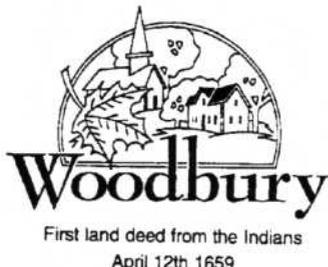


TOWN OF WOODBURY

Selectmen's Office

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BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, November 13, 2014
Shove Building Conference Room
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, Selectman Barbara Perkinson, approximately fifteen residents, two reporters

1. Call to order – First Selectman Butterly called the meeting to order at 7:30 p.m.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly reported that the new Cooperative Oil Purchasing Consortium contract for Diesel Fuel and Unleaded Gasoline had been signed, by the First Selectman and the Fiscal Officer, as a check and balance for future ordering.
4. Privilege of the Floor – Mr. Tom Arras – Mr. Arras asked for the legal opinion regarding (what was reported in local media) the proposed Culture and Arts Commission ordinance language. Ms. Carol Bacon – Ms. Bacon asked when the Park Road Safety Committee would make its decision. First Selectman Butterly stated that it would be on the December 11, 2014 BOS agenda.
5. Minutes –Regular Meeting October 23, 2014; Special Meeting November 7, 2014 – MOTION: Selectman Overton moved to approve the Board of Selectman Regular Meeting Minutes of October 23, 2014, as posted. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to approve the Board of Selectman Special Meeting Minutes of November 7, 2014, as posted. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
6. Bid Awards – First Selectman Butterly elaborated on seeking technical expertise regarding the servers bid and expressed confidence that the proposed bidder would have the best solution for the town's needs. MOTION: First Selectman Butterly moved to award the Servers bid to NSI in an amount not to exceed \$56,700.00, as recommended. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to award the Replacement Fuel Dispenser quotation to Lemelin Environmental Services, Inc. in an amount not to exceed \$6850.00, as recommended by the Director of Public Works. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: First Selectman Butterly moved to award the RFQ for Professional Engineering Consultation On-Call Services to Milone & MacBroom, as recommended. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
7. Donations – none.
8. Appointments/Resignations – First Selectman Butterly noted a vacancy on the Regional Planning Commission.
9. Old Business
 - a. Discuss and take action to approve job descriptions for Adult Services Librarian and Library Director – First Selectman Butterly explained that only the Library Director's job description would be addressed at this meeting since the Adult Services Librarian job description was not ready for action. Also, he stated that the Library Director's job

description had been discussed at the Library Board's October 28 meeting. MOTION: Selectman Perkinson moved to approve the job description for the Library Director as presented. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

10. New Business

- a. Discuss and take action to approve request for Woodbury Reservoir Property Task Force expenditures – First Selectman Butterly stated that this agenda item included a bid award and Board of Selectmen action due to the process, as recommended by Town Attorney, of releasing funds from the Open Space accounts. MOTION: First Selectman Butterly moved to recommend to the Board of Finance an expenditure in an amount not to exceed \$2758.75 (representing \$1900. Printing of brochure by Prospect Printing Company and \$858.75 postage), from Open Space Fund #1. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
- b. Discuss and take action regarding budget transfers for Town Planner, Land Use Enforcement Officer, and Police Department – MOTION: Selectman Overton moved to recommend to the Board of Finance the transfer from Land Use Professional Services, Account #2410, \$39,000 to Executive, Town Planner, Account #1010, and \$15,180 to Land Use Enforcement Officer, Account #1018. SECOND: First Selectman Butterly. MOTION PASSED UNANIMOUSLY. First Selectman Butterly spoke of replacing a Town of Woodbury retiring police officer with a resident state trooper to realize savings for public safety. MOTION: Selectman Perkinson moved to recommend to the Board of Finance the transfer of \$44,005 for a second resident state trooper to cover January 15, 2015 to June 15, 2015. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
- c. Discuss and take action regarding Rt. 317 traffic light – The Selectman discussed traffic back-up in the Rt. 6 and Rt. 317 intersection as it relates to striped lines, right-turns-on-red and the duration of time for the red signal lights. Suggestions were given to the First Selectman in order to share requests/solutions with the State of Connecticut Department of Transportation. MOTION: Selectman Overton moved to authorize the First Selectman to talk to the state to upgrade the traffic light. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
- d. Discussion with H. Peck regarding submission of an application for Town Center Planning Study, and possible vote for letter of support for this application – First Selectman Butterly introduced Mr. Hiram Peck, Woodbury resident and Town Planner in Simsbury, and invited him to the table. Mr. Peck presented the AIA SDAT (Sustainable Design Assessment Team) Program application for consideration for the Town of Woodbury to focus on improving economic development. The application stated a deadline of November 21, 2014, a required letter of support from the Board of Selectmen, and First Selectman Butterly suggested a special joint land use board meeting on Saturday, December 13, 2014. Mr. Peck spoke of donating and/or receiving contributions (approximately \$15,000) for the program to be enacted in Woodbury next year. MOTION: Selectman Overton moved to authorize the First Selectman to execute the application for SDAT Program. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. The Selectmen thanked Mr. Peck for his work.

11. Correspondence – none.

12. Adjournment – MOTION: Selectman Overton moved to adjourn at 8:28 p.m. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

Jan Krampitz

Jan Krampitz, Secretary to the Board of Selectmen

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IN WOODBURY CT