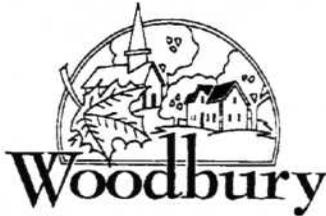


TOWN OF WOODBURY

Selectmen's Office

281 Main Street South
Woodbury, Connecticut 06798



First land deed from the Indians
April 12th 1659

TELEPHONE: (203) 263-2141

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BOARD OF SELECTMEN REGULAR MEETING MINUTES

Thursday, August 14, 2014
Shove Building Conference Room
7:30 p.m.

PRESENT: First Selectman William J. Butterly, Jr., Selectman Martin Overton, Selectman Barbara Perkinson, eight residents, two reporters

1. Call to order – First Selectman Butterly called the meeting to order at 7:30 p.m.
2. Pledge of Allegiance
3. First Selectman's Report – First Selectman Butterly reported that his office was in receipt of the Public Building Commission's detailed maintenance/recommendations for town buildings.
4. Privilege of the Floor – none.
5. Minutes –Regular Meeting July 24, 2014; Special Meeting August 11, 2014 – MOTION: Selectman Overton moved to approve the Regular Meeting of July 24, 2014 minutes. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Perkinson moved to approve the Special Meeting minutes of August 11, 2014. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
6. Bid Awards – First Selectman Butterly invited Director of Public Works Director Lamothe to the table to further comment on the department's recommendations of the following bids. MOTION: Selectman Perkinson moved to award the Chipper (including additional blades and mounting hardware) quote to Tyler Equipment in an amount not to exceed \$45,329.86 (under the NJPA contract), apparent low bid. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to award the boom/head attachments w/blades and hardware quote (under State Bid) to Bacher Corporation in an amount not to exceed \$28,955.10, apparent low bidder. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to award the Liquid Salt Systems quotation to New England Truck Equipment, LLC, in an amount not to exceed \$4412.92 per truck totaling \$17,251.68 per state bid pricing. Mr. Lamothe confirmed that the product was environmentally safe and cost effective. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Perkinson moved to award the Tree Trimming bid to Northeast Horticultural Services, Inc., at a rate of \$125.00 per hour, apparent low bidder. SECOND: First Selectman Butterly. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Perkinson moved to award the Tree Cutting bid to Rocky Ridge Services, Inc., at a rate of \$100.00 per hour, apparent low bidder. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY. MOTION: Selectman Overton moved to award the Catch Basin Cleaning project to Commercial Pipe Cleaning, apparent low bidder, for \$134.50 per hour for catch basin cleaning and with the same cost for jet rodding pipes. SECOND: First Selectman Butterly. MOTION PASSED UNANIMOUSLY.

7. Donations – MOTION: Selectman Overton moved to accept the donation of \$500.00, from Mr. and Mrs. Dan Denver, for the Parks & Rec. Community Theatre program. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
8. Appointments/Resignations – First Selectman Butterly noted that a few residents had come forward to assist Mrs. Miller (Director of Parks and Recreation) with the Hollow Park Pond research. It was noted that only one complaint had been received this season about the pond's closing.
9. Old Business
 - a. Discuss and take action regarding proposed ordinance for Woodbury Arts and Culture Commission – Selectman Overton reviewed the Woodbury Arts and Cultural Activities Committee's work since its inception and the probable timeline for this proposed ordinance to be addressed at the November Town Meeting. MOTION: Selectman Overton moved to submit the proposed committee language for legal review to establish a permanent commission. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
10. New Business
 - a. Discuss and take action for authorization of Historic Documents Preservation Grant – First Selectman Butterly explained that Mrs. Carlson, Town Clerk, had requested approval of a grant application, requesting \$4000.00, regarding the Historic Documents Preservation Program for equipment. MOTION: Selectman Perkinson moved (and read aloud) the required resolution: BE IT RESOLVED: That William J. Butterly, Jr., First Selectman of the Town of Woodbury, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for a Historic Documents Preservation Grant. SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.
 - b. Discuss and take action to authorize use of town roads for 3rd Annual Minuteman Challenge – MOTION: First Selectman Butterly moved to approve use of town roads for the 3rd Minuteman Challenge taking place Sunday, September 7 through September 12, 2014 (in Woodbury September 9). SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
 - c. Discuss and take action to authorize use of town roads for Go the Distance – MOTION: Selectman Overton moved to authorize use of town roads for Go the Distance on September 27, 2014. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.
 - d. Discuss and take action for authorization of the Homeland Security Region 5 Memorandum of Agreement – First Selectman Butterly shared with those present the items in the past that the Town of Woodbury had received from this agreement. MOTION: Selectman Overton moved (and read aloud) the following resolution as required by the Region 5 Regional Emergency Planning Team for the Department of Emergency Services and Public Protection/Division of Emergency Management & Homeland Security: RESOLVED, that the Town of Woodbury may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and FURTHER RESOLVED, that William J. Butterly, as First Selectman of the Town of Woodbury, is authorized and directed to execute and deliver any and all documents on behalf of the Woodbury Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

MOTION: Selectman Perkinson moved to add to the agenda "Discuss and take action to approve job description for Technology Services/Reference Librarian". SECOND: Selectman Overton. MOTION PASSED UNANIMOUSLY.

Discuss and take action to approve job description for Technology Services/Reference Librarian – First Selectman Butterly noted a resignation for this position and the need to revise the job description as the town moves forward to fill the vacancy. Discussion centered on more of a balance for IT services for all town facilities. Selectman Overton stated his opinion that he was not in favor of filling this position and that the town needs a full-time IT person who may spend just 60% of his time in the library. Selectman Perkinson agreed with Selectman Overton but felt that this position needed to be filled now and that all library positions needed to be looked at. MOTION: Selectman Overton moved to table the Technology Services/Reference Librarian job description as presented so a full-time IT person could be looked into. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY. First Selectman Butterly offered to set up a special meeting in the library Gallery Room with Library Director Lunn and then take action.

11. Correspondence – none.

12. Adjournment – MOTION: Selectman Overton moved to adjourn at 8:28 p.m. SECOND: Selectman Perkinson. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,



Jan Krampitz, Secretary to the Board of Selectmen

RECEIVED & FILED
IN WOODBURY, CT

This 18th day of Aug 2014
at 1:40 o'clock P M
Suzanne Cooper
Asst. Town Clerk