

TOWN OF WOODBURY

Office of the First Selectman

281 Main Street South
Woodbury, Connecticut 06798

TELEPHONE: (203) 263-2141

FAX: (203) 263-4755

BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, January 28, 2016
Senior Center Community Room
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Barbara Perkinson, Selectman Michael Gransky, five residents, one reporter

1. Call to order – First Selectman Butterly called the meeting to order at 7:30 p.m. but allowed the public hearing for the Small Cities Block Grant Program to continue. The meeting reconvened at 7:58 p.m.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly reported that:
 - ✓ In two weeks there will be a new street light installed at the Mountain Road/Main Street South crosswalk intersection.
 - ✓ In following up with Mr. Love's request, on Monday he will be meeting with PTE Energy about a LED lighting audit.
 - ✓ Regarding the glitch in the Town Charter, Appendix B, Library Board of Trustees—it has been fixed. He referred to Town Attorney Jessell's memo dated January 21, 2016, in which he noted that the chart should indicate that "the new seventh regular member and both of the new alternate members of the Library Board of Trustees can be appointed in 2016. One alternate position would then need to be reappointed in 2017. The new regular member position would be reappointed in 2019, 2022, and 2025" and the issue was clearly "a scrivener's error"—no one person's fault. He also confirmed that Jean Carnese's term is now expiring January 7, 2019.
 - ✓ Regarding a prior (not last year's) Open Space Committee, their charge was to document all various pieces of property that the Town owns, and since they were disbanded, their charge had not been completed. His research found that in order for the GIS System (through Council of Governments implementation) to be accurate, (i.e. recently discovered that Cannon Green is state property) more verification needs to be completed. Therefore, formation of a new committee will be on the next agenda--two names of interest received already.
 - ✓ He attended a Council of Governments meeting regarding transportation and interest in having a bus come to Woodbury once a week from Waterbury.
4. Privilege of the Floor – *Ms. Kathy Doyle*: Ms. Doyle spoke positively of the recent Joint Land Use meeting, suggested that email addresses be supplied to Board/Commission Chairmen; asked when the final SDAT report would be received. *Mr. Richard Snider*: Mr. Snider thanked the Board of Selectmen for appointing him to the Board of Assessment Appeals.

5. Minutes –Regular Meeting January 14, 2016 – MOTION: Selectman Gransky moved to approve the Board of Selectmen Regular Meeting Minutes of January 14, 2016. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
6. Bid Awards – none.
7. Donations – MOTION: Selectman Gransky moved to accept the \$200.00 donation, for the Senior Center Activities/Programs, from the North Congregational Women’s Fellowship. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
8. Appointments/Resignations - MOTION: Selectman Perkinson moved to appoint Dana Manzi to the Commission for Seniors, as an alternate, for a term to expire January 17, 2019, replacing Claire Smith-Bennett. SECOND: Selectman Gransky. MOTION PASSED UNANIMOUSLY. First Selectman Butterly stated that there was a need to reappoint the SDAT Steering Committee, consisting of board chairmen. MOTION: Selectman Perkinson moved to reorganize the SDAT Steering Committee and appoint the following: Frederick Leavenworth, Susan Cheatum, Mary Tyrell, Robert Clarke and Kathryn Sherer, with terms to expire December 3, 2017. SECOND: Selectman Gransky. MOTION PASSED UNANIMOUSLY.
9. Old Business
 - a. Update Reservoir Property purchase – First Selectman Butterly reported on his meeting with State of Connecticut DEEP’s David Stygar, Town Attorney Jessell, and Town Planner Castagnetta, in Hartford, that morning. He read aloud from Town Attorney Jessell’s email and Town Planner Castagnetta’s email that memorialized the meeting’s highlights: Mr. Stygar confirmed that the grant is \$1.5 million and the only way that number would be reduced is if the purchase price were reduced such that the grant amount was less than 65% of the purchase price; Mr. Stygar recommended to proceed with the process to obtain voter approval; Aquarion Water Company has now submitted necessary application to PURA (need to wait 100 days for a response to see if any other water company wants to purchase the property); closing could be October 1, 2016; Mr. Stygar will review if additional monumentation is necessary; resolutions will be written to factor in any possible additional grants; without Board of Finance approval, the purchase still could go before the voters but would have to pass with a two-thirds vote; planning for a February Town Meeting would start with First Selectman Butterly contacting Bond Counsel for necessary resolutions.
10. New Business
 - a. Discuss and take action regarding 2016 Small Cities Program resolution – First Selectman Butterly asked Selectman Perkinson to read aloud the Small Cities Program resolution. MOTION: Selectman Perkinson moved that “WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 -3 83, as amended; and, WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and, WHEREAS, it is desirable and in the public interest that the Town of Woodbury make application to the State for \$400,000 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement, therefore, should one be offered. NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SELECTMEN: 1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and 2. That the filing of an application by the Town of Woodbury in an amount not to exceed \$400,000 is hereby approved, and that William J. Butterly, Jr., the First Selectman of the Town of Woodbury, is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with

the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Woodbury.” SECOND: Selectman Gransky. MOTION PASSED UNANIMOUSLY.

- b. Discuss and take action for authorization of the Homeland Security Region 5 Memorandum of Agreement – First Selectman Butterly stated that this resolution is necessary to offer and gain support for possible items that could come to the town for emergency purposes and he read aloud the following resolution. MOTION: Selectman Gransky moved the following resolution as required by the Region 5 Regional Emergency Planning Team for the Department of Emergency Services and Public Protection/Division of Emergency Management & Homeland Security: RESOLVED, that the Town of Woodbury may enter into with and delivery to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and FURTHER RESOLVED, that William J. Butterly, Jr., as First Selectman of the Town of Woodbury, is authorized and directed to execute and deliver any and all documents on behalf of the Woodbury Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
- c. Discuss and take action to recommend budget transfers to the Board of Finance – First Selectman Butterly noted the reasons for the requested transfers totaling \$25,646.00.

Budget Line Item	Description	Amount	Transfer from	Notes
001.05.0800.1.400.2452.0000	Fire Works	\$5875.	Contingency #001.05.0930.1.900.2910.0000	Formula problems in the budget document, was not included in the bottom line
001.05.0116.1.400.2450.0000	GIS	\$4500.	Contingency #001.05.0930.1.900.2910.0000	Formula problems in the budget document, was not included in the bottom line
001.05.0111.1.400.2315.0000	Charter Revision	\$4271.	Contingency #001.05.0930.1.900.2910.0000	Printing of legal supplement more costly than anticipated
001.05.0920.1.120.1300.0000	Tax Refunds	\$11,000.	Contingency #001.05.0930.1.900.2910.0000	This would be \$2000 more than what is sitting in the budget now, problems between leasing companies in getting rid of cars

MOTION: First Selectman Butterly moved to recommend to the Board of Finance the transfers as requested. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

11. Correspondence – First Selectman Butterly read aloud a letter from Acting Commissioner, Raul Pino, of the State of Connecticut Department of Public Health, congratulating the Town of Woodbury for having met the renewal requirements of a designated HEARTSafe community.
12. Adjournment – MOTION: Selectman Perkinson moved to adjourn at 8:45 p.m. SECOND: Selectman Gransky. MOTION PASSED UNANIMOUSLY.

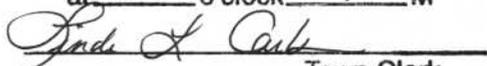
Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED
IN WOODBURY, CT

This 1ST day of Feb 2016
at 2:17 o'clock P M



Town Clerk