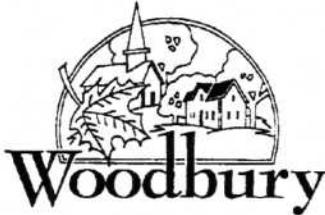


TOWN OF WOODBURY

Selectmen's Office

281 Main Street South
Woodbury, Connecticut 06798



First land deed from the Indians
April 12th 1659

TELEPHONE: (203) 263-2141
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BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, October 23, 2014
Shove Building Conference Room
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, Selectman Barbara Perkinson, approximately ten residents, one reporter

1. Call to order – First Selectman Butterly called the meeting to order at 7:30 p.m.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly reported:
 - Replacement of High Risk Rural Road Stop Signs starting October 29;
 - Social Security Office in Torrington closing down for a year for renovations, referred to Waterbury Office at 51 North Elm Street, Suite 1, for service.
 - Mentioned reference in *VOICES* concerning the town's snow blower purchase; the town has not ordered or purchased a snow blower.
4. Privilege of the Floor – *Mr. Cliff Atkin* complained about the vehicles speeding excessively on Westwood Road and Judson Avenue and showed photographs of drainage problems near his property. *Mr. John Chamberlain* recommended to the Board of Selectmen that they reinstitute a three to five member subcommittee of the Planning Commission charged with going through the 2010 Plan of Conservation and Development.
5. Minutes –Regular Meeting October 9, 2014 – MOTION: Selectman Overton moved to approve the Regular BOS Meeting Minutes of October 9, 2014 with one correction: page two, item 6. Bid Awards, last line, after "one." Insert "First Selectman Butterly noted that a maintenance program of the Public Works Mechanic blowing out the dashboard every thirty – forty-five days had been implemented." SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
6. Bid Awards – MOTION: Selectman Perkinson moved to award the Line Striping on Town Roads to Atlantic Pavement, in an amount not to exceed \$3400.00, based on the recommendation of the Director of Public Works. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY. Disagreement on awarding the "replacement of the town's servers" bid was unresolved. MOTION: Selectman Overton moved to award the Professional Engineering Services RFP for Grassy Hill Road Drainage and Road Improvements: Good Hill Brook to the Intersection of Laurel Woods Road and Grassy Hill Road to Wolff Engineering, in an amount not to exceed \$43,100.00, based upon the evaluation of the qualification criteria and in consideration of the engineering cost submittals as the best qualified with the most economical cost proposal. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
7. Donations – none.

8. Appointments/Resignations – First Selectman Butterly noted receipt of the resignation of Mr. Eugene Crawford, as Town Engineer, effective November 3, 2014, and Selectman Perkinson noted her regret.
9. Old Business
 - a. Discuss and take action regarding proposed ordinances –Selectman Overton commented that all suggestions (including Vinton McCabe’s Case), from the October 2, 2014, hearing had been passed on to Town Attorney for inclusion in the final wording of the proposed Arts and Culture Commission ordinance; Town Attorney recommended that the suggestions were mission statement-type, not ordinance-appropriate language; suggested that mission statement-type language be made known at the Town Meeting. Selectman Overton read aloud the following: “**Woodbury Arts and Culture Commission**, There shall be an Arts and Culture Commission consisting of eight (8) appointed members. The term of membership shall be three (3) years, except that for the initial formation of the Commission and appointment, which will have 2 members appointed for a 1 year term, 3 members appointed for a 2 year term and 3 members appointed for a 3 year term. The Woodbury Arts and Culture Commission shall be responsible for identifying and developing new opportunities, venues and audiences for arts and cultural programming in the town of Woodbury, and to advise and to make recommendations to the Board of Selectmen on these topics.” MOTION: Selectman Overton moved to place for consideration on the November 17, 2014 Regular and Annual Town Meeting agenda an “ordinance to create an Arts and Culture Commission”. SECOND: First Selectman Butterly. MOTION PASSED (Selectman Perkinson voted no).
10. New Business
 - a. Discuss and take action to approve Municipal Fraud Policy and Procedure – First Selectman Butterly explained that the Board of Finance had recommended the proposed policy and since then one change had been made (page 5, B. Management Responsibilities, item 4, delete “Director of Human Resources”). The Selectmen questioned if the policy applied to boards and commissions, contractors, and the definition of external auditors. MOTION: First Selectman Butterly moved to approve the Municipal Fraud Policy and Procedure, as recommended by the Board of Finance. SECOND: Selectman Overton. MOTION FAILED (Selectmen Overton and Perkinson voted no).
 - b. Discuss and take action to approve the waiving of Inland Wetlands and Watercourses Application Fee for Eagle Scout Project (File #14-IW-1422) – First Selectman Butterly read the memo request from the Inland Wetlands and Watercourses Agency regarding Eagle Scout Cowley’s birth blind project at Flanders. MOTION: First Selectman Butterly moved to approve the waiving of Inland Wetlands and Watercourses Application Fee for Eagle Scout Project (File #14-IW-1422) as requested by the Woodbury Inland Wetlands and Watercourses Agency. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
 - c. Set Notice and Warning of Regular and Annual Town Meeting scheduled for November 17, 2014 at 8:00 p.m. – MOTION: Selectman Overton moved, as read, to forward the Notice and Warning of Regular and Annual Town Meeting call scheduled for November 17, 2014 at 8:00 p.m. in the Senior Center, to be published in a local newspaper. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
 - d. Set Board of Selectmen Regular Meeting Dates for 2015 – First Selectman Butterly noted that the first February meeting would have been February 12 but since town offices are closed that day, the proposed date is February 5. MOTION: Selectman Perkinson moved to set the following Board of Selectmen Regular Meeting Dates for 2015, all in the Shove Conference Room, all at 7:30 p.m.:

THURSDAY, JANUARY 8
THURSDAY, JANUARY 22
THURSDAY, FEBRUARY 5
THURSDAY, FEBRUARY 26
THURSDAY, MARCH 12
THURSDAY, MARCH 26
THURSDAY, APRIL 9
THURSDAY, APRIL 23
THURSDAY, MAY 7
THURSDAY, MAY 21
THURSDAY, JUNE 11
THURSDAY, JUNE 25
THURSDAY, JULY 9
THURSDAY, JULY 23
THURSDAY, AUGUST 13
THURSDAY, AUGUST 27
THURSDAY, SEPTEMBER 10
THURSDAY, SEPTEMBER 24
THURSDAY, OCTOBER 8
THURSDAY, OCTOBER 22
THURSDAY, NOVEMBER 12
THURSDAY, DECEMBER 10

SECOND: First Selectman Butterly. MOTION PASSED UNANIMOUSLY.

11. Correspondence – First Selectman Butterly read aloud a letter signed by Gordon Buist (on behalf of the residents of Curtiss Road Extension) expressing appreciation for the recent completion of the street's road work, amounting to \$46,000.00.
12. Executive Session - Reservoir Property – discussion of acquisition and negotiation –MOTION: Selectman Overton moved to go into Executive Session for Reservoir Property – discussion of acquisition and negotiation at 8:35 p.m. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. OUT OF EXECUTIVE SESSION AT 9:09 P.M. NO BUSINESS CONDUCTED IN EXECUTIVE SESSION, BACK INTO OPEN SESSION AT 9:09 P.M.
13. Take action from Executive Session, if necessary – First Selectman Butterly noted receipt of a letter from The Trust for Public Land, stating that they are no longer interested in being involved in the potential future acquisition of the Woodbury Reservoir property. TPL also provided the appraisals that they ordered for the town's use. MOTION: Selectman Overton moved to authorize First Selectman Butterly and Attorney Paul Jessell negotiators for possible purchase of Woodbury Reservoir property from Aquarion. SECOND: Selectman Perkinson. The Selectmen remarked about the opportunity to purchase the reservoir property, which had been talked about purchasing for the last forty years. MOTION PASSED UNANIMOUSLY.
14. Adjournment – MOTION: Selectman Overton moved to adjourn at 9:14 p.m. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

RECEIVED & FILED
IN WOODBURY, CT

This 27 day of Oct 2014
at 2:32 o'clock P M

Janice L. Carl
Town Clerk

Respectfully submitted,

Jan Krampitz

Jan Krampitz, Secretary to the Board of Selectmen