1. CALL TO ORDER
   Chairman Leslie Lebl called the regular Library Board of Trustees meeting to order at
   7:02 PM in the Staff Room.

2. DETERMINATION OF QUORUM
   A quorum was determined, all regular members were seated.

3. ADDITIONS TO AGENDA
   There were none.

4. PRIVILEGE OF THE FLOOR
   No one came forward.

5. APPROVAL OF THE MINUTES
   • May 23, 2017

MOTION: Jean Carnese moved to accept the regular meeting minutes of May 23, 2017 with a
correction made to Page 2, Under Old Business, 2nd sentence should read “The
prices....good price as did the offer from Tom Brownell for painting.”
Lisa Amatruda seconded. **UNANIMOUSLY APPROVED.**

6. **MONTHLY FINANCIAL REPORT**
   Library Director Sue Piel reported most of the line items in the budget have been spent down. She estimated a savings this fiscal year of about $20,000 due mainly to staff changes. She reviewed and explained various accounts.
   A plaque recognizing donors for large print books has been placed in the Library.

7. **CHAIR'S REPORT**
   The First Selectman has asked the Library Director not to schedule high attendance programs/meetings when the Board of Selectmen meets due to parking congestion. Board members discussed various ways to alleviate this problem and decided to await developments. Large attendance for programs, if known in advance, and the building available could be scheduled in the Senior/Community Center.

8. **DIRECTOR'S REPORT**
   The Summer Reading Program has begun with a mime. The theme for the adult reading challenge is “Build a Better World,” a State initiative.
   It was duly noted that because mainly of budget cuts the State’s lending library program may be cut.

9. **TREASURER'S REPORT**
   Ms. Amatruda gave her report. Currently, held in the Connecticut Community Foundation fund, is $114,937. The Board will include, probably at its September meeting, a detailed report of funding.

10. **CORRESPONDENCE**
   • Clerk’s Bill
     The clerk’s bill for 2.75 hours was presented for payment.

11. **OLD BUSINESS**
   • **Update re Children’s Room Renovation – S. Piel**
     Ms. Piel stated the renovations will begin August 22nd when Clancy Moving and Storage will begin removing the books, etc. She requested additional financial help so the Friends of the Library has approved an amount of $4,000 to help with renovations. The Board looked at other funds available and decided to ask use of $7,000 of the Connecticut Community Foundation account from the Town’s trustees. This amount would include payment of signage. A rendering of the proposed tree was distributed. It is duly noted the Library Board of Trustees is very thankful for the Friends of the Library’s contribution.
MOTION: Jean Carnese moved and Diane Chamberlain seconded to approve taking $7,000 from the Connecticut Community Foundation general fund.
UNANIMOUSLY APPROVED.

It is hoped that a “soft” opening for the renovated Children’s Library will occur September 11th.

• Update re Gallery Renovation – L. Lebl
  Ms. Lebl updated Trustees on the progress of this project. A bid package has been put together by the Public Building Commission but an engineer’s seal must be on the drawings. As the Commission does not meet in July it is hoped the bids may be opened in August and come in under the funds available. The Public Building Commission will make a recommendation to the Board of Selectmen once the bids are received.

12. NEW BUSINESS
• Update re library garden/grounds proposal – L. Lebl
  Shortly after the last meeting plantings were made by Parks and Recreation in the front of the Library which look very nice. The Board then discussed possible ways to get some perennials planted. Jean Carnese stated she would be in favor of anything that does not cost money. This topic will again be on the agenda in July.

13. DATE OF NEXT MEETING
• July 25, 2017

14. ADJOURNMENT

MOTION: Sylvia Herbstritt moved to adjourn the meeting at 7:45 PM. Linda Grayson seconded. UNANIMOUSLY APPROVED.

FILED SUBJECT TO BOARD APPROVAL
Respectfully submitted,

Linda Leigh
Clerk