



TOWN OF WOODBURY

Office of the First Selectman

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BOARD OF SELECTMEN SPECIAL MEETING MINUTES

Tuesday, April 28, 2015
Shove Conference Room
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, Selectman Barbara Perkinson, Mrs. Lebl, Mr. Lamothe

1. Call to order – The meeting was called to order at 7:30 p.m. First Selectman Butterly asked for a moment of silence regarding the deaths of Former First Selectman Stomski's mother, Selectman Overton's mother-in-law, and his mother.
2. Appointments/Resignations – MOTION: Selectman Overton moved to reappoint William Monti to the Western Connecticut Visitors and Convention Board with a term to expire April 30, 2018. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. First Selectman Butterly stated the requirement to have members appointed for the newly-created SDAT/AIA Steering Committee, and using the suggestion that chairmen of land use boards serve, along with the Chairman of the Board of Finance. MOTION: Selectman Perkinson moved to appoint Robert Clarke, Alexander DeSorbo, Joseph Donato, Michael Novak, Hiram Peck, III, Jane Sandulli, Robert Travers, Mary Tyrell, and John Well to the SDAT/AIA Steering Committee, with terms to expire December 6, 2015. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
3. Bids – Mrs. Lebl handed the Selectmen copies of Library Board of Trustees' request bid approval for architectural services. First Selectman Butterly noted that donated funds to the Library would be used to pay for the architectural services. MOTION: First Selectman Butterly moved to accept Barbara Joslin (Tecton Architects) for \$4900 to be design of choice for the interior project for Parker Academy. SECOND: Selectman Perkinson. After extensive discussion among the Selectmen and Mrs. Lebl, Selectman Overton proposed an amendment. AMENDMENT TO MAIN MOTION: Selectman Overton moved that Tecton Architects be responsible for the budget of project management of change orders and a final sign-off that the project has been constructed in substantial conformity to the plans. SECOND: First Selectman Butterly. MOTION PASSED UNANIMOUSLY. VOTE ON MAIN MOTION: MOTION PASSED UNANIMOUSLY.

MOTION: First Selectman Butterly moved to award the Parker Academy Lead/Remediation/Painting project, based on the recommendation of the Public Building Commission, to Onel Construction, LLC in an amount not to exceed \$27,000.00 subject to the Trustees of Town Funds accepting payment for the project providing the Trust accepts the expenditure. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

Mr. Lamothe, Director of Public Works, was present to answer questions regarding the Engineering/Road Inspection project that would hire a company to populate his department's

paver program software with existing Town of Woodbury roads' details and offer employee training on the software. First Selectman Butterly read aloud an email message from Mr. Andy Sherman, regarding funds for this project coming from the (roads) trust. MOTION: First Selectman Butterly moved to award the Request for Proposals for the Engineering/Road Inspection Paver Program project, to Beta Group, Inc., in the amount of \$38,540.00, subject to a favorable response from the Trustees of Town Funds. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

4. Donations – MOTION: Selectman Perkinson moved to accept a donation of \$800.00 from the Woodbury-Bethlehem Parent Connection, Inc. for our Police Department's prevention activities. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
5. New Business
 - a. Discuss and take action to approve the Superintendent of Parks job description – First Selectman Butterly indicated that this job description had the title of Parks & Recreation Maintainer. MOTION: Selectman Overton moved to approve the Superintendent of Parks job description. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
 - b. Discuss and take action to approve the Personnel Administrator job description – MOTION: Selectman Perkinson moved to approve the Personnel Administrator job description. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
 - c. Discuss and take action to approve use of town roads for Go the Distance for Scholars event on September 26, 2015 – First Selectman Butterly stated that the route for this event would be the same as last year. MOTION: First Selectman Butterly moved to approve the use of town roads for Go the Distance for Scholars event on September 26, 2015. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
 - d. Discuss and take action to sign the Call for May 18, 2015 Regular Town Meeting and Annual Budget Meeting – First Selectman Butterly read the call for the May 18, 2015 Regular Town Meeting and Annual Budget Meeting setting the meeting date for Monday, May 18, 2015 at 7:00 p.m. at the Senior Community Center, 265 Main Street South, and adjourning for vote on this budget item by voting machine on Thursday, May 28, 2015, Senior Community Center, from 6:00 a.m. to 8:00 p.m. MOTION: First Selectman Butterly moved the Notice and Warning of Regular Town Meeting and Annual Budget Meeting as read. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. The Selectmen then signed the legal notice.
6. Adjournment – MOTION: Selectman Overton moved to adjourn at 8:25 p.m. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

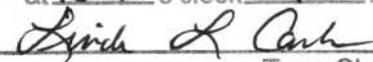
Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED
IN WOODBURY, CT

This 30 day of April 2015
at 10:41 o'clock A M


Town Clerk