WITH SELECTMAN OVERTON ABSTAINING.
6. Appointments/Resignations – none.
7. Bid Awards – MOTION: First Selectman Butterly moved to approve the purchase and installation of a hydraulic lift from Ray Jurgen Professional Vehicle Service Equipment at a cost not to exceed \$3835.00 (state contract bid #12PSX0149)—cost to be shared with the Police Department. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to approve the purchase of a 2016 Ford F350 4 x 4 Supercab Pickup from Shaker Ford for a cost not to exceed \$63,477.38 per the manufacturer state piggyback concession cost. SECOND: First Selectman Butterly. Director of Public Works, Rich Lamothe, stated that this vehicle would become truck #1 with the older truck becoming truck #2, the new vehicle's salt

spreader would be mounted on the Parks & Rec. truck, and the new vehicle's spare plow would be for the smaller trucks. MOTION PASSED UNANIMOUSLY. MOTION: First Selectman Butterly moved to accept the proposal of Tecton Architects in the amount not to exceed \$4,900.00 to provide plans for the renovation of the gallery/meeting room at the Woodbury Public Library with reference to Tecton Architect's May 13, 2015 letter with the explicit condition and understanding that the retention and services are being approved solely for the purpose of conducting a design and feasibility study for the interior renovation of the Library Gallery. Any decision on the feasibility of such a project and whether, when and how to move forward with such a project will be made at a later date and is not part of this approval and vote. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

8. Donations/Grants – First Selectman Butterly reported receipt of a generous donation from New Morning Country Store. MOTION: First Selectman Butterly moved to accept a donation of \$500.00 from New Morning Country Store, L.L.C. for the AIA/SDAT Project. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

9. Old Business

a. Discuss and take action regarding 2013-Established Charter Revision Commission Revisions – First Selectman Butterly indicated that Attorney Jessell tweaked the ballot questions for consideration. MOTION: Selectman Overton moved to submit the charter revisions as approved by the Board of Selectmen at their July 23, 2015 meeting to be placed on the ballot November 3, 2015; questions were read as follows:

1. Shall the Charter be amended to provide that an unsuccessful candidate for First Selectman may not be elected to the Board of Selectmen at the same municipal election and to allow each elector to vote for two candidates for Office of Selectmen? See Section 302.A
2. Shall the Charter be amended to prohibit a member of a board or commission from serving more than five consecutive years as Chairman? See Section 306
3. Shall the Charter be amended to require the Board of Finance to propose the salaries of the First Selectman and the Selectmen See Section 702C.1.d
4. Shall the Charter be amended to expedite the referendum process if the first proposed budget is defeated at referendum? See Section 702D.6
5. Shall the Charter be amended to limit the amount of interdepartmental transfers by the Board of Finance within a fiscal year to five (5%) percent of each department's budget allocation rather than the current amount of twenty hundredths (.0020) of one (1%) percent of the overall Annual Budget? See Section 703.A.2
6. Shall the Charter be otherwise amended as recommended by the Charter Revision Commission and approved by the Board of Selectmen?

SECOND: Selectman Perkinson. Selectman Overton requested a one minute recess which was declared by First Selectman Butterly. After a minute Selectman Overton returned to question the wording in Question 5. "Section 703.A.2 twenty hundredths (.0020)." It was concluded that the number had been incorrect in the Town Charter since the last revision. MOTION PASSED UNANIMOUSLY.

- b. Discuss and take action regarding purchase of Reservoir Property – First Selectman Butterly stated that due to a meeting held with the State without town representation, there would be no action this evening.
- c. Discuss and take action regarding Sidewalk Snow Removal Services – First Selectman Butterly indicated that the previous contract was for one year and he was pleased with their job performance. MOTION: First Selectman Butterly moved to extend the 2014 – 2015 Season’s Sidewalk Snow Removal Services contract with Longmeadow Landscaping Inc. for 2015-2016 and 2016-2017 in an amount not to exceed \$15,000.00 each year. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

10. New Business

- a. Discuss and take action to approve grant for the Middle Quarter Bridge – At the last meeting First Selectman Butterly acknowledged receipt of notification from DOT for a State commitment to fund 46.70 percent of the eligible project costs for Middle Quarter Road over South Brook bridge. MOTION: Selectman Overton moved acceptance of the “commitment to fund” from the State of Connecticut for Bridge No. 16813, Middle Quarter Road over South Brook, Assigned Project Number 9168-0013, Town of Woodbury, State Grant Funds: \$311,956. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
- b. Discuss and take action on a Memorandum of Understanding for former communications building on Upper Grassy Hill Rd – First Selectman Butterly displayed a picture of the 12’ x 12’ structure that was used to house the town’s antennas (now on Good Hill Road) and reported the request from the Northville Amateur Radio Association, Inc. to document a relationship between the Town and the Association. President Davis indicated that their source of power for the site would be solar and battery. MOTION: First Selectman Butterly moved to authorize the First Selectman to sign the proposed Memorandum of Understanding-Letter of Intent between the Town of Woodbury and Northville Amateur Radio Association, Inc. for a cooperative effort regarding the operational management of a communications repeater system installation in the communications building on Upper Grassy Hill Road for the purpose of Amateur Radio Operations and Amateur Radio Emergency Services communication. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

11. Correspondence – none.

12. Adjournment – MOTION: Selectman Overton moved to adjourn at 8:24 p.m. SECOND: First Selectman Butterly. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED  
IN WOODBURY, CT  
This 17<sup>th</sup> day of Aug 2015  
at 10:20 o'clock A M  
Stephanne Cooper  
O A.M.T. Town Clerk