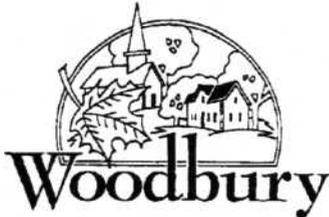


TOWN OF WOODBURY

Selectmen's Office

281 Main Street South
Woodbury, Connecticut 06798



First land deed from the Indians
April 12th 1659

TELEPHONE: (203) 263-2141

FAX: (203) 263-4755

BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, December 12, 2013
Shove Building Conference Room
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, Selectman Michelle Ecsedy; approximately twenty residents; two reporters

1. Call to order – First Selectman Butterly called the meeting was called to order at 7:30 p.m.
2. Pledge of Allegiance
3. Proposed Rules and Procedures of the Board of Selectmen – First Selectman Butterly read aloud the following proposed rules and procedures: *Rules of Procedure*. The Board of Selectmen shall determine by resolution its own rules of procedure, which shall include affording residents of the Town an opportunity to address suggestions, petitions and complaints to the Board of Selectmen at any regular meeting.
 1. A regular meeting agenda must be available, electronically or in the Selectman's mail box in the First Selectman's office area, by 2:00 p.m. the day before the meeting; special meeting agenda must be available, electronically or in the Selectman's mail box in the First Selectman's office area, by 3:45 p.m. the day before the meeting.
 2. Privilege of the Floor, as an agenda item, shall be designated as a regular item on all regular Board of Selectmen agendas. Speakers must be recognized by the Chair (First Selectman) before speaking, state their names and addresses, be concise in their comments in consideration for others who wish to speak. Speakers must have courtesy and respect for the opinions of others and behave in a manner appropriate to the Board of Selectmen. No response should be expected from the Board of Selectmen.
 3. Qualified electors, taxpayers and interested or affected parties attending the Board of Selectmen meeting may address the Selectmen on agenda items after the Selectmen have had their discussion and are recognized by the First Selectman. After awaiting recognition, the remarks must be relevant and limited to the question under discussion. Each speaker should be limited to two comments per agenda items and the speaker should only address the Selectmen and no one in the audience.

Discussion centered around moving Privilege of the Floor to after the "business" section with a three minute maximum (the first time) with unlimited times to speak and reference made to the Guide's ("Guide to Service on Woodbury Boards, Commissions and Committees") section regarding Privilege of the Floor—"Avoid engaging in a dialogue with a member of the public speaking under POF. POF is an opportunity for input, as appropriate, not argument." MOTION: Selectman Ecsedy moved to accept the proposed Rules and Procedures of the Board of Selectmen as presented. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

4. Privilege of the Floor – none.
5. Minutes – Regular Meeting of November 14, 2013; Special Meeting of December 2, 2013; Special Meeting of December 5, 2013 – There was no action taken on the minutes of the Regular Meeting of November 14, 2013. MOTION: Selectman Overton moved to approve the minutes of the Special Meeting of December 2, 2013 as published. SECOND: First Selectman Butterly. MOTION PASSED, SELECTMAN ECSEDY ABSTAINED DUE TO NOT BEING IN OFFICE AT THAT TIME. MOTION: Selectman Overton moved to approve the minutes of the Special Meeting of December 5, 2013 as published. SECOND: First Selectman Butterly. MOTION PASSED, SELECTMAN ECSEDY ABSTAINED DUE TO NOT BEING IN OFFICE AT THAT TIME.
6. Bid Awards
 - a. 1992 KME Renegade Fire Engine – First Selectman Butterly stated that a solicitation for selling the 1992 KME Renegade Fire Engine had gone out with the following results: Devino Trucks and Parts \$1777.00; Gowans-Knight Co., Inc. \$10,680.13; City of Waterbury \$5151.00. MOTION: Selectman Ecsedy moved to accept the bid to sell the 1992 KME Renegade Fire Engine to Gowans-Knight Co., Inc. in the amount of \$10,680.13. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
7. Appointments/Resignations – Selectman Ecsedy read aloud resignation correspondence for Jean Fuller, member of the Commission for the Elderly, and Mary Connolly, member of the Plan of Conservation and Development, with regret and thanks for their service. First Selectman Butterly stated that since there was more interest in reappointments, not all reappointments would be addressed at this meeting but would be addressed at the January 9, 2014 meeting. Also, the Chairmen of the Republican and Democratic Town Committees had been called with this information. MOTION: Selectman Ecsedy moved to appoint Dale White to the Commission for the Elderly as a regular member from an alternate member, replacing Jean Fuller, with a term to expire January 2, 2017. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to reappoint Judy Umstead, Animal Control Officer, and Renada Rickevicius, Assistant Animal Control Officer, with terms to expire January 4, 2016. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Ecsedy moved to reappoint Randy Ashmore, Robin Lucas, Janet Morgan, Sgt. Roden, and Julie Slivinski to Emergency Management, with terms to expire January 4, 2016. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to reappoint Sandra Vacari as Municipal Agent for the Elderly, with a term to expire January 4, 2016. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to reappoint Frank Morgan to the Northwest Connecticut Public Safety Communication Center Inc. as Woodbury's representative, with a term to expire December 31, 2015. SECOND: Selectman Ecsedy. MOTION PASSED UNIMOUSLY. MOTION: Selectman Ecsedy moved to appoint John Thomas as Tree Warden, with a term to expire December 12, 2014. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
8. Donations – none.
9. Old Business
 - a. Bond Release for Bond release for Sherman Hill Rd., Woodbury Tax Assessor's Map 086, Lot 26, File number: 13-ZC-1303 Earth Materials Excavation Permit – First Selectman Butterly stated that all requirements had been met to approve the bond release. MOTION: Selectman Ecsedy moved to approve the Bond release for Sherman Hill Rd., Woodbury Tax Assessor's Map 086, Lot 26, File number: 13-ZC-1303 Earth Materials Excavation Permit in the amount of \$19,275.00. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
 - b. Guidelines for Safe Practices – Public Works Department – No action necessary.
10. New Business

- a. Consider taking action to establish a Charter Revision Commission – Discussion centered around how the public would find out how they could be considered for appointment to a Charter Revision Commission and the term of the Commission. Volunteers were encouraged to apply through the board/commission/committee form on the website, after seeing the press release, and through the Woodbury Republican and Democratic Town Committees. MOTION: Selectman Ecsedy moved to establish a Charter Revision Commission for the Town of Woodbury. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY. It was noted that the term of this newly-formed commission would be sixteen months, which begins at time of establishment.
- b. Discuss and take action to request the Trustees of Town Funds to disburse funds - First Selectman Butterly referred to correspondence from Andrew Sherman, Chairman of the Woodbury Trustees of Town Funds, requesting that the Board of Selectmen approve the transfer. MOTION: Selectman Overton moved the Board of Selectmen recommendation that the Trustees of Town Funds transfer \$10,000. for the disbursement of funds. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY.
- c. Discuss Stiles (Ragland Farm) configuration of farmland to be preserved – First Selectman Butterly stated that the Town of Southbury had been considering, since 2012, to buy the development rights to the 22.78+ acres of farmland known as the Ragland Farm (Stiles). In the process it was discovered that approximately six acres was part of the Town of Woodbury. A price of approximately \$46,000 was suggested as an asking price for the Woodbury parcel. No action was taken.
- d. Discuss and take action to approve Hazard Communication Program Policy – First Selectman Butterly remarked that the policy had been created by OSHA and all pertinent employees had been trained in order to have compliance by December 1, 2013. MOTION: Selectman Overton moved to accept the Town of Woodbury Hazard Communication Program policy. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY.
- e. Discuss and take action to establish Ad Hoc Telecommunications Committee and appoint members – First Selectman Butterly explained that \$242,000 had been approved a year and one half ago to do over the entire telephone system for town offices and after meeting with the consultant, a committee, with known expertise, may be helpful. MOTION: Selectman Overton moved to establish the Ad-Hoc Telecommunications Committee with a charge to: review and recommend consultant's findings and make recommendations to the Board of Selectmen; term will be until the telecommunications project is completed and accepted by the Town of Woodbury. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Ecsedy moved to appoint Glen Dains (R), Alex DeSorbo (D), Martin Overton (D), Janet Morgan (R), and Kurt Gengenbach (R) to the Ad-Hoc Telecommunications Committee. SECOND: First Selectman Butterly. MOTION PASSED WITH SELECTMAN OVERTON ABSTAINING.

11. Correspondence

- a. Conflict of Interest complaint – First Selectman Butterly read aloud the letter of complaint against the Zoning Commission Vice Chairman, involving the November 12, 2013 meeting and noted future consideration.

12. Executive Session for personnel matters, security matters, and pending claim or litigation – Woodbury et al v. Region 14 – MOTION: Selectman Ecsedy moved to go into Executive Session at 8:15 p.m. and invite in Sarah Wirtes, Personnel Administrator, for personnel matters; invite in Sarah Wirtes, Personnel Administrator, and Jen Miller, Director of Parks & Recreation Department for the security matters; and invite in Linda Carlson, Town Clerk, Jan Krampitz, Administrative Assistant, and Attorney Stevens, for the pending claim or litigation – Woodbury et al v. Region 14. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

OUT OF EXECUTIVE SESSION AT 10:10 P.M. NO ACTION TAKEN IN EXECUTIVE SESSION.

13. Take action, if necessary, from Executive Session – MOTION: Selectman Overton moved to adopt the job description, as amended, for the Director of Public Works. SECOND: Selectman Ecsedy. MOTION PASSED UNANIMOUSLY.
14. Consider action on possible appeal from decision in the matter of Woodbury et al v. Region 14 – MOTION: Selectman Ecsedy moved that the Town of Woodbury *not appeal* the recent MEMORANDUM OF DECISION, DOCKET NO: LLI CV 13 60090458, SUPERIOR COURT, TOWN OF WOODBURY AND TOWN OF BETHLEHEM V. BOARD OF EDUCATION, REGIONAL SCHOOL DISTRICT NO. 14, DATED DECEMBER 9, 2013. SECOND: Selectman Overton. Selectman Ecsedy remarked that she appreciated that the declaratory judgment had been initiated and felt a need to move forward. Selectman Overton stated his opinion, that the intent to expand the high school was met but what was missing was new cooperation with the Board of Education; believed there is direct correlation between quality of education and the economic health of the town; and a needed trust to go forward. First Selectman Butterly stated his opinion that based on what he had heard, the Town of Bethlehem would appeal the decision but it may be wise for the Town of Woodbury not to pursue an appeal based on a 50-50 chance of being overturned. MOTION PASSED UNANIMOUSLY.
15. Adjournment – MOTION: Selectman Ecsedy moved to adjourn at 10:17 p.m. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

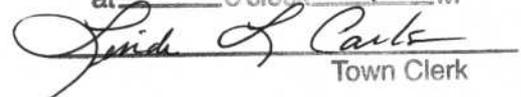


Jan Krampitz, Secretary to the Board of Selectmen

Accepted Date

RECEIVED & FILED
IN WOODBURY, CT

This 16 day of Dec 2013
at 2:57 o'clock P M



Town Clerk