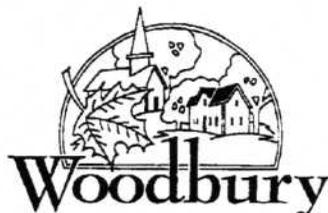


# TOWN OF WOODBURY

## Selectmen's Office

281 Main Street South  
Woodbury, Connecticut 06798



First land deed from the Indians  
April 12th 1659

TELEPHONE: (203) 263-2141

FAX: (203) 263-4755

## BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, October 9, 2014  
Shove Building Conference Room  
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, Selectman Barbara Perkinson, approximately eight residents, one reporter

1. Call to order – First Selectman Butterly called the meeting to order at 7:32 p.m.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly reported:
  - The American Flag at Hollow Park had been replaced.
  - The purchase of the Skid Steer is still being researched.
  - Further background info regarding the town's diesel fuel overage: what started out as a quiet investigation was now in the hands of the Connecticut State Police. The timeline of events: Resident State Trooper treated his research into the matter confidentially, a Board of Selectmen executive session advising of the matter had already taken place, one Selectman suggested asking the former First Selectman about the matter, emails from the former First Selectman last week stated that I should answer certain questions about the matter; State Police detectives decided to get involved and he and Town Attorney Kaelin met with them privately at the Police Department--but the next day they arrived in the First Selectman's office unexpectedly at the same time the Republican-American Newspaper Reporter walked in; looking into the matter was not a witch-hunt.
4. Privilege of the Floor – Mr. Art McNally: Mr. McNally requested the following changes to the October 2, 2014 Minutes for Proposed Ordinances: that the Vinton McCabe comments be shown again as an attachment for the hearing portion held at Fire Headquarters; "that "The Case for an Arts and Culture Commission in Woodbury, CT, In electing to establish an Arts and Culture Commission as part of the fabric of town governance, the people of Woodbury, CT will be choosing to give the arts a permanent place at the table. They will, in essence, be stating that the citizens of Woodbury, CT consider the creative arts to be an essential element, an important aspect of the quality of life in their town, their state and their national culture. The Arts and Culture Commission will: Act as an advisory council, establishing a vision for the arts in our community in general, as well as encouraging the development of creative talent and facilitating in productions and presentations by which that talent may be shared to the community of Woodbury, CT and with visitors to our community; Represent the views of artists, and art and cultural groups, as well as the audience for those individuals and groups, within the town government. Advise the Board of Selectmen on subjects related to arts and cultural programming within the town of Woodbury, CT; Advocate for the arts as a whole and for arts and cultural programming within the town of Woodbury as a means of maintaining and enhancing the quality of life within our community;

Seek out venues and topics for programming, and bring together leaders of business, education and governance with creative artist and arts organizations for the benefit of all; Work with the Parks & Recreation department and all existing and newly-created arts and cultural groups and/or individual arts and performers in establishing an annual calendar through which competition among productions and presentations is held to a minimum, and assist and facilitate the marking and publicizing of those presentations; Encourage volunteerism within the community, as it relates to myriad aspects of cultural programming: all will be welcomed to become a part of the ongoing creative efforts; Encourage tourism within the town of Woodbury: as arts and cultural programming attracts a vital new audience to our community, every business stands to benefit; Encourage a new “branding” for the town of Woodbury: as the audience for arts and cultural programming grows, our community’s reputation as a cultural leader within the state of Connecticut will grow with it; Seek to encourage the work of young artists and to bring to our community programming of special interest to the young; Seek also to encourage programming for our town’s senior citizens, as well as programming that allows our older citizens to explore new creative outlets in their own lives. The Arts and Culture Commission will NOT: impact the budget for the town of Woodbury in any way. The Commission, as an advisory council, will require no annual budget—all monies required for arts and cultural programming will be privately raised. All Commissioners are volunteers serving their community; In any way inhibit the growth of the arts in the town of Woodbury. The commission will not in any way block or censure the work of any artist or arts organization that may choose to work outside the sphere of activity of the Arts and Culture Commission” be added to the Proposed Arts and Culture Ordinance. Also: add “no cost to the Town”. Mr. McNally also believed that Mr. Arras, on page 5, stated that his suggestions of costing “no money” should go into ordinance language. Also, he objected to the Funding slide of the Community and Economic Development Commission referring to the Town may provide (1/20 of 1% or .005 times \$1.2 B grand list or up to ~\$600k—it is going to cost the town money. First Selectman Butterly did not give any confirmation to Mr. McNally that all of his requested corrections to the minutes were accurate.

5. Minutes –Regular Meeting September 11, 2014; Regular Meeting September 25, 2014 – MOTION: Selectman Overton moved to accept the Regular Meeting Minutes of September 11, 2014. SECOND: First Selectman Butterly. MOTION PASSEDPWITH SELECTMAN PERKINSON ABSTAINING DUE TO ABSENCE. MOTION: First Selectman Butterly moved to accept the Regular Meeting Minutes of September 25, 2014, with the following amendment: page 1, item 6., line 2, insert “each” between “\$151.04” and “(no freight)”. SECOND: Selectman Perkinson. MOTION PASSED WITH SELECTMAN OVERTON ABSTAINING DUE TO ABSENCE.
6. Bid Awards –First Selectman Butterly explained that rodent damage had totaled the vehicle used by the Municipal Animal Control Officer, the insurance company is giving us a check for \$11,868.00, and found a suitable vehicle for her use. MOTION: Selectman Overton moved the purchase of a Ford 2010 Transit Vehicle (used) for the Municipal Animal Control vehicle not to exceed \$12,814.00 with the reduction of \$946.00 from the repairs and maintenance line item. SECOND: First Selectman Butterly. AMENDMENT: Selectman Overton moved the amendment to recommend approval of the bid waiver so that the town can remain in compliance with duties of the Municipal Animal Control Officer. SECOND: First Selectman Butterly. MOTION PASSED UNANIMOUSLY. VOTE ON MAIN MOTION: MOTION PASSED UNANIMOUSLY. Selectman Perkinson requested that the minutes reflect her acceptance with the condition that the newly-purchased vehicle be properly maintained to avoid another situation like that one.

MOTION: Selectman Overton moved to award the Park Signs bid to Connecticut Signcraft Inc. in an amount not to exceed \$6250.00, based on the recommendation of the Director of Parks & Recreation. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

MOTION: Selectman Overton moved to award the Fencing Repairs bid to Banks Fence in an amount not to exceed \$4430.00, based on the recommendation of the Director of Parks & Recreation. SECOND: First Selectman Butterly. MOTION PASSED UNANIMOUSLY.

First Selectman Butterly read the Fire Chief's memo of recommendation. MOTION: First Selectman Butterly moved to award the Cascade System Bid to AAA Emergency Supply, in an amount not to exceed \$42,395.00, as recommended by the WVFD, with trade-in. SECOND: Selectman Perkinson. AMENDMENT: Selectman Overton moved to amend subject to clarification of the Board of Selectmen's concerns of pricing the old/new/trade-in. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. VOTE ON MAIN MOTION: MOTION PASSED UNANIMOUSLY.

First Selectman Butterly read the committee's memo of recommendation for the Cisco Network RFP and the Campus Fiber Optic RFP. MOTION: First Selectman Butterly moved to award the Cisco Network RFP to Dave Leeper Consulting, in an amount not to exceed \$36,470.00, based on the recommendation of the Telecommunications Committee. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

MOTION: First Selectman Butterly moved to award the Campus Fiber Optic RFP to Total Communications in an amount not to exceed \$15,223.92, based on the recommendation of the Telecommunications Committee. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

After numerous questions about the awarding of the Line Striping on Town Roads work to Atlantic Pavement, in an amount not to exceed \$3400.00, it was decided to send it back to the Director of Public Works for clarification.

7. Donations – MOTION: Selectman Overton moved to accept the donation of \$300.00 from Mr. and Mrs. Fiftal for Community Theatre. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to accept the donation of \$165.00 from Mr. and Mrs. Peck for signage for Minortown Road Preserve. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
8. Appointments/Resignations – First Selectman Butterly noted the resignation of Mr. Alexander DeSorbo from the Business and Economic Development Committee
9. Old Business
  - a. Discuss and take action regarding proposed ordinances – First Selectman Butterly began the discussion by stating that Town Attorney Kaelin is already working on language changes to the Proposed Economic Development Ordinance to have it in compliance with town charter. Discussion centered on acknowledging which changes that the public gave at the hearing, incorporating them into the ordinances' language especially the member number, another public hearing may not be necessary, deadline to adopt new language would be October 23, 2014 at which time the November 17, 2014 agenda would be set, more time may be needed--a special town meeting could be set after November. Selectman Overton volunteered to prepare a draft for the next meeting.
  - b. Discuss and take action to approve job descriptions for Adult Services Librarian and Library Director – First Selectman Butterly stated that action on these job descriptions would take

place after the Board of Library Directors' met on October 28<sup>th</sup> since some Library Board members wanted to give input in their advisory role.

10. New Business

- a. Discuss financial information for contractors Miller and Crawford – First Selectman Butterly reminded those present that Selectman Perkinson requested this agenda item. Selectman Perkinson asked if there is any cost savings for the Land Use Office to be staffed by contractors or full-time employees. First Selectman Butterly summarized the facts by first announcing that Mr. Miller's and Mr. Crawford's positions were on a part-time basis costing over \$100,000.; thereby, understaffing the department and leaving gaps in coverage. He further outlined the department's numerous problems that not only cost the town more money (unexpectedly) like expired bonds but also decision-making (such as cease & desist orders) that was not in the best interest of the town--the intended savings by the former administration did not work.

11. Correspondence – First Selectman Butterly distributed copies of the Board of Finance Chairman's memo concerning the over-purchase of diesel fuel and noted their concern.

12. Adjournment – MOTION: Selectman Overton moved to adjourn at 9:11 p.m. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED  
IN WOODBURY, CT

This 14<sup>th</sup> day of OCT 2014  
at 2:45 o'clock P M  
Suzanne Cooper  
O add Town Clerk