



TOWN OF WOODBURY

Selectmen's Office
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BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, March 13, 2014
Shove Building Conference Room
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, approximately ten residents, one reporter; absent: Selectman Michele Ecsedy

1. Call to order – First Selectman Butterly called the meeting to order at 7:30 p.m.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly highlighted on:
 - Budgets that are over now are being followed closely.
 - Will be seeking information from the Northwest Conservation District about Hollow Pond.
4. Privilege of the Floor – none.
5. Minutes – Regular Meeting of February 27, 2014 – MOTION: Selectman Overton moved to approve the minutes of the Board of Selectmen Regular Meeting of February 27, 2014, with the following changes: page 2 b. AMENDMENT, insert after "costs." "to renovate and repair and someone will research how the Town Meeting voted." SECOND: First Selectman Butterly. MOTION PASSED. First Selectman Butterly stated that Selectman Ecsedy was out of town.
6. Bid Awards – MOTION: First Selectman Butterly moved to award the "26" Computer Towers Bid to Y & S Technologies, based on the IT's recommendation, in an amount not to exceed \$19,437.08. SECOND: Selectman Overton. MOTION PASSED.
7. Appointments/Resignations – MOTION: Selectman Overton moved to appoint Robert F. Clarke to the Central Valley Regional Planning Agency, replacing Martin Overton, with an at-will term. SECOND: First Selectman Butterly. MOTION PASSED. MOTION: First Selectman Butterly moved to appoint David Peter Arnold to the Commission for the Elderly, as an alternate member, with a term expiring January 2, 2015. SECOND: Selectman Overton. MOTION PASSED.
8. Donations – none.
9. Old Business
 - a. Discuss and take action to establish deadline for Charter Revision Commission – First Selectman Butterly explained that an additional motion was needed, per legal counsel, regarding the 2013-established Charter Revision Commission's report and read the resolution as follows: "Whereas the Board of Selectmen has, on January 9, 2014, appointed a Charter Revision Commission to review the Town's Charter and to make recommendations for the revision of the Charter; and Whereas, pursuant to C.G.S. Section 7-190 the Commission's draft report is due no later than 16 months from the date of the appointment of the Commission. NOW BE IT RESOLVED, That the Woodbury Charter Revision Commission shall submit a draft report, as required under Chapter 99 of the Connecticut General Statutes, to the Board of

Selectmen no later than May 9, 2015." MOTION: Selectman Overton moved the resolution as read. SECOND: First Selectman Butterly. MOTION PASSED.

- b. Discuss and take action to remove from the table and approve Workplace Violence policy – First Selectman Butterly reminded those present that this was previously addressed at the last meeting and that he conferred further with labor attorney about previous questions. He read the draft policy with previous concerns addressed, i.e. “Confidentiality regarding the report of inappropriate conduct shall be ensured to the extent possible, while still allowing for a full investigation of the circumstances.” MOTION: Selectman Overton moved to approve the Workplace Violence Policy as amended. SECOND: First Selectman Butterly. MOTION PASSED.
- c. Discuss and take action regarding a conceptual vehicle/pedestrian access plan for the lower level of the Senior Center – First Selectman Butterly commented that two other quotes were requested.

10. New Business

- a. Discuss and take action regarding the former Plan of Conservation and Development Implementation Committee with special priority to expand business opportunities in the Middle Quarter District – First Selectman Butterly and Selectman Overton discussed the possibilities of the Planning Commission focusing on Middle Quarter, a new POCD committee with a new, specific goal to address the challenges of the Middle Quarter area, opportunities for various types of upgrades, and marketing. MOTION: First Selectman Butterly moved to refer the tentative reformation of the Plan of Conservation and Development Implementation Committee to the Planning Commission to see if they would like to have POCD reestablished but without a charge of expanding business opportunities in the Middle Quarter District. SECOND: Selectman Overton. Discussion continued with Selectman Overton’s opposition based on his opinion that the Planning Commission has too much to do in order to focus on Middle Quarter District, and his disagreement with various types of upgrades for that area of town. First Selectman Butterly’s comments centered around his opinion that Middle Quarter District could be priority work for the Economic Development Commission. MOTION FAILED.
- b. Discuss and take action to recommend to the Board of Finance a new line item for a Special Revenue Fund – First Selectman Butterly explained that the Parks & Recreation Director has replaced the Youth Workforce with the Woodbury Youth Volunteers and needs a new line item. MOTION: Selectman Overton moved to recommend to the Board of Finance the establishment of a new line item for a Special Revenue Fund for the Woodbury Youth Volunteers. SECOND: First Selectman Butterly. MOTION PASSED.
- c. Discuss and take action to approve use of town roads for CT Challenge – MOTION: First Selectman Butterly moved to approve the use of town roads for CT Challenge taking place on Saturday, July 26 from 11 a.m. to 3 p.m. SECOND: Selectman Overton. MOTION PASSED.
- d. Discuss and take action to approve use of town roads for Lake to Lake Charity Bike Ride – MOTION: First Selectman Butterly moved to approve the use of town roads for the Lake to Lake Charity Bike Ride, which runs from Newtown to Warren, being held on May 26, 2014. SECOND: Selectman Overton. MOTION PASSED.
MOTION: Selectman Overton moved to add to the agenda: “Consider setting a public hearing concerning a proposed ordinance concerning membership by the Town of Woodbury in the newly-created Naugatuck Valley Council of Governments” and “set Special BOS Meeting for 2014 – 2015 Budget Discussion/Approval Selectmen’s Municipal Proposal”. SECOND: First Selectman Butterly. MOTION PASSED.

- e. Set Special BOS Meeting for 2014 – 2015 Budget Discussion/Approval Selectmen’s Municipal Proposal – MOTION: Selectman Overton moved to set Special Board of Selectmen Meeting for 2014 – 2015 Budget Discussion/Approval Selectmen’s Municipal Proposal for Tuesday, March 18, 2014 at 4:30 p.m. in the Shove Conference Room. SECOND: First Selectman Butterly. MOTION PASSED.
- f. Consider setting a public hearing concerning a proposed ordinance concerning membership by the Town of Woodbury in the newly-created Naugatuck Valley Council of Governments – First Selectman Butterly explained that the name change, due to consolidation, required the ordinance. MOTION: First Selectman Butterly moved to set a public hearing, for Thursday, April 3, 2014 at 4:30 p.m. in the Shove Conference Room, for a proposed ordinance concerning membership by the Town of Woodbury in the newly-created Naugatuck Valley Council of Governments as required by Section 402I, 1 of the Woodbury Charter. SECOND: Selectman Overton. MOTION PASSED. First Selectman Butterly read the following proposed ordinance:

ORDINANCE REGARDING ADOPTION OF CONNECTICUT GENERAL STATUTES §§4-124i – 4-124p PERTAINING TO CREATING AND JOINING THE NAUGATUCK VALLEY COUNCIL OF GOVERNMENTS

WHEREAS, the Town of Woodbury has heretofore been a designated municipality within the Central Naugatuck Valley Planning Region; and,

WHEREAS, as an eligible member, the Town adopted an ordinance (Woodbury Code of Ordinances, ARTICLE IV. REGIONAL COUNCIL Sections 8-51 through 8-53') joining the Council of Governments for the Central Naugatuck Valley (“COGCNV”) as a regional council of elected officials and remains a member at the present time; and,

WHEREAS, the State of Connecticut has determined that a reorganization and redesignation of planning districts shall be completed on or before January 1, 2015; and,

WHEREAS, said reorganization recommended the consolidation of the Central Naugatuck Valley Planning Region (comprised of the following municipalities: Beacon Falls, Bethlehem, Cheshire, Middlebury, Naugatuck, Oxford, Prospect, Southbury, Thomaston, Watertown, Waterbury, Wolcott and Woodbury) and the Valley Planning Region (comprised of the following municipalities: Ansonia, Derby, Seymour and Shelton) into a Naugatuck Valley Planning District; and,

WHEREAS, said Naugatuck Valley Planning District may additionally include the City of Bristol and the Town of Plymouth; and,

WHEREAS, on or about October 11, 2013 COGCNV and on December 17, 2013 the Valley Council of Governments both approved the voluntary consolidation of the two regions; and,

WHEREAS, on or about December 24, 2013 the Office of Policy and Management approved the requested consolidation and redesignated the Central Naugatuck Valley and Valley Planning Regions into the Naugatuck Valley Planning Region; and,

WHEREAS, the Naugatuck Valley Council of Governments (“NVCOG”) operating within the newly established Planning Region will commence operations on January 1, 2015; and,

WHEREAS, the Town of Woodbury would like to participate in the creation of NVCOG as the council of governments for the Naugatuck Valley Planning Region by (1) approving an ordinance pursuant to C.G.S. §4-124j adopting C.G.S. §§4-124i-4-124p; (2) filing a certified copy of the

adopting ordinance with the Office of Policy and Management of the State of Connecticut ("OPM"); and, (3) upon certification by the Secretary of OPM participating in the operation of the transitional executive committee of NVCOG, which transitional period shall conclude on December 31, 2014 at 11:59:59 PM; and,

WHEREAS, the Town of Woodbury (1) shall remain a member of COGCNV as it continues to operate and wind down as a council of elected officials until December 31, 2014 and participate in the negotiation of the terms and conditions pertinent to the operation of NVCOG prior to January 1, 2015; and, (2) recognizes the necessity of the current members of COGCNV to remain in operation as an unincorporated association of municipalities in order to wind down the affairs and assets of COGCNV that are either not assigned to and integrated within the operations of NVCOG or which the municipalities believe need to remain separate and distinct from NVCOG.

NOW THEREFORE BE IT ORDAINED, AS FOLLOWS:

Sec. 1. Creation of Naugatuck Valley Council of Governments. The Town hereby joins with such municipalities of the Naugatuck Valley Planning Region, as designated by the Secretary of the Office of Policy and Management of the State of Connecticut, to create a regional council of governments to be known as the Naugatuck Valley Council of Governments by adopting the provisions of C.G.S. §§4-124i - 4-124p.

Sec. 1a. Transitional Provision. Certification by the Secretary of the Office of Policy and Management. Transitional Executive Committee and Transitional Period.

(a) Upon certification by the Secretary of said Office of Policy and Management that at least sixty percent of the municipalities in the planning region have adopted ordinances creating a regional council of government, as required by the Connecticut General Statutes, the Naugatuck Valley Council of Governments shall be established.

(b) Upon such certification, the Transitional Period shall commence. Said Transitional Period shall conclude on December 31, 2014 at 11:59:59 PM. During such period the Town shall participate on the Transitional Executive Committee for the purposes set forth in the Connecticut General Statutes. The First Selectman shall be a member of the Transitional Executive Committee. In the absence of the First Selectman, the Board of Selectmen shall appoint an elected official to serve as a member. The First Selectman may send a representative in his or her stead; however, such representative shall not be a member of said executive committee.

(c) This section shall expire at the conclusion of the Transitional Period and thereafter be void and of no force and effect.

Sec. 2. Membership in the Naugatuck Valley Council of Governments. On and after January 1, 2015, the Town shall be a member of the Naugatuck Valley Council of Governments.

Sec. 3. Powers and Duties of the Naugatuck Valley Council of Governments. The Naugatuck Valley Council of Governments shall have such powers, purposes, rights, duties and responsibilities as shall be set forth in the Connecticut General Statutes.

Sec. 4. Representative to the Naugatuck Valley Council of Government. The First Selectman shall be the representative of the Town to the council of governments. In the absence of the First Selectman, the Board of Selectmen shall appoint an elected official to serve as a member. The First Selectman may send an alternate in his or her stead; however, such alternate shall be

entitled to such rights as may be established by the council of governments. The Town shall be entitled to one vote in the affairs of the council of governments.

Sec. 5. The Council of Governments of the Central Naugatuck Valley. Successor Association. The Town shall remain a member of Council of Governments for the Central Naugatuck Valley as it continues to operate and wind down as a council of elected officials until December 31, 2014. The Town shall also participate with the current members of council of elected officials in an unincorporated association of such municipalities in order to wind down the affairs and assets of the Council of Governments of the Central Naugatuck Valley that are either not assigned to and integrated within the operations of Naugatuck Valley Council of Governments or which the municipalities believe need to remain separate and distinct from NVCOG.

Sec. 6. Repeal of Prior Ordinances. On or after January 1, 2015, the following ordinance provisions regarding the council of elected officials shall be repealed: Woodbury Code of Ordinances, ARTICLE IV. REGIONAL COUNCIL Sections 8-51 through 8-53.

11. Correspondence – none.

12. Adjournment – MOTION: Selectman Overton moved to adjourn at 8:29 p.m. SECOND: First Selectman Butterly. MOTION PASSED.

Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED
IN WOODBURY, CT

This 17th day of March, 2014
at 1:50 o'clock PM
Judith T. Ryan
Town Clerk