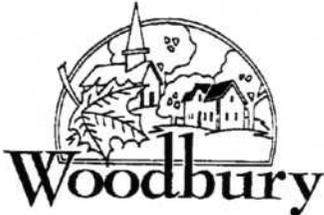


TOWN OF WOODBURY

Selectmen's Office

281 Main Street South
Woodbury, Connecticut 06798



First land deed from the Indians
April 12th 1659

TELEPHONE: (203) 263-2141

FAX: (203) 263-4755

BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, January 22, 2015
Shove Building Conference Room
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, Selectman Barbara Perkinson, Town Attorney Paul Jessell, approximately twenty-five residents, two reporters

1. Call to order – First Selectman Butterly opened the meeting at 7:30 p.m.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly reported:
 - Contributions for the American Institute of Architects, 2015 Sustainable Design Assessment Team Program can be directed to the First Selectman's Office—special fund has been set up to receive donations.
 - Receipt of a message addressed to Fire Marshal/Fire Chief Janet Morgan complimenting her on the new website.
4. Privilege of the Floor – none.
5. Minutes –Regular Meeting January 8, 2015, Special Meeting of January 15, 2015 - MOTION: Selectman Overton moved to approve the minutes of the Board of Selectmen Regular Meeting of January 8, 2015. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to approve the minutes of the Board of Selectmen Special Meeting for January 15, 2015. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
6. Donations – First Selectman Butterly noted donations received for the American Institute of Architects, 2015 Sustainable Design Assessment Team Program, totaling \$1650.00. MOTION: Selectman Perkinson moved to accept the following donations: received for the American Institute of Architects, 2015 Sustainable Design Assessment Team Program: Canfield Corner Pharmacy \$100.00; Woodbury Farm Market \$100.00; Deborah Fuller \$100.00; William and Judith Butterly \$250.00; Eileen Denver and Duncan Stephens \$100.00; Thomas A. Kaelin \$100.00; Mary Jane and Robert Travers \$200.00; Wayne Anderson \$200.00; Robert and Nancy Grasing \$500.00. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
7. Appointment/Resignations – none.
8. Old Business - Discuss and take action to approve Capital Plan for Equipment and Roads Plan – First Selectman Butterly noted that these plans were discussed at great length at last week's Special BOS Meeting. The department heads requesting items on the equipment list offered rationale for new/used/refurbished and reiterated the savings for refurbishment as each item on the proposed list was discussed (proposed savings on refurbishment totaled \$1,462,500.00). First Selectman Butterly also highlighted the advantages of BANS versus bonds (could be a difference of .35% compared to bonds 2.75%) and compared the implementation of BANS (bond anticipation notes)

to a homeowner's equity line of credit. MOTION: Selectman Perkinson moved to approve the five-year Capital Equipment Plan totaling \$2,032,000.00. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY. Mr. Lamothe, Director of Public Works, was available for questions concerning the proposed roads plan. MOTION: First Selectman Butterly moved to approve the three-year Capital Roads Plan totaling \$3,551,711.00. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

9. New Business

- a. Discuss and take action for authorization of the Homeland Security Region 5 Memorandum of Agreement - First Selectman Butterly had touched base with Fire Chief Morgan regarding the possible items that could come to the town for emergency purposes as a result of this agreement. MOTION: First Selectman Butterly moved (and read aloud) the following resolution as required by the Region 5 Regional Emergency Planning Team for the Department of Emergency Services and Public Protection/Division of Emergency Management & Homeland Security: RESOLVED, that the Town of Woodbury may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and FURTHER RESOLVED, that William J. Butterly, as First Selectman of the Town of Woodbury, is authorized and directed to execute and deliver any and all documents on behalf of the Woodbury Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
- b. Executive Session for purposes of discussing possible acquisition of reservoir property – MOTION: Selectman Overton moved to go into executive session for purposes of discussing possible acquisition of reservoir property at 8:16 p.m. and invite in Attorney Jessell and Mrs. Krampitz. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. OUT OF EXECUTIVE SESSION AT 9:09 P.M. NO ACTION TAKEN IN EXECUTIVE SESSION.
- c. Discuss and take action regarding the purchase the reservoir property – First Selectman Butterly asked Town Attorney Paul Jessell to review the present timeline for purchase since the Woodbury Reservoir Task Force had indicated their wish to have a Special Town Meeting for purchasing the reservoir property before March 1, 2015. Town Attorney offered the following legal steps: finalize negotiations with Memorandum of Understanding and sign; Board of Finance approval to determine funding mechanisms possibly using Open Space #2 funds; Set final Purchase and Sale contract; set and hold Public Hearing; Bond Counsel drafts resolutions, BOS and BOF approve; BOS sets the Town Meeting to be adjourned to referendum. Town Attorney Jessell then referred back to the Minortown Road Open Space Referendum at which time the amount of the grant award was known at Special Town Meeting time. Woodbury Reservoir Property Task Force members complained about the probable Special Town Meeting date not being soon enough, grant timing, and not bundling the ballot question with others. Selectman Overton reminded those present that the town would not want a repeat of possible mistakes made by a previous construction referendum. Town Attorney Jessell also clarified that the O'Neil appraisal was a "yellow book appraisal" that followed federal guidelines for procurement of real estate. MOTION: Selectman Overton moved to authorize the First Selectman and Town Attorney to complete negotiations on the Memorandum of Understanding with Aquarion Water Company subject to necessary conditions. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Perkinson

moved to refer the purchase of Aquarion Water Company property to the Planning Commission for an 8-24 approval. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

- d. Discuss and take action to approve expenditure requests from the Woodbury Reservoir Property Task Force – MOTION: First Selectman Butterly moved to recommend to the Board of Finance an expenditure in an amount not to exceed \$2000.00 (for additional appraisal work), from Open Space Fund #1 to bring Kerin & Fazio appraisal report up to date. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

MOTION: Selectman Overton moved to add “job description personnel” to the agenda. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. First Selectman Butterly presented the updated job description for the Public Works Secretary and noted that the major change was to designate her/him as the second in command when the Director of Public Works is absent. MOTION: Selectman Overton moved to approve the job description for the Public Works Administrative Assistant as presented. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

10. Correspondence – First Selectman Butterly noted receipt of a memo dated January 20, 2015 recommending that the Board of Selectmen schedule a Special Town Meeting as soon as possible to consider acquiring the Woodbury Reservoir Property from Aquarion Water Company. Selectman Perkinson asked that an agenda item entitled “discuss agenda format to make more user friendly” appear on the next meeting agenda.
11. Adjournment – MOTION: Selectman Overton moved to adjourn at 9:41 p.m. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED
IN WOODBURY, CT
This 26th day of Jan 20 15
at 9:05 o'clock A M
Suzanne Cooper
Asst. Town Clerk