

**TOWN OF WOODBURY  
Office of the First Selectman  
281 Main Street South  
Woodbury, Connecticut 06798**

**MINUTES  
BOARD OF SELECTMEN REGULAR MEETING  
THURSDAY, DECEMBER 8, 2016  
SHOVE BUILDING CONFERENCE ROOM  
7:30 PM**

**Present:** William J. Butterly, Jr., First Selectman  
Michael Gransky, Selectman  
Barbara Perkinson, Selectman

**1. Call to Order**

First Selectman Butterly called the regular Board of Selectmen meeting to order at 7:30 PM in the Shove Building Conference Room.

**2. Pledge of Allegiance**

**3. First Selectman's Report – Gallery. Office Hours, STEAP Grants. WTF Signs**

- Work on the Gallery exterior is nearly completed, the Boyd Building shutters will also be done.
- Both the Library and the Public Works, Highway, were turned down for the STEAP grants. The Highway tried to receive a grant for the Old Sherman Hill Road, Middle Quarter, Route 64 intersection where numerous accidents have occurred. Other avenues are being pursued.
- No Certificate of Appropriateness has been applied for to date regarding signage, the return date is next week, a hearing date is scheduled for January 9, 2017.
- A Medevac'd unit will make an appearance on May 20, 2017. A helicopter from BIVOWAC will land in Strong Field, quite an event.

**4. Privilege of the Floor-none**

**5. Correspondence**

A letter, dated November 30, 2016 from Barbara Potter to the Board of Selectmen was read into the record. Her commitment to the Library Board expires January 1, 2017.

**MOTION:** Selectman Perkinson moved to add to the agenda under Minutes, consideration of the special meeting minutes of November 16, 2016 and to add under New Business the Job Description for Highway, Public Works Administrative Assistant. First Selectman Butterly seconded. **UNANIMOUSLY APPROVED.**

**6. Minutes**

- **Regular Meeting – November 10, 2016**

**MOTION:** Selectman Perkinson moved to accept the regular meeting minutes of November 10,

2016 as presented. Selectman Gransky seconded.  
**UNANIMOUSLY APPROVED.**

• **Special Meeting – November 16, 2016**

**MOTION:** Selectman Perkinson moved to accept the special meeting minutes of November 16, 2016 as presented. Selectman Gransky seconded.  
**UNANIMOUSLY APPROVED.**

**7. Discuss/Approve Bid Awards-None**

**8. Donations**

First Selectman Butterly reported on the following donations for playground equipment:

O & G	\$ 500
Mr. Barney	\$ 100
Giuliano, Richardson and Sfara lic	\$ 500
Baldelli & Company	\$ 500
The Kim Family	\$ 100
Woman's Club	\$ 500

**MOTION:** Selectman Gransky moved and Selectman Perkinson seconded to accept these donations for playground equipment. **UNANIMOUSLY APPROVED.**

**9. Appointments/Resignations**

**Resignations:**

- Arnaud Bourgeois submitted a letter of resignation from Parks and Recreation Commission due to a new job.
- Jane Donn wishes to resign from the Library Board of Trustees, her term expires.

**Appointments:**

**MOTION:** Selectman Perkinson moved to appoint Michael Novac to the **Zoning Board of Appeals**, term to expire January 3, 2022. Selectman Gransky seconded.  
**UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Perkinson moved to appoint Lesa Peters, Dick Leavenworth and David Taylor to the **Conservation Commission**, terms to expire January 4, 2020. Selectman Gransky seconded. **UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Perkinson moved to appoint Robert Budney, term to expire January 4, 2020, Dale White, John Thomason as alternate, and Adele Taylor to the **Commission for Seniors**, terms to expire January 2, 2020. Selectman Gransky seconded. **UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Perkinson moved to appoint James Trompeter to the **Board of Fire Commissioners**, term to expire January 3, 2022. Selectman Gransky seconded.

**UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Perkinson moved to appoint Frank Sherer to the **Historic District Commission**, term to expire January 3, 2022. Selectman Gransky seconded. **UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Perkinson moved to appoint Diana Chamberlain from an alternate to a full member, Jean Carnese and George Hale as an alternate, to the **Library Board of Trustees**, terms to expire January 2, 2020. Selectman Gransky seconded. **UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Perkinson moved to appoint Ronald Taurick, term to expire January 4, 2012 and Dorothy West, to take the place of Arnaud Bourgeois, term to expire January 2, 2018 to the **Parks and Recreation Commission**. Selectman Gransky seconded. **UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Perkinson moved to appoint Eugene Shugrue to the **Retirement and Pension Board**, term to expire January 3, 2022. Selectman Gransky seconded. **UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Perkinson moved to appoint Clifford Atkin to the **Board of Assessment Appeals** as an alternate, term to expire January 4, 2021. Selectman Gransky seconded. **UNANIMOUSLY APPROVED.**

**MOTION:** First Selectman Butterly moved to appoint Peter Perkinson to the **Planning Commission** as an alternate, term to expire December 2, 2019. Selectman Gransky seconded. **UNANIMOUSLY APPROVED.**

**MOTION:** First Selectman Butterly moved to appoint Frank Sherer to the **Shade Tree Committee**, an ad hoc committee. Selectman Perkinson seconded. **UNANIMOUSLY APPROVED.**

**MOTION:** First Selectman Butterly moved to appoint Lisa Armatruda to the **Library Board of Trustees**, term to expire January 2, 2020. Selectman Perkinson seconded. **UNANIMOUSLY APPROVED.**

Confirmation was requested whether Bob Taylor had officially resigned from the Retirement and Pension Board.

**10. Old Business-None**

**11. New Business-Job Descriptions**

- **Tax Collector**

It is duly noted that the job description for the clerk for the Tax Collector's office was discussed, not the Tax Collector.

**MOTION:** First Selectman Butterly moved to accept the proposed job description for the Tax Collector's office clerk as presented. Selectman Perkinson seconded.  
**UNANIMOUSLY APPROVED.**

- **Public Works Administrative Assistant**

Spelling corrections were duly noted and qualifications regarding certification were amended.

**MOTION:** Selectman Gransky moved to accept the amendments to the Public Works Administrative Assistant's job description. Selectman Perkinson seconded.  
**UNANIMOUSLY APPROVED.**

**MOTION:** First Selectman Butterly moved to accept the Public Works Administrative Assistant document as amended. Selectman Perkinson seconded.  
**UNANIMOUSLY APPROVED.**

**a. Discuss and take action to set Annual Joint Land Use Meeting-January 18, 2017  
7:00 PM Senior Center**

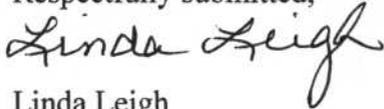
**MOTION:** First Selectman Butterly moved to set the Joint Land Use Meeting for January 18, 2017, 7:00 PM in the Senior Center. Selectman Perkinson seconded.  
**UNANIMOUSLY APPROVED.**

**12. Adjournment**

**MOTION:** First Selectman Butterly moved to adjourn the meeting at 8:13 PM, Selectman Gransky seconded. **UNANIMOUSLY APPROVED.**

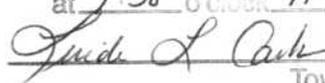
FILED SUBJECT TO BOARD APPROVAL

Respectfully submitted,



Linda Leigh  
Clerk Pro Tem

RECEIVED & FILED  
IN WOODBURY, CT

This 13 day of Dec 2016  
at 7:38 o'clock A M  
  
Town Clerk