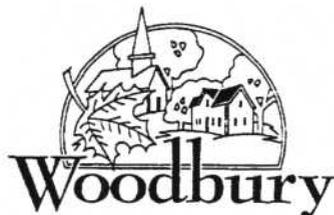


# TOWN OF WOODBURY

## Selectmen's Office

281 Main Street South  
Woodbury, Connecticut 06798



First land deed from the Indians  
April 12th 1659

TELEPHONE: (203) 263-2141

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## BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, April 10, 2014  
Shove Building Conference Room  
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, Selectman Michelle Ecsedy, approximately twenty residents, two reporters

1. Call to order – First Selectman Butterly called the meeting to order at 7:30 p.m.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly highlighted:
  - The Tax Assessor's Office had been reconfigured with a more user-friendly layout.
  - The Public Building Commission had recommended steps to restore exteriors on the Old Town Clerk's building at Canfield Corners—costs will be requested.
  - Pointed out the new computer monitor installed in the Shove Conference room that could accommodate more info being displayed by town boards and commissions, etc.
  - Proposed Budget work moving forward—waiting for healthcare figures.
  - In the Shove Building lavatories, all faucets were replaced with one lever style.
4. Privilege of the Floor – none.
5. Minutes – Regular Meeting March 27, 2014; Special Meeting of April 3, 2014 – MOTION: Selectman Ecsedy moved to approve the minutes of the Board of Selectman Regular Meeting of March 27, 2014. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Ecsedy moved to approve the minutes of the Board of Selectmen Special Meeting of April 3, 2014. SECOND: First Selectman Butterly. MOTION PASSED WITH SELECTMAN OVERTON ABSTAINING DUE TO ABSENCE.
6. Bid Awards – MOTION: Selectman Overton moved to award the purchase of 18" Bucket – for Case 950 Backhoe to Tradon LLC, in an amount not to exceed \$949.67. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY. MOTION: First Selectman Butterly moved to accept the base bid from Scholar Painting LLC for re-roofing, repairs and painting of the North Green Bandstand, in an amount not to exceed \$9865.00, based on the recommendation of the Public Building Commission. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY. MOTION: First Selectman Butterly moved to accept the bid from Scholar Painting LLC for Hollow Park Pavilion Re-roofing, in an amount not to exceed \$6215.00, based on the recommendation of the Public Building Commission. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
7. Appointments/Resignations – First Selectman Butterly stated that interest in the Woodbury Library Board of Trustees vacancy was expressed by Mrs. Linda Grayson and two others, but after talking with the other two, they withdrew their interest and unanimously expressed their support for Mrs. Grayson. MOTION: First Selectman Butterly moved to appoint Linda Grayson to the

Woodbury Library Board of Trustees with a term to expire January 2, 2015, replacing Dorothy Russo. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY.

8. Donations - none.

9. Old Business

- a. Discuss and take action regarding a conceptual vehicle/pedestrian access plan for the lower level of the Senior Center – First Selectman Butterly explained that the Public Building Commission had reviewed the quotations and made their recommendation. MOTION: First Selectman Butterly moved to award the contract for design services to Milone & MacBroom, Inc. for the conceptual vehicle/pedestrian access plan at the lower level of the Senior Community Center, in amount not to exceed \$4600.00, based on the recommendation of the Public Building Commission. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
- b. Discuss and take action regarding the former Plan of Conservation and Development Implementation Committee with special priority to expand business opportunities in the Middle Quarter District – First Selectman Butterly explained that planning for a public hearing, at the Region 14 High School, was underway in order to receive community input.
- c. Discuss and take action to approve use of town roads for Palace Theater 3<sup>rd</sup> Annual Motorcycle Ride – MOTION: Selectman Ecsedy moved to approve use of town roads for the Palace Theater 3<sup>rd</sup> Annual Motorcycle Ride on April 26, 2014. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
- d. Discuss and take action to revise “Guide to Boards and Commissions.” - Selectman Ecsedy agreed to present her suggestions, compiled from different sources, as a whole, to the Board of Selectmen in May.

10. New Business

- a. Discuss and take action to set Special Meeting to establish agenda for 5/19/14 Town Meeting – First Selectman Butterly explained that after the Board of Finance’s Public Hearing on April 21, the agenda needs to be established for the Annual Budget Town Meeting May 19, 2014. MOTION: Selectman Ecsedy moved to set a Special Board of Selectmen Meeting for Tuesday, April 22 at 9 a.m. SECOND: First Selectman Butterly. MOTION PASSED UNANIMOUSLY. Selectman Overton noted that he would be absent.
- b. Discuss and take action regarding speed limit on West Road – First Selectman Butterly noted that the agenda item should have read “Westwood Road”. MOTION: First Selectman Butterly moved to install a speed limit sign (limit as recommended by the Resident State Trooper and any other local and/or state entities) on Westwood Road. SECOND: Selectman Ecsedy. MOTION PASSED.
- c. Consider the enactment of an ordinance entitled “Ordinance Regarding Adoption of Connecticut General Statutes 4-124i – 4-124p Pertaining to Creating and Joining the Naugatuck Valley Council of Governments.” – First Selectman Butterly summarized comments from the public hearing that was held on April 3, 2014, regarding the joining the newly-formed Naugatuck Valley Council of Governments. MOTION: Selectman Ecsedy moved to place for consideration on the May 19, 2014 Annual Budget Town Meeting “Ordinance Regarding Adoption of Connecticut General Statutes 4-124i – 4-124p Pertaining to Creating and Joining the Naugatuck Valley Council of Governments.” SECOND: First Selectman Butterly. MOTION PASSED UNANIMOUSLY.
- d. Discuss and take action to adopt Town of Woodbury Hazard Mitigation Plan Update 2014 – First Selectman Butterly introduced Randy Ashmore, Emergency Management Director, to comment on the town’s Hazard Mitigation Plan, after reading the following resolution required:

“WHEREAS, the Town of Woodbury has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the plan (e.g. flooding, high wind, thunderstorms, winter storms, earthquakes, dam failure, and wildfires), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the Town of Woodbury has developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for its Natural Hazard Mitigation Plan Update, 2014 under the requirements of 44 CFR 201.6; and

WHEREAS, public and committee meetings were held between July 2013 and October 2013 regarding the development and review of the Natural Hazard Mitigation Plan Update, 2014; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedure for the Town of Woodbury; and

WHEREAS, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the Town of Woodbury, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the Town of Woodbury eligible for funding to alleviate the impacts of future hazards; now therefore be it

RESOLVED by the Board of Selectmen:

1. The Plan is hereby adopted as an official plan of the Town of Woodbury;
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution; and
4. An annual report on the progress of the implementation elements of the Plan shall be presented to the Board of Selectmen by the Emergency Management Director.” Mr. Ashmore stated that this plan’s inception was ten years ago after FEMA saw a need for municipalities to take preventive action in reoccurring flooding, storm areas, etc. One example was the rip-rap placed near Jack’s Bridge.

MOTION: Selectman Overton moved to adopt the Hazard Mitigation Plan Update 2014 resolution as read. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY.

- e. Discuss and take action to accept conservation easement – First Selectman Butterly had documentation, such as a drawing, showing the conservation restriction located at 170 Sprain Brook Road. He explained that this process had taken approximately a year and met all local board/commissions approvals. MOTION: First Selectman Butterly moved to

- accept conservation restriction for certain real property at 170 Sprain Brook Road, Woodbury, CT. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY.
- f. Discuss and take action to approve job description for library circulation assistant – First Selectman Butterly stated that the full-time position would be staffed with two part-time assistants until June 30, 2014. MOTION: Selectman Ecsedy moved to approve job description for “Circulation Assistant.” SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

MOTION: Selectman Overton moved to add to the agenda “status of the phone and data project.” SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY. First Selectman Butterly reviewed the Telecommunications Ad-hoc Committee’s progress and explained the funds/grant (applied in December 2013) availability that began in 2012. He stated that the opening for the bid for the wiring of the project would be April 15. Selectman Overton expressed his opinion by complaining about the unknowns, such as structural diagrams (interior walls), and the disadvantages in owning telecommunication systems versus leasing systems.

11. Correspondence – none.

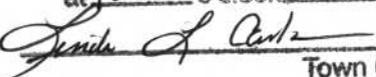
12. Adjournment – MOTION: Selectman Ecsedy moved to adjourn at 8:32 p.m. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED  
IN WOODBURY, CT

This 14<sup>th</sup> day of April 20 14  
at 12:55 o'clock P M  
  
Town Clerk