



# TOWN OF WOODBURY

Office of the First Selectman

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## BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, July 23, 2015  
Shove Conference Room  
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Barbara Perkinson, six residents, one reporter

ABSENT: Selectman Martin Overton

1. Call to order – First Selectman Butterly called the meeting to order at 7:30 p.m.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly reported:
  - Receipt of another local bridge program grant to replace Bridge No. 168013, Middle Quarter Road over South Brook, in the amount of \$311,956—intention is to put culvert in.
  - Approval notice for LoCIP funds for: Curtis Rd. Reclamation and Paving \$47,205.00; Woodbury Parks Irrigation Project (lower baseball field/upper soccer field with ability to allow parking after installation) \$30,000., and Quassuk & Rowley Road Reclamation and Paving \$118,000.00.
  - Receipt of a Member Equity Check for \$9,676.00 from CIRMA, our insurance group.
4. Privilege of the Floor – Ms. Kathy Doyle: Ms. Doyle asked if the SDAT (Imagine Woodbury) Committee could publicize their timeline; asked if the “Donations” portion of the agenda could include “Grants”, and noted that the Charter Revision Commission Report red-lined draft did not show changes to 602 H., I., and J. Mr. Richard Snider: Mr. Snider inquired about the timeline for moving the Mountain Road/Rt. 6 intersection crosswalk--any state funding for that project, and inquired about next steps (including proofreading) for the Charter Revision Commission final report.
5. Minutes –Regular Meeting July 9, 2015; Special Meeting July 17, 2015 – MOTION: Selectman Perkinson moved to approve the minutes of the Board of Selectmen Regular Meeting of July 9, 2015. SECOND: First Selectman Butterly. MOTION PASSED. Selectman Perkinson noted that the Special Meeting of July 17, 2015 minutes had not been posted on the website. It was decided to delay their approval until the next meeting.
6. Appointments/Resignations – First Selectman Butterly read aloud (with the Board of Selectmen's regrets) correspondence regarding the following resignations: George Madsen from the Library Board, Heather Foster from the Trustees of Town Funds, and Robert Giannotti from the Board of Assessment Appeals. MOTION: First Selectman Butterly moved to appoint Nancy Mackey to the Board of Assessment Appeals with a term expiring December 3, 2015, to fill the vacancy of Mr. Giannotti. SECOND: Selectman Perkinson. MOTION PASSED.

7. Bid Awards – First Selectman Butterly read aloud the Director of Public Works’ memo noting the receipt of four bids. MOTION: First Selectman Butterly moved to award the Uniforms bid to NCM Sportswear, the only vendor who specifically responded to the clothing listed on the bid package, in an amount to not exceed \$3975.00. SECOND: Selectman Perkinson. MOTION PASSED.
8. Donations – MOTION: First Selectman Butterly moved to accept the \$500.00 donation from the LaBonne’s Corporation for the SDAT Project. SECOND: Selectman Perkinson. MOTION PASSED.
9. Old Business
  - a. Discuss and take action regarding 2013-Established Charter Revision Commission Revisions – First Selectman Butterly explained that since the July 17<sup>th</sup> meeting, staff discovered missing language, etc. and the document has now been corrected. First Selectman Butterly introduced Town Attorney Jessell to highlight his updates/concerns before the Selectmen vote to pass the revisions to ballot in November: Section 602 C. “office” should read “council”; Section 602 H. I. & J. now uniformly includes “review and recommend gift, devise, or bequest” language and J. now uniformly includes “and recommend”; Section 702 D. 6. Correction from “(6)” to “(5)”. He also noted that after conferring with Attorney Landolina and Chairman Drakeley, deletion of 702 C. 2. c. “(ii) Woodbury’s share of the Regional School District 14 budget,” and 702. D. 4. “In the event that, at the time of the Annual Budget Meeting the Region 14 budget has not been approved, the Annual Budget Meeting shall have the power to act upon the Annual Budget with the exception of the portion of the budget attributable to the Town’s share of the Region 14 budget (the “Annual Municipal Budget”). The amount of the Town’s share of the Region 14 budget shall, when it is determined, be added to the Annual Municipal Budget to establish the Annual Budget.” they agreed to keep that language in. Town Attorney further noted that deletion of that language could leave the Board of Finance without the ability to set a mill rate and he recommended BOS rejection of the proposed “deletion” of that language. MOTION: First Selectman Butterly moved to accept all of the final changes of the 2013-Established Charter Revision Commission’s final report except 702. D. 4. “In the event that, at the time of the Annual Budget Meeting the Region 14 budget has not been approved, the Annual Budget Meeting shall have the power to act upon the Annual Budget with the exception of the portion of the budget attributable to the Town’s share of the Region 14 budget (the “Annual Municipal Budget”). The amount of the Town’s share of the Region 14 budget shall, when it is determined, be added to the Annual Municipal Budget to establish the Annual Budget.” and Section 702 C. 2. c. “(ii) Woodbury’s share of the Regional School District 14 budget,”. SECOND: Selectman Perkinson. First Selectman Butterly chronicled the CRC’s work by highlighting that he had promised not to micro-manage the commission to assure their independence (noting they were independent) and while he did not always agree with what they did, he applauded their efforts and complimented their dedication. MOTION PASSED.

MOTION: First Selectman Butterly moved to add to the agenda “Consideration and action re: reduction of bond Trofa Enterprises LLC/Fawn Meadows Sub-division/Church Hill Rd. and Orchard Avenue”. SECOND: Selectman Perkinson. MOTION PASSED.

#### 10. New Business

- a. Discuss and take action regarding Civil War Re-enactment & Mid-Summer’s Night Lantern Tour – First Selectman Butterly noted that there was no action necessary for this agenda item.

- b. Consideration and action re: reduction of bond Trofa Enterprises LLC/Fawn Meadows Subdivision/Church Hill Rd. and Orchard Avenue - First Selectman Butterly stated that BOS approval was necessary for this bond reduction—already approved by the Planning Commission. Also, Mr. Trofa had requested that his original Letter of Credit for \$1,368,000.00 be returned to him. MOTION: First Selectman Butterly moved to approve the reduction of the bond to \$2400.00 on the Trofa Enterprises, LLC, Fawn Ridge Subdivision located at Church Hill Rd. and Orchard Avenue. SECOND: Selectman Perkinson. MOTION PASSED.

11. Correspondence – none.

12. Adjournment – MOTION: First Selectman Butterly moved to adjourn at 8:26 p.m. SECOND: Selectman Perkinson. MOTION PASSED.

Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED  
IN WOODBURY, CT

This 27<sup>th</sup> day of July 2015  
at 9:58 o'clock A M  
  
Town Clerk