



# TOWN OF WOODBURY

Office of the First Selectman

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## BOARD OF SELECTMEN SPECIAL MEETING MINUTES

Thursday, January 15, 2015  
Shove Conference Room  
3:00 p.m.

PRESENT: First Selectman William J. Butterly, Selectman Overton (arrived at 3:05 p.m.), Selectman Barbara Perkinson, Board of Finance Members: Alex DeSorbo, Steve Tranguch, Bill Monti, Fiscal Officer Manuel Gomes, Director of Public Works Rich Lamothe, Administrative Assistant Marge Warner, Former Director of Public Works Dave Monckton (and his wife Cathy), two reporters

1. Call to order – First Selectman Butterly called the meeting to order at 3 p.m. and announced a five minute recess. Recess ended at 3:05 p.m.
2. Discuss and take action to approve Capital Plan for Equipment and Roads Plan – Prior to the meeting the copies prepared by the Public Works Department of the history, width/length, classification, year accepted, priority (and estimated costs) for repair/replacement, with detailed explanations of the town's roads were distributed. First Selectman Butterly stated that copies of Board of Finance committees' (not recommended by the BOF) results (lists) regarding proposed road maintenance and equipment programs were distributed at a previous meeting to the Board of Selectmen but had not been discussed with the departments regarding how much would be done. Also, newly-purchased software for road analysis/inventory has been purchased and will assist for many years to follow.

### ANALYSIS FOR COSTS

Rich Lamothe	Sought information from Milone & MacBroom for costs and timeline to complete study for a three-year time period (could cost \$57,650.00 and take eight weeks). Offered more details regarding list data; urgent need identified for Grassy Hill Road due to number of homes on road and ruts are causing problems for snowplowing. Decisions for which roads would be based on data collected.
Selectman Overton	Comments based on his work experience for the City of Norwalk; encouraged responsible management of infrastructure and estimated if the program was a 400 million dollar asset, two percent of replacement value per year as a necessary cost burden would be eight million dollars.
Selectman Perkinson	Questioned how data would be translated to taxpayers and stressed the importance of details in explaining, to the taxpayers, the roads that would have priority.

### GRASSY HILL ROAD

Steve Tranguch	Asked who (PWD or outside contractor) would actually do the road work and could it be done in one year's time.
Rich Lamothe	PWD would work with outside contractor; may take over a year because of drainage; grant has been applied for (\$577,000 earmarked for the project).

FUNDING ROADS/EQUIPMENT

Bill Monti	Budget allocation for road maintenance has stayed the same.
Alex DeSorbo	Noted that assets in the financial statement have decreased because roads have depreciated; looks like the town continually goes backwards adversely affecting the town's ability to borrow, based on assets base; emergency/damage could change road priorities.
First Selectman Butterly	Asked Fiscal Officer Gomes about bond authorizations after noting that the proposed list totaled approximately 3.6 million dollars; amount of money authorized via Special Town Meeting/ Adjourned Town Meeting Referendum Vote does not have to be entirely spent since Bond Anticipation Notes (BANS) would be scheduled based on need/economic climate.
Fiscal Officer Gomes	Impact on General Fund would be debt service.

CAPITAL EQUIPMENT/COMMENTS

Bill Monti	Mr. Monti, was the Board of Finance member that assembled long-range equipment needs of the departments; Fire Department is refurbishing equipment rather than a more-costly replacement; explained the criteria (more than \$5000 and more than ten years life expectancy) of each list that had been previously distributed to the Selectmen.
Alex DeSorbo	Noted that further explanation from Department Heads for the equipment list items had not been done; there are borrowing costs when seeking authorization whether the Special Town Meeting/ Adjourned Town Meeting Referendum Vote passes or not.
First Selectman Butterly	Noted that total for both roads/equipment could be approximately seven million dollars for three years.
Selectmen	Need to meet publically with each department head regarding the equipment list.
Selectman Overton	When the asset management program is in place, costs for maintenance will reduce over time because maintenance had been addressed; outside consultant needs to inspect all of the roads.

3. Adjournment – First Selectman Butterly adjourned the meeting at 4:14 p.m.

Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED  
IN WOODBURY, CT

This 20<sup>th</sup> day of Jan, 2015  
at 3:35 o'clock P.M  
Suzanne Cooper  
Asst. Town Clerk