

TOWN OF WOODBURY

Office of the First Selectman

281 Main Street South
Woodbury, Connecticut 06798

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BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, August 25, 2016
Shove Conference Room
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Barbara Perkinson, Selectman Michael Gransky, Town Attorney Kaelin, J. Miller, Director of Parks & Recreation, seven residents, one reporter

1. Call to order – First Selectman Butterly called the meeting to order at 7:30 p.m.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly reported that:
 - He had received results of the Speed Enforcement Evaluator for Mountain Road, Park Road and Westwood Road showing how many vehicles are traveling, speed, and percentage of vehicles traveling at a certain speed.
 - The LED lighting for town facilities has been completed.
 - Remaining funds from the Old Town Hall Renovation project will be used to insulate the building which should help with sound and temperature.
4. Privilege of the Floor – none.

MOTION: First Selectman Butterly moved to add to the agenda "Discuss and take action for the Board of Selectmen approval to request additional funds for the Playground Equipment Project." and address "New Business item e." first under "New Business" as item a. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: First Selectman Butterly moved to address "agenda item 12. "Executive Session to discuss litigation strategy regarding the Houseknecht foreclosure matter." after "Old Business". SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

5. Correspondence – First Selectman Butterly noted a letter from Vivial and Frontier Communications announcing that they are the official directory publisher for Connecticut and anyone wishing to opt out can contact www.YellowPagesOptOut.com.
6. Minutes –Regular Meeting August 11, 2016 – MOTION: Selectman Gransky moved to approve the Board of Selectmen Regular Meeting Minutes of August 11, 2016. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
7. Discuss/approve Bid Awards – MOTION: Selectman Perkinson moved to award the Computers 2016 Bid to Y & S Technologies in an amount not to exceed \$19,602.14. SECOND: First Selectman Butterly. Selectman Gransky asked that caution be taken to ensure the computers are new and not rebuilt. MOTION PASSED UNANIMOUSLY. First Selectman Butterly gave a summary of services/products provided regarding the ViewPoint Cloud Permitting Software that

would offer better coordination among the Land Use, Assessor, Fire Marshal, and Building Official Departments. MOTION: Selectman Gransky moved the bid waiver for ViewPoint Cloud Permitting Software in an amount not to exceed \$14,860.00 (one-time costs \$7000 and annual recurring costs \$7860) and authorize First Selectman Butterly to sign agreements with ViewPoint and CROG (Capital Region Council of Governments). SECOND: Selectman Perkinson. He also noted that \$15,000 for this software will be coming from the State of Connecticut LoCIP Program, and funds for a \$27,000 Lead Paint Remediation for Parker Academy and \$20,100 for Transfer Station Containers. MOTION PASSED UNANIMOUSLY.

8. Donations – MOTION: Selectman Perkinson moved to accept the \$150 donation from Webster Bank for the Shakesperience in the Park event. SECOND: Selectman Gransky. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Gransky moved to accept the \$500 donation from Ion Bank Foundation for the 2016 Fall Fest. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
9. Appointments/Resignations - First Selectman Butterly noted receipt of the resignation of Jack Well from the Woodbury Business and Economic Development Committee, with regret.
10. Old Business
 - a. Update Reservoir Property purchase – none.
 - b. Discuss and take action regarding the June 23, 2016 Board of Selectmen’s action for use of only using uniformed police officers to control traffic during road construction throughout town (all roads) – First Selectman Butterly noted the difficulties of getting coverage from police officers at road work sites because of scheduling and reported that in discussing the situation with Sgt. Roden, Sgt. Roden had no problem continuing the policy as amended in June: “allow flagmen to be used if we cannot get police officers with proper notice effective from today, June 23, 2016 until August 25, 2016 at which time the amendment will be revisited at the August 25, 2016 Board of Selectmen’s Meeting.” MOTION: Selectman Gransky moved to make it a permanent policy that civilian flagmen can provide traffic control for construction sites, tree trimming and other areas where traffic control is required on Town and State roads within the Town of Woodbury if police officers are not available. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
12. Executive Session to discuss litigation strategy regarding the Houseknecht foreclosure matter – MOTION: Selectman Perkinson moved to go into Executive Session to discuss litigation strategy regarding the Houseknecht foreclosure matter at 7:54 p.m. and invite in Town Attorney Kaelin and Mrs. Krampitz. SECOND: Selectman Gransky. MOTION PASSED UNANIMOUSLY. OUT OF EXECUTIVE SESSION AT 7:58 P.M. BACK IN OPEN SESSION AT 8:00 P.M. NO ACTION TAKEN DURING EXECUTIVE SESSION.

11. New Business

- e. Discuss and take action regarding the State of Connecticut’s Department of Transportation Master Municipal Agreement for Preliminary Engineering Projects – MOTION: First Selectman Butterly moved that “Be it resolved, that The Honorable William J. Butterly, Jr., First Selectman, is hereby authorized to sign the Agreement entitled “Master Municipal Agreement for Preliminary Engineering Projects.” SECOND: Selectman Perkinson. First Selectman Butterly noted Town Attorney Kaelin’s concern (which had been expressed to DOT with no remedy from them) about the agreement’s indemnification language that could, if a claim occurred, cause unanticipated expenses to the Town. MOTION PASSED UNANIMOUSLY.

MOTION: First Selectman Butterly moved to recommend to the Board of Finance that an additional \$75,000 be set aside to increase the cost of the Playground Equipment Project to \$225,000 from the \$150,000 that had been previously approved. SECOND: Selectman Perkinson. Mrs. Miller, Director of Parks & Recreation, was invited to provide information regarding the project and distributed to the Selectmen a photo of the display board she referred to. Mrs. Miller noted that the \$150,000 estimate was one that was placed, over a year ago, in the bond package list of Capital Projects. Since that time she, along with a very hard-working sub-committee, had surveyed residents/especially parents of Mitchell Elementary School and visited playgrounds in the area. The Selectmen inquired about age group and safety concerns. Mrs. Miller responded ages three to twelve and equipment manufacturers demonstrate safety as a priority. MOTION PASSED UNANIMOUSLY.

- a. Discuss and take action regarding job descriptions for Building Official, Assistant Town Clerk/Registrar of Vital Statistics and Senior Center Clerk – MOTION: First Selectman Butterly moved to approve the Building Official’s job description as revised. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Perkinson moved to approve the Assistant Town Clerk/Registrar of Vital Statistics’ job description as revised. SECOND: Selectman Gransky. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Gransky moved to approve the Senior Center Clerk’s job description as revised. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. The Selectmen praised Mrs. Wirtes, Personnel Administrator, for her hard work in revising all of the job descriptions.
- b. Discuss and take action regarding BOS Annual Report – The Selectmen reviewed the draft report and expressed no objections as written.
- c. Discuss and take action regarding ECS Grant Proposal from the Board of Finance – MOTION: Selectman Gransky read aloud and moved that:

“**Whereas**, the State of Connecticut Legislature in 2016 took a step in addressing the inequities in Education Cost Sharing Grants by reducing overfunded towns and increasing underfunded towns;

Whereas, the distribution of ECS Grants still allows towns to receive up to 400% of their calculated grant and others to receive a mere 30% of theirs, placing an unbearable financial burden; i.e. Woodbury’s new increased grant represents just 38% of its statutory formulaic ECS entitlement of \$3,520,269—one of thirteen towns that remain funded at less than 50% of their entitlement.

Be it resolved that the Woodbury Board of Selectmen, with the cooperation of the Woodbury Board of Finance, make this opinion known to State of Connecticut Legislators across the state, especially the Governor, and encourage the Appropriations Committee of the General Assembly to implement, by July 1, 2017, an ECS funding schedule that leaves no town at less than 49.57% of its full ECS formulaic entitlement and no town above 100% of its full ECS formulaic entitlement.” SECOND: Selectman Perkinson. First Selectman Butterly stated that this action had been passed at the recent Board of Finance meeting and would be considered at the next Naugatuck Valley COG meeting on September 9. MOTION PASSED UNANIMOUSLY. The Selectmen then signed the resolution (copy attached).

- d. Discuss and take action regarding transfers – First Selectman Butterly stated that the following transfers were tentatively approved by the Board of Finance at their Special Meeting of August 15, 2016.

Registrars	Description	Line Item Amt.	Contingency Amt.
001.05.0113.1.400.2409.0000	Outside Contractors	\$2896	
001.05.0113.1.400.2450.0000	Printing	\$7576	
001.05.0930.1.900.2910.0000	Contingency		\$10,472
Police			
001.05.0210.1.200.2200.0000	Gas & Oil	\$8161	
001.05.0930.1.900.2910.0000	Contingency		\$8161
001.05.0210.500.2500.0001	Other State Trooper	\$9553	
001.05.0210.1.100.1013.0000	Operations		\$9553
Health and Welfare			
001.05.0500.1.100.1011.0000	Admin Asst.	\$192	
001.05.0930.1.900.2910.0000	Contingency		\$192

MOTION: First Selectman Butterly moved to recommend to the Board of Finance transfers for the Registrars, as presented. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: First Selectman Butterly moved to recommend to the Board of Finance transfers for the Police Department, as presented. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: First Selectman Butterly moved to recommend to the Board of Finance transfers for Health and Welfare as presented. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

MOTION: Selectman Perkinson moved to add to the agenda "Discuss and take action to grant the Glebe House Museum & The Gertrude Jekyll Garden's request for road closure on September 18." SECOND: Selectman Gransky. MOTION PASSED UNANIMOUSLY.

MOTION: First Selectman Butterly moved to grant the Hollow Road road closure for Sunday, September 18, 2016 from noon until 5 p.m. for the Annual Colonial Fair and Muster Day in the Hollow pending Sgt. Roden's approval. SECOND: Selectman Gransky. MOTION PASSED UNANIMOUSLY.

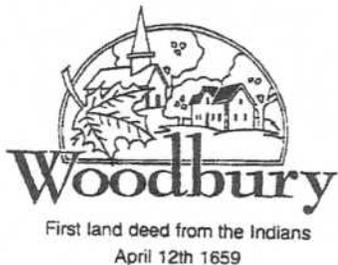
13. Adjournment – MOTION: Selectman Perkinson moved to adjourn at 8:36 p.m. SECOND: Selectman Gransky. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

Jan Krampitz

Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED
IN WOODBURY, CT



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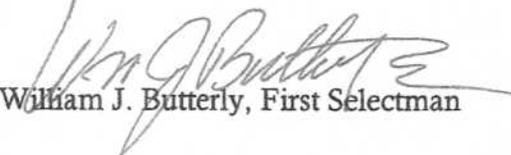
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RESOLUTION REGARDING ECS GRANTS

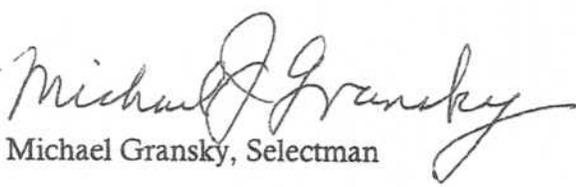
Whereas, the State of Connecticut Legislature in 2016 took a step in addressing the inequities in Education Cost Sharing Grants by reducing overfunded towns and increasing underfunded towns;

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William J. Butterly, First Selectman


Barbara Perkinson, Selectman


Michael Gransky, Selectman

August 25, 2016