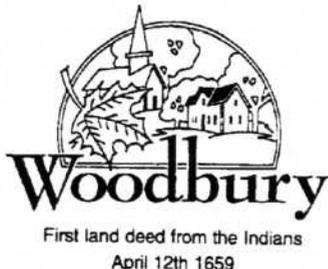


TOWN OF WOODBURY

Selectmen's Office

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Woodbury, Connecticut 06798



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BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, September 11, 2014
Shove Building Conference Room
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, approximately seven residents, two reporters

ABSENT: Selectman Barbara Perkinson

1. Call to order – First Selectman Butterly called the meeting to order at 7:30 p.m. with a moment of silence for the 9/11 tragedy, and for the passing of Former First Selectman Shepard.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly reported that while informing the Board of Finance of the diesel fuel overage and subsequent payment, suggestions were made to help prevent it from happening in the future. Selectman Overton questioned, in his opinion, the lack of accountability by the former First Selectman regarding the issue, and requested that First Selectman Butterly continue looking into the matter.
4. Privilege of the Floor – none.
5. Minutes –Regular Meeting August 28, 2014 – **MOTION:** Selectman Overton moved to accept the Regular Meeting Minutes of August 28, 2014 as presented. **SECOND:** First Selectman Butterly. **MOTION PASSED.**
6. Bid Awards – **MOTION:** Selectman Overton moved to award the Pavement Mill/Profiling and Paving Services to S & S Asphalt Paving in the amounts of: Install Class 1 Leveling Course \$24.80 per ton; Install 1 ½ compacted Class 1 \$16.90 per ton; Application of tack coat \$5.75 per gallon; Mobilization 1 demobilization charges \$600.00 each; and Mill, Trim and Sweep Required Areas \$2.40 per SY, as recommended by the Director of Public Works. **SECOND:** First Selectman Butterly. **MOTION PASSED.** **MOTION:** Selectman Overton moved to award the Winter Sand bid to Stone Construction Company, Inc. at \$14.75 per ton, as recommended by the Public Works Director. **SECOND:** First Selectman Butterly. **MOTION PASSED.** First Selectman Butterly stated receipt of a memo from the Director of Parks & Recreation, for the bid process to be waived for S450 T4 Bobcat Skid-Steer Loader, in the amount of \$28,143.00. without quotation details. **MOTION:** Selectman Overton moved, subject to the Director of Parks & Recreation's clarification, the bid waiver for S450 T4 Bobcat Skid-Steer Loader, in the amount of \$28,143., as recommended by the Director of Parks & Recreation. **SECOND:** First Selectman Butterly. **MOTION PASSED.** **MOTION:** Selectman Overton moved to award the screening plant services to Raymond Hardisty General Contractor, in an amount not to exceed \$5000.00, based upon the recommendation of the Director of Public Works. **SECOND:** First Selectman Butterly. **MOTION PASSED.**

7. Donations – First Selectman Butterly noted the following generous donations. MOTION: Selectman Overton moved to accept the donation of \$500.00 from Mr. and Mrs. Kearney for Community Theatre. SECOND: First Selectman Butterly. MOTION PASSED. MOTION: Selectman Overton moved to accept the donation of \$200.00 from Mr. and Mrs. Fiftal for Community Theatre. SECOND: First Selectman Butterly. MOTION PASSED.
8. Old Business
- a. Discuss and take action regarding proposed ordinance for Woodbury Arts and Culture Commission – First Selectman Butterly read the following: *PROPOSED ORDINANCE FOR “ARTS AND CULTURE COMMISSION” There shall be an Arts and Culture Commission consisting of seven (7) members appointed. Terms of membership will be three (3) years, except that for the initial formation of the Commission and appointment, which will have 2 members appointed for a 1 year term, 2 members appointed for a 2 year term and 3 members appointed for a 3 year term. There shall be two (2) alternate members, except that for the initial formation of the Commission and appointment, which will have 1 alternate member appointed for a 1 year term and 1 alternate member appointed for a 2 year term. The Woodbury Arts and Culture Commission shall be responsible for identifying and developing new opportunities, venues and audiences for arts and cultural programming in the Town of Woodbury and advise and make recommendations to the Board of Selectmen on these topics. The Woodbury Arts and Culture Commission will also provide input into the development of public venues for their possible use for performing and fine arts usage and for a full range of cultural programming.”* MOTION: Selectman Overton moved to approve the proposed ordinance for Woodbury Arts and Culture Commission. SECOND: First Selectman Butterly. MOTION PASSED.
 - b. Consider setting a public hearing concerning a proposed ordinance entitled “Ordinance To Establish an Arts and Culture Commission” – MOTION: Selectman Overton moved to set a public hearing for Thursday, October 2, 2014 at 4:30 p.m. in the Shove Conference Room, for a proposed ordinance to establish an Arts and Culture Commission. SECOND: First Selectman Butterly. MOTION PASSED.
 - c. Discuss and take action regarding proposed ordinance for Community and Economic Development Commission – First Selectman Butterly introduced Mr. DeSorbo, Chairman, who started his presentation regarding:

**AN ORDINANCE TO ESTABLISH
A COMMUNITY AND ECONOMIC DEVELOPMENT COMMISSION
IN THE TOWN OF WOODBURY**

Be it ordained by the Town Meeting of the Town of Woodbury that this ordinance promoting community and economic development in the Town of Woodbury, Connecticut, adopted _____, 2014, and, effective _____, is hereby adopted as follows:

Section 1. Authority

Pursuant to Sections 7-136 and 32-7 of the Connecticut General Statutes, and Chapter IV Section 609 of the Charter of the Town of Woodbury, in order to establish a comprehensive program to promote economic and community development in the Town of Woodbury, there is hereby established a Community and Economic Development Commission (CEDC) for the Town of Woodbury.

Section 2. Purpose

The purpose of this Ordinance is to provide for the establishment of a commission to oversee the preparation of a sound economic development plan and strategy, and promotion of the growth, retention and diversification of community activity, business, industry and tourism through the use of

marketing, property tax incentives, existing and after-acquired resources, infrastructure development, and by recommendation and encouragement and other means as deemed appropriate by the Commission.

Section 3. Community and Economic Development Commission

The Community and Economic Development Commission (CEDC) shall consist 8 (eight) members. Any provisions of the Charter of the Town of Woodbury notwithstanding, members shall be:

(a) electors of the town, however, as many as two members of the Commission may be taxpayers and not electors

(b) serve for a term of three (3) years, subject to reappointment for a maximum of two (2) additional terms, i.e. no member shall serve more than three (3) consecutive terms

(c) nominated by the Commission (except as initially appointed by the Board of Selectmen) to the Board of Selectmen for appointment.

The Commission shall nominate more nominees than there are open seats to fill.

The composition of the Commission membership shall include no more than four (4) members of any one political party.

At its inception, the Commission membership will be appointed as follows:

3 members for 1 year term

3 members for 2 year term

2 members for 3 year term

Thereafter expiring terms shall be filled for three year terms as above.

Any vacancy on the Commission, other than by expiration of term shall be filled, for the unexpired portion of the term, by the Board of Selectmen, however, nomination(s) shall be made by the Commission as above.

The First Selectman or his/her designee shall be an ex-officio member of the Commission.

Section 4. Powers and Duties

A. The Community and Economic Development Commission of the Town of Woodbury shall have all the powers and duties of municipal economic development commissions as set forth in Section 7-136 of the Connecticut General Statutes, and shall replace all those functions, duties, and records of any ad hoc committees previously tasked similarly, which are hereby dissolved.

B. The Community and Economic Development Commission shall prepare, maintain and actively promote a written economic development plan and strategy containing the following elements:

(1) A general description of the types of and sizes of business, industry or tourism activities or services which are desirable, and which should be encouraged to establish or expand in Woodbury;

(2) Sustainable and resilient methods and approaches by which desirable pursuits should be identified, resourced, and/or recruited by the Town;

(3) Recommendations to streamline and improve governmental procedures so as to expedite the establishment or expansion of business, tourism, sound and sustainable housing options and/or

community activities;

(4) A description of what the Town should do to establish a more favorable community climate, which may include, but are not limited to: a marketing program; proposed rezoning of land; amendments to local land use regulations and the Plan of Development; property tax incentives; and proposed infrastructure improvements so as to attract and retain targeted businesses, development, community services or tourism in and for the Town of Woodbury.

(5) An economic impact analysis based on applicable historical and/or projected data as well as maps and narratives supporting the location and strategies accompanying the recommendations of the commission.

(6) The CEDC may use various methods, such as round-table discussions, focus group forums, seminars, studies, surveys, polls and the like, in order to identify and prioritize community needs.

C. In order to responsibly enlist and measure the sentiment of the community into its activities, the Commission may use various methods, such as round table discussions, focus groups, "forums", seminars, charrettes, studies, surveys, polls and the like, to identify and prioritize community needs and concerns.

D. In order to implement recommendations of a written economic development plan and strategy, the Community and Economic Development Commission is empowered to make applications for rezoning of land, variances, and/or applications for amendments to local land use plans and regulations, including but not necessarily limited to zoning, wetlands and historic regulations, that are designed to enhance tourism and promote desirable and sustainable development in the Town of Woodbury. However, nothing in this ordinance shall preclude other public or private entities from making applications for similar purposes.

E. The Community and Economic Development Commission, in concert with other commissions or authorities of the Town of Woodbury, may recommend and/or pursue and coordinate infrastructure projects designed to promote business, industry, tourism and/or the overall quality of life and the value of public and private property, including acquisition of buildings and properties, construction of water supply systems, public sewers, storm water drainage systems, and/or street and highway improvements. In pursuing these projects, the Community & Economic Development Commission may seek on behalf of the Town of Woodbury, State or Federal grants, loans, private investments or technical assistance for infrastructure development.

F. The Community and Economic Development Commission, in order to carry out the purposes of this ordinance, may employ such actions to develop and/or facilitate local economic incentives including property tax abatement programs and the establishment of tax increment financing districts and business improvement districts as provided for under Public Act 90-270 and other sections of the Connecticut General Statutes.

G. In carrying out its responsibilities, the Community and Economic Development Commission may represent Woodbury and act as liaison, with other municipalities, local chambers of commerce, Council of Governments of the Central Naugatuck Valley (COGCNV), and the Connecticut Department of Economic and Community Development, and any applicable public or private group in developing and supporting regional marketing programs or strategies to retain, attract or provide for the diversification of tourism, community services and business in the Town of Woodbury.

H. The Community and Economic Development Commission shall have the authority to request and expend such appropriation of funds, contract for services and materials, and employ personnel, in accordance with the laws of the State of Connecticut and Woodbury Charter, as may be required to carry out the purposes of this ordinance.

I. The Community and Economic Development Commission will solicit the support of the Office of the First Selectman to promote economic development.

J. In developing strategies for economic development in Woodbury, the CEDC may utilize resources available from agencies such as, but not limited to, Council of Governments of the Central Naugatuck Valley (COGCNV), the Connecticut Department of Economic and Community Development, Connecticut Conference of Municipalities, and Connecticut Business and Industry Association, and Connecticut Economic Resource Center (CERC).

K. The Community and Economic Development Commission shall annually prepare and transmit to the Town Meeting, at its annual November meeting, a report of activities and its recommendations for improving economic conditions and development as described in Section 4. B. (above).

Section 5. Severability

If any provision of this Ordinance shall be held invalid by a court having competent jurisdiction, such invalidity shall not effect any other provisions of this Ordinance that can be given effect without the invalid provisions, and for this purpose the provisions of this Ordinance are hereby declared to be severable.

First Selectman Butterly thanked Chairman DeSorbo, and the committee for their hard work and unity in addressing this important topic for the future of the town. MOTION: Selectman Overton moved to approve the proposed ordinance for Community and Economic Development Commission. SECOND: First Selectman Butterly. MOTION PASSED.

- d. Consider setting a public hearing concerning a proposed ordinance entitled "Ordinance To Establish A Community and Economic Development Commission in the Town of Woodbury" – MOTION: Selectman Overton moved to set a public hearing for Thursday, October 2, 2014 at 4:30 p.m. in the Shove Conference Room, for a proposed ordinance to establish a Community and Economic Development Commission in the Town of Woodbury. Selectman Overton asked that "COGNV" be clarified since their recent consolidation. SECOND: First Selectman Butterly. MOTION PASSED.
- e. Discuss and take action regarding "No Thru Trucks" sign at the intersection of Rt. 6 and Park Road – As a result of the prior meeting's motion to have the First Selectman research zoning requirements regarding large truck traffic for Park Road access, First Selectman Butterly reported receipt of a letter with zoning documentation from O & G Industries, Inc. First Selectman Butterly also reported that he was on the route in Mr. Tietz's truck and confirmed that while driving on Sherman Hill Rd. he could not turn without going over the yellow line. A few residents from that section of town reiterated site line problems, trucks driving over the lines, lack of enforcement of trucks speeding, passed out photographs showing the trucks' positions on the road, and pleaded that the town make the area safer. MOTION: Selectman Overton moved to add to the agenda under "New Business." SECOND: First Selectman Butterly. MOTION PASSED.
- f. Discuss and take action regarding the access road for the Senior Community Center – First Selectman Butterly stated that he had received the schematic design for the lower level access/driveway expansion project, which came in at an estimated \$100,000.00, but our

Public Works Department estimated, with them doing the work, \$50,000.00. He also noted that funds would be sought to do the project.

9. New Business

- a. MOTION: Selectman Overton moved to add to the agenda that the First Selectman appoint a task force to look into and address truck travel problems relating to egress and ingress on the Park Road Quarry. SECOND: First Selectman Butterly. MOTION PASSED.

First Selectman Butterly explained receipt of a request regarding the Colonial Fair. MOTION: First Selectman Butterly moved to close Hollow Road between the hours of 11 a.m. and 5:00 p.m. on Sunday, September 14, 2014 for the annual Colonial Fair. SECOND: Selectman Overton. MOTION PASSED.

MOTION: Selectman Overton moved that the First Selectman appoint a task force to look into and address truck travel problems relating to egress and ingress on the Park Road Quarry, consisting of one Police Officer, one representative from O & G Industries, two representatives from the neighborhood and one other person. SECOND: First Selectman Butterly. MOTION PASSED.

10. Correspondence – none.

11. Adjournment – MOTION: Selectman Overton moved to adjourn at 9:12 p.m. SECOND: First Selectman Butterly. MOTION PASSED.

Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED
IN WOODBURY, CT
This 15th day of Sept 2014
at 12:00 o'clock P M
Suzanne Cooper
Town Clerk